

## LCS 13 - CARBON REDUCTION POLICY

### Introduction

LCS acknowledges that its activity and operations have an effect on the local, regional and global environment.

To minimise the impact of this effect LCS is committed to making continuous improvements in environmental performance and preventing pollution. In making this commitment LCS aim to meet the requirements of current environmental regulations, laws and codes of practice as a minimum standard and when possible improve still further beyond these requirements.

### Scope

This policy will apply to all activities, operations and work areas of LCS.

### Objectives

1. Reduction in carbon emissions (our “carbon footprint”).
2. Improved health for our staff and the general population by the creation of a cleaner environment.
3. Reduction in waste production and waste costs.
4. Increasing the amount of recycling.
5. Reduced utility costs by reducing usage.
6. Reducing water usage and increasing water recycling.
7. Reduced fuel costs by sourcing cleaner and more efficient vehicles and fuels (and adopting economic driving practice).

### Responsibilities - Managers

All company managers will ensure that the staff they manage, permanent temporary or contract, are made aware of the LCS Carbon Reduction policy and of the company’s commitment towards environmental management. Staff will be encouraged to participate in and fully support environmental initiatives and to put forward suggestions for environmental improvements.

In particular managers should:

- Reinforce the need for staff to minimise energy and utility usage by observing good housekeeping measures.
- Support staff in undertaking environmental training as appropriate.
- Assist staff in accessing environmental guidance.
- Contribute towards minimising operational travel by the management of logistics and journey efficiencies.
- Support staff seeking to make use of environmentally friendly, alternative travel opportunities, e.g., walking or cycling to work, car sharing or use of public transport.
- Encourage staff to minimise the production of waste and maximise the re-use and recycling of waste materials.
- Whenever possible avoid asking staff to travel to meetings when a conference call or video conference would be as effective.

### Staff

All LCS permanent temporary or contract staff have the following responsibility under this policy:

- To support and participate in implementing agreed environmental action plans.
- To become familiar with the LCS environmental policy.
- Support LCS commitment towards environmental management in all aspects of their work and put forward suggestions for environmental improvements.
- To minimise energy and utility usage by observing good housekeeping measures.
- To participate in environmental training as appropriate.
- To assist in minimising the production of waste and maximising the reuse and recycling of waste material.

**Date: 1<sup>st</sup> December 2025**



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Director