

SELF-INSPECTION

INDUSTRIAL INSPECTION

DATE:

THIS SELF-INSPECTION PROCEDURE CAN BE CONDUCTED USING THE FOLLOWING DEVICES:

- TABLET (ANDROID & IOS)
- SMARTPHONE (ANDROID & IOS)
- AR GLASSES (MICROSOFT HOLOLENS 2, EPSON, REALWEAR AND VUZIX GLASSES)

REPORT TITLE:

CONDUCTED BY:

FACILITY:

SITE/SECTION:

INSPECTION POINTS

GENERAL CONDITIONS	YES	NO
Are all work areas clean, sanitary, and organized?		
Are all work areas adequately illuminated?		
Does the floor have irregularities, that could cause trips, or let materials fall?		
Are pits and floor openings covered or guarded?		
Is the floor surface free from oil, water, or any other slippery substances?		

SCORE

CLEANING CONDITIONS	YES	NO
Are workstations organized, and tools properly stored when not in use?		
Is there a system in place for the regular disposal of waste materials?		
Are waste materials stored safely to prevent accidents?		
Are spill response kits fully stocked, and have employees been trained on their use?		

SCORE | _____

EMERGENCY RESPONSE	YES	NO
Are the emergency contact numbers on display and up to date?		
Are first aid kits easily accessible?		
Are employees familiar with the location of first aid kits?		
Are the first aid kits stocked?		
Are emergency exits routes clearly marked?		
Are all the exits and paths free of obstacles?		
Are the emergency warning lights working properly?		
Have employees been involved in emergency evacuation drills?		
Is there a clearly defined gathering place in case of emergency?		

SCORE | _____

EQUIPMENT AND MACHINERY	YES	NO
Have employees received training in safety methods for operating the respective machines?		
Are machinery guards in place and functioning as intended?		
Is the area around the machines clear of any tripping or slipping hazard?		
Are proper PPE items available in their correct spots and regularly used?		
Is there a documented schedule for routine maintenance, and is it followed?		

SCORE | _____

ELECTRICAL SAFETY	YES	NO
Is the access to all electrical panels closed and restricted?		
Are all electrical panels correctly labeled with circuit information?		
Are there any signs of damaged electrical cables?		
Are the extension cables used properly and not overloaded?		

SCORE | _____

HAZARDOUS MATERIALS HANDLING		YES	NO
Are hazardous materials stored in designated areas?			
Is there an inventory of hazardous substances, and is it regularly updated?			
Is the appropriate PPE available and used to protect employees working with hazardous materials?			
SCORE			

FIRE PROTECTION		YES	NO
Is the fire alarm system tested regularly?			
Are fire doors in good operating condition?			
Are fire extinguishers inspected monthly, and is there a record of inspections?			
Are employees regularly instructed in fire protection procedures?			
SCORE			

COMPLIANCE		YES	NO
Are safety regulations and procedures visibly posted?			
SCORE			
TOTAL SCORE			

INSPECTION PERFORMANCE

PLEASE ATTRIBUTE AN EVALUATION TO THE INSPECTION:

<div style="border: 2px solid red; padding: 5px; display: inline-block;"> 1 4+ Errors </div> <div style="border: 1px solid red; width: 20px; height: 20px; display: inline-block; margin-left: 5px;"></div>	<div style="border: 2px solid orange; padding: 5px; display: inline-block;"> 2 3 Errors </div> <div style="border: 1px solid orange; width: 20px; height: 20px; display: inline-block; margin-left: 5px;"></div>	<div style="border: 2px solid yellow; padding: 5px; display: inline-block;"> 3 2 Errors </div> <div style="border: 1px solid yellow; width: 20px; height: 20px; display: inline-block; margin-left: 5px;"></div>	<div style="border: 2px solid gray; padding: 5px; display: inline-block;"> 4 1 Errors </div> <div style="border: 1px solid gray; width: 20px; height: 20px; display: inline-block; margin-left: 5px;"></div>	<div style="border: 2px solid green; padding: 5px; display: inline-block;"> 5 0 Error </div> <div style="border: 1px solid green; width: 20px; height: 20px; display: inline-block; margin-left: 5px;"></div>
Poor Conditions				Excellent Conditions

SUGGESTED ACTIONS

LIST OF ANY FOLLOW-UP ACTIONS RECOMMENDED.

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SIGNATURE: