



Special Education Literacy Consultant

Job Description

The Special Education Literacy Consultant position at GRREC is designed to support change in a complex education system. The Literacy Consultant works closely with state, regional, and district partners to align resources and develop an implementation infrastructure to support improved academic outcomes for students with disabilities in the GRREC region. This includes support with the development of a sustainable service delivery plan that ensures a cohesive framework for training, coaching, and assessment of fidelity. The Literacy Consultant reports to the Chief Special Services Officer.

Qualifications:

1. Master's degree from an accredited university
2. Valid teaching certificate
3. Minimum of 5 years of experience as a teacher, with special education teacher experience preferred

Knowledge and Abilities:

1. Deep knowledge of evidence-based literacy practices and specially designed instruction for students with disabilities
2. Experience in coaching educators in special education best practices related to reading and writing
3. Experience in conducting professional development activities
4. Expertise in the Science of Reading and foundational literacy
5. Knowledge of Implementation Science principles and State and Regional Systemic Improvement Plans
6. Understanding of federal and state special education laws and regulations
7. Demonstrated leadership abilities and interpersonal skills with the ability to promote positive public relations with state, regional, district, and partners
8. Oral and written communication skills to promote effective communication and problem-solving
9. Ability to execute sound decision-making in alignment with the GRREC organization mission
10. Excellent organizational and time-management skills
11. Ability to work independently with little direction
12. Ability to participate in a collaborative team effort to provide high-quality service to member districts

13. Willingness to travel to member districts

Responsibilities:

1. Support districts in creating and sustaining systems of support using an internal/external coaching model
2. Develop and provide high-quality professional learning activities and coaching on evidence-based practices and specially designed instruction for administrators, teachers, and other staff who teach students with disabilities
3. Assist member districts in assessing school needs and services, instructional programs and strategies, and implementing an effective curriculum designed to improve outcomes for students with disabilities
4. Identify instructional techniques and strategies that improve the achievement of special education students in both special education and general education classes
5. Support districts in using appropriate scaffolds, accommodations, and modifications to enhance student learning and ensure equitable access to the general curriculum
6. Support districts in closing gaps and improving outcomes for students with disabilities as measured by State Performance Plan/Annual Performance Report Indicators
7. Serve as a liaison between districts and GRREC to determine technical assistance, coaching support, and training needs
8. Attend trainings, workshops, and conferences (as applicable and approved by supervisor) to maintain awareness of current information and best practices in the field of special education
9. Participate in KDE task groups as assigned by supervisor
10. Perform other duties as assigned.

Annual Contract: 220 days

Reports to: CEO or Designee

Salary: Based on rank and experience in accordance with GRREC's Salary Schedule

Evaluations: Performed annually by the Executive Director or Designee