

DBN: 15K428

Date of Meeting: September 9, 2025

School Name: Global Innovators Academy

SEPTEMBER	
AGENDA ITEM	ACTIONS
<ul style="list-style-type: none"> ● Office of Space Planning 	<ul style="list-style-type: none"> ● Present co-location proposal of a D75 school in K004 in SY26
<ul style="list-style-type: none"> ● SLT Alignment to Chancellor’s Regulation A-655 (CR A-655) 	<ul style="list-style-type: none"> ● Review CR A-655 to establish or continue to maintain a balanced School Leadership Team (SLT) and other outlined activities and determine if the school’s SLT is formed based on the regulation. <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Discuss the importance of maintaining a fully formed and functional SLT that meets all the CR A-655 requirements
<ul style="list-style-type: none"> ● Roles and Responsibilities for the SLT Members 	<ul style="list-style-type: none"> ● Establish SLT member roles and responsibilities. Representatives of each constituent group are responsible for updating their members regarding SLT business and comprehensive education planning updates and in reporting feedback and issues raised by their constituents to the SLT at the monthly meetings. ● Names, titles, and email addresses of all SLT members are collected and the principal ensures all members are provisioned to access school documents on the iPlan portal. <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Refer to the DOE’s Guidance on Public Meetings and School Visits: SLTs, CCECs and CECs and visit the NYCDOE website for SLT resources ● SLT members should share any information and gather feedback on items discussed during the SLT with their constituents, such as educational planning, CEP development updates, including revisions to the Family Engagement Policy, School-Parent Compact and 1% Set Aside, where applicable ● Refer to the Principal’s Guide on How to Provision Team Members in iPlan for guidance on providing SLT members access to the CEP in the iPlan Portal.
<ul style="list-style-type: none"> ● Begin Reviewing the 2025-26 SLT Bylaws 	<ul style="list-style-type: none"> ● Review the NYCDOE 2025-26 School Year Calendar for all K-12 schools. ● Review the school’s SLT Bylaws, amend, if necessary to ensure alignment with CR A-655. ● Any revisions to the bylaw should be amended at the October SLT meeting to provide the required notice of the proposed change(s) that were presented at the September SLT meeting. This fulfills the requirements of Article IV – Bylaws Review and Amendment in CR A-655 <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Refer to the SLT Bylaws Template or <i>Attachment No. 4</i> – Pages 1-9 of CR A-655 for support in developing or updating SLT bylaws to align with CR A-655, see Section IV.B. Reference the school’s SLT bylaws for meeting procedures and guidelines.

<ul style="list-style-type: none"> ● Establishing Schoolwide SLT Communications and Channels of Support 	<ul style="list-style-type: none"> ● Designate an SLT bulletin board in the main office, outside the parent coordinator’s office, or in any highly visible area of the school for updates and notices for non-SLT members of the school community on the current happenings of the SLT. ● Ensure all the posted information is translated into parents preferred languages as appropriate. <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Information should include names and titles of the SLT members, monthly meeting agendas, monthly meeting minutes, resources and access to the school’s current CEP including the Parent and Family Engagement Policy and School Parent Compact. ● Share District Leadership Team names, titles, and emails. ● Refer to the NYCDOE’s Language Access Policy.
<ul style="list-style-type: none"> ● Conducting a Fall Comprehensive Needs Assessment to Update the Draft 2025-26 Comprehensive Education Plan (CEP) 	<ul style="list-style-type: none"> ● Conduct a comprehensive needs assessment of the entire school, based on current data and reports that considers information on the academic achievement of children in relation to the challenging State academic standards, particularly the needs of those children who are failing, or are at-risk of failing, to meet the challenging State academic standards and any other factors. ● Present data sets and a needs assessment presentation to the SLT to help finalize action plans that detail activities and strategies the school will implement to achieve the annual goals. ● Review and discuss the feedback from the Superintendent’s Team, Central offices and NYSED, left in comment boxes/report on the draft CEP via iPlan and update the plan accordingly. <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Refer to the Resources section on the iPlan Portal for education planning resources and webinars on CEP development. For more information including school and district designations and required actions, visit the NYSED Accountability page. ● For educational planning questions, reach out to the -assigned director of state and federal program implementation (DSFP). For SLT questions, reach out to your school-based liaison (SBL). For iPlan support, iPlan@schools.nyc.gov. ● The needs assessment process should include qualitative feedback, such as item analysis and feedback from constituency groups represented by the SLT members. ● Engage school community stakeholders with expertise in specific areas, to contribute to the development of the plan so that strategies, activities, and programs outlined in each action plan are clear and can be implemented to achieve the annual goal and improve student outcomes.
<ul style="list-style-type: none"> ● Joint Development and Review of the Parent and Family Engagement Policy and School Parent Compact 	<ul style="list-style-type: none"> ● Ensure the written Parent and Family Engagement Policy and School Parent Compact are jointly developed, reviewed, agreed on with and distributed to the school’s parents and families. ● Once finalized, the Parent and Family Engagement Policy and School Parent Compact are distributed in any one of the following including methods: Web link, Newsletter, Email blast, and Parent handbook. ● Translated versions of both documents are made available. <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Refer to NYSED’s School Parent and Family Engagement Policy Checklist as a support tool in helping create and assess your school’s parent and family engagement policy.
<ul style="list-style-type: none"> ● Developing Title I Activities with 	<ul style="list-style-type: none"> ● The Title I PAC will participate with the School Leadership Team (SLT) in the joint review, planning, and improvement of the school’s Title I program, and the

<p>Title I Parent Advisory Council (PAC) Participation</p> <p><i>(Title I Schools Only)</i></p>	<p>development, revision, and review of the Parent and Family Engagement Policy and School-Parent Compact.</p> <ul style="list-style-type: none"> ● Title I PAC shares the required actions with the SLT. ● Begin consultation with Title I Parent Advisory Council members regarding the use of the parent involvement set-aside (a minimum of 1% of the school's Title I allocation). <p>Guidance and Resources:</p> <ul style="list-style-type: none"> ● Refer to the Title I PAC guidance below.
<ul style="list-style-type: none"> ● Upload SLT meetings documentation into the iPlan Portal 	<p>Include meeting notifications, sign-in sheets/attendance agendas, presentations, or minutes, that documents collaboration and consultation and the information discussed and shared for the following:</p> <ul style="list-style-type: none"> ● SLT, PA/PTA, and Title I PAC meeting documentation ● Evidence that the plan was developed with the involvement of the stakeholders and should include meeting notifications, minutes, agendas, resources, and presentations used during the meeting, sign in sheets/attendance, and email exchanges regarding the SLT meeting. ● Dated documentation and lists of data sets used to inform the comprehensive needs assessment, and copies of surveys or survey data. ● Evidence of the joint development and review of the Parent and Family Engagement Policy and School-Parent Compact is uploaded into the iPlan Portal. <p><u>Resources and Guidance: (links and guidance: TBD)</u></p>

Next Meeting: October 28, 2024 at 2:30 PM