



Content Cadre Leader - Library Media Science

Service Team	<u>Vendor Services</u>	Employment Type	<u>Part-time</u>
Reports to	<u>Elevate Academy Director</u>	FLSA Status	<u>Nonexempt</u>
Primary Location	<u>GRREC Office</u>	Annual Contract Days	<u>Up to 20</u>
Application Deadline	<u>July 1, 2026</u>	Anticipated Start Date	<u>Aug 1, 2026</u>

POSITION OVERVIEW

The Green River Regional Educational Cooperative (GRREC) is seeking a **Content Cadre Leader - Library Media Science** to support the mission and work of GRREC by supporting Elevate Academy (GRREC's Continuing Education Option Program). This position contributes to the success of GRREC by designing, facilitating, and supporting high-quality, research-informed professional learning experiences aligned to program goals and approved instructional frameworks. The role also supports candidate success by providing coaching, evaluating competency, and collaborating with program leadership to ensure effective and consistent program implementation.

KEY RESPONSIBILITIES

The Content Cadre Leader will:

- Design and deliver content-specific professional learning aligned to Elevate Academy program goals
- Plan and facilitate semester-based meetings and learning experiences in virtual and/or in-person settings
- Provide coaching, feedback, and support to candidates to demonstrate required competencies
- Evaluate candidate submissions and document competency aligned to program expectations
- Collaborate with program staff to support candidate success and program implementation

MINIMUM QUALIFICATIONS

Applicants should have:

- Master's degree in education or a relevant content area preferred
- Minimum of five years of professional experience in a relevant content area
- Experience designing and delivering professional learning or facilitating adult learning
- Valid Kentucky teaching certificate or other professional certification/licensure in the relevant content area preferred

KNOWLEDGE, SKILLS, & ABILITIES:

The successful candidate will demonstrate:

- Strong content knowledge aligned to program frameworks
- Strong facilitation, coaching, and feedback skills
- Strong organizational and time management skills
- Effective verbal and written communication skills
- Proficiency with computer systems and ability to collaborate effectively

WORK ENVIRONMENT & PHYSICAL REQUIREMENTS

This position typically works in an office, school, and community setting. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the position. The role may require:

- Sitting, standing, walking, speaking, using office and virtual technology
- Travel within and outside the GRREC region as needed
- Occasional lifting or moving of materials up to 25 pounds
- Flexibility to support occasional afternoon and evening meetings

COMPENSATION & BENEFITS

- Based on rank and experience in accordance with GRREC's Salary Schedule

HOW TO APPLY

Interested applicant should submit:

- Application form
- Cover letter
- Resume

Applications should be submitted by **[date]** through **[application method or link]**.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Location, duties and responsibilities may be altered to meet the needs of the organization.

Successful completion of post-offer, pre-employment screenings are required as a contingency of employment.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT: GRREC is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, disability, genetic information, veteran status, or any other status protected by applicable law. Reasonable accommodations are available for qualified individuals with disabilities and for limitations related to pregnancy, childbirth, and related medical conditions.