



## Build Baton Rouge Board of Commissioners Regular Meeting

**Date:** Thursday, October 20, 2022

**Place:** East Baton Rouge Public Library, River Center Branch, 250 North Blvd., Baton Rouge, LA 70802

**Time:** 9:00 A.M.

### Minutes

**Attending Board Members:** Rodney Braxton, Chairman; Susan Turner, Secretary; Charles Landry

**Also attending:** Tara Titone, BBR Interim President & CEO; Gretchen Siemers, Vice President of Policy and Planning; Cornelius Payne, BBR Director of Real Estate; Jacques Hawkins, BBR Land Bank Coordinator; Tricia Prewitt, BBR Office Coordinator; Vanessa Graham, BBR CFO/ V. Graham (via phone)

**Meeting Called by:** Rodney Braxton

**Type of Meeting:** Build Baton Rouge (BBR) Board of Commissioners – Regular Meeting

**Note Taker:** Tricia Prewitt

- I. **Action Item** Mr. Braxton called the meeting to order at 9:08 a.m.
- II. **Action Item** Mr. Braxton confirmed receipt of proof of notice of meeting and Ms. Titone confirmed posting of public notice.
- III. **Action Item** Mr. Braxton confirmed the number of Board Commissioners present in person and the constitution of a majority.
- IV. **Action Item** The Board reviewed the minutes from the BBR Board of Commissioners August 12, 2022, regular meeting. Mr. Landry made a motion to approve the minutes and Ms. Turner seconded. The motion carried unanimously.
- V. **Discussion Item** A representative from Faulk and Winkler presented the 2021 audited financial statements for Build Baton Rouge for approval. Ms. Turner made a motion to approve and adopt the 2021 audited financial statements and Mr. Landry seconded. The motion carried unanimously.
- VI. **Action Item** Mr. Landry made a motion to move the executive session to the bottom of the agenda. Mr. Braxton seconded.



- VII. **Discussion Item** Mrs. Graham presented the YTD profit-loss actual vs. budget, program statement of activity, and cashflow projections for the period ended September 30, 2022. There were no objections.
- VIII. **Discussion Item** Ms. Titone provided a brief administrative update. She introduced Jacques Hawkins as Build Baton Rouge's new Land Bank Coordinator. The team is planning on moving into a physical location on January 1, 2023 and will halt further hiring until after the move. The budget request to the City Parish for general operating costs in the amount of \$900,000 for the year 2023 has been confirmed by the city and will go before the Metro Council for final approval in early November.
- IX. **Discussion Item** Ms. Titone and Ms. Siemers provided a brief update on the Land Bank and Plank Road master plan. The Community Partners Program is currently on hold until BBR secures legal counsel. Work on the Advancing Cities grant continues as the staff continues to work with sub-grantees to ensure deliverables.
- X. **Discussion Item** No Public comment.
- XI. **Action Item** The Board adjourned to Executive Session for discussion of real estate and personnel matters at 9:30 a.m. with a motion by Mr. Landry and a second by Ms. Turner.
- XII. **Action Item** The Board exited out of Executive Session at 10:23 a.m. and reported that no action was taken in Executive Session.
- XIII. **Action Item** Mr. Braxton adjourned the meeting at 10:24 a.m.