



COPPERLEAF

- **COMPACTOR**

- The compactor is located at the bottom of Copperleaf Drive for tenants to throw their trash in. If you have any boxes, please make sure you are breaking them down before you throw them in otherwise this will cause the compactor to malfunction.
- The door is on the left side of the compactor, after opening the door and throwing your trash in please make sure you are closing and re latching the door. The compactor might start automatically if you hear it turn on this is normal.
- We ask everyone to please not play on or near the compactor.
- Do not leave trash near or next to the compactor. If we find that the tenants are doing this, we will be forced to issue fines. If the compactor is broken for any reason, please take your trash back to your apartment and notify the office.
- Also, no furniture or large items that do not fit through the door are to be thrown inside. If you have any furniture, tires, TV's, Christmas trees, computer etc. please call Pro Waste at 814-455-5119 to schedule a pickup.

- **RECYLCING DUMPSTER – Located next to the Compactor**

- **ALLOWED:**

- **CARDBOARD**

- Cereal Boxes, Pizza Boxes, Paper Towel Cores, Beverage Holders

- **PAPER**

- Newspapers

- **METAL**

- Aluminum, Tin, Steel Kitchen Cans Aluminum Pie Plate and Trays

- **PLASTIC**

- Plastic # 1 and #2

- **DO NOT THROW AWAY**

- Phonebooks, Hazardous Materials, Windows, Glass, Mirrors, Light Bulbs, Dishes, Pyrex, Pots, Pans, VCR Tapes, Tools, Plastic Bags, Plastic Wrap, Egg Cartons, Lids, Recyclables containing Food Waste, Paints or Oils, Styrofoam, Magazines

- **AMENITIES**

- All Copperleaf tenants must be set up in our entry system to use the fitness center and laundry facility. You can do this by seeing your Property Manager.
 - **COPPERLEAF TENANTS ONLY CAN BE SET UP FOR ENTRY.**
- Tenants must enter through the entrance at the back of the clubhouse.
- Upon move in, there is an internet router located on the wall and a remote for your TV. When you move out, both items must remain with the unit, or you will be billed for the replacement. If you upgraded with VNET & have additional boxes or remotes, you are responsible to return those to VNET upon vacating.

- **VNET INTERNET SERVICES**

- Each tenant will receive an email from VNET the day before your move in date. If you do not receive this email, please call 814-636-1500.
- Temporary Password for Internet is **Vnetfiber1!** If you wish to change this password at anytime you must contact VNET at 814-636-1500.
- **PALERMO DOES NOT PROVIDE CABLE SERVICE**

- **PETS/ANIMAL**

- All pets/animals must always be on a leash when walking through the grounds. You must pick up after your pet/animal. We do provide pet waste stations on the property for your use.
- Do not allow your pets/animals to go to the bathroom on the decks of your apartment.
- If these pet/animal rules are not followed, we will be forced to issue fines to the tenant, or you will be evicted.

- **MAIL/PACKAGES**

- Our mail room is open to the tenants 24 hours.
- If packages are delivered by USPS the mail person will put a key in your mailbox that opens the larger mailboxes.
- Packages delivered by FedEx and UPS should be delivered directly to your apartment.

Tenant Signature: _____ Date: _____

Tenant Signature: _____ Date: _____

Received By: _____ Date: _____