

Verifying Your Identity for Companies House

GUIDE

What You Need to Know

From 18th November 2025,
you will need to verify your
ID to set up, run, own or
control a company
in the UK.



Changes to UK company law



From **18 November 2025**, Identity verification will be a new legal requirement to deter those wishing to use companies for illegal purposes. Anyone setting up, running, owning or controlling a company in the UK will need to verify their identity to prove they are who they claim to be. If you do not comply with identity verification requirements on time, you'll be committing an offence. There will be a range of consequences, including a financial penalty. You will not be able to make any filings for your company or start a new company.

You therefore need to verify your identity, and forward your identity verification code to us as soon as possible so we can still submit documents to companies' house on your behalf.

How to verify your identity

ID verification can be done by **one** of the following **options**:



01 Option 1: You can do this yourself using your internet browser and smartphone app

For this option, you will need to:

1. Create gov.uk one account at [Create your GOV.UK One Login or sign in - GOV.UK One Login](#) (or copy this link: bit.ly/3WhKGBg)
2. Download gov.uk one app to your smartphone
3. Click on [Verify your identity for Companies House - GOV.UK](#) – (or copy this link - bit.ly/4gMLXK4)
 - answer the questions,
 - scan a QR Code on your phone which will link you to the app,
 - Follow the instructions to take a photo of your photocard driving licence or passport, and take your own selfie.
4. Once you are done, you will be emailed an identity verification code.

Please note that there is an option not to use the app, whilst answering the questions on your browser, however you will then be asked a number of security questions, including some regarding personal finance.

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Option 2: We can use an external provider to do a verification check on your behalf using software.

1. This would be at a cost of **£35+VAT per person**,
2. If you choose this option, you would be sent an email asking you to upload a valid identity document e.g. photocard driving licence or passport.
3. Once uploaded you would be asked to take a selfie, then the software would perform the identity checks.
4. You would be sent your identity verification code by email.

If you would like to use option 2, please let us know as soon as possible. Thank you.



03 Option 3: Visit the Post Office

For this option, you will need to:

1. Create gov.uk one account at <https://signin.account.gov.uk/sign-in-or-create> (or copy the link: bit.ly/46xzFSx)
2. Click on [Verify your identity for Companies House - GOV.UK](#) – enter the details from your photo ID, and select that you want to verify at the post office. (or copy the link: bit.ly/46yGzqH)
3. Gov.uk one will send you a confirmation email with a link to download a post office customer letter.
4. Take your letter and photo ID to your chosen branch or any post office which offers in-branch verification. They will scan your photo ID and take your photo.
5. You'll get an email from gov.uk about the result of your identity check, normally within a day of going to the post office.

Collection
Monday to Friday
1.30pm
collection is made
the Postbox at
Pleasant Mail C
ery Avenue
Saturday
1.30am
Collections
Collections may be made th
nal shown.
457 740740
www.royalmail.com
45 6000606
Box number SW1V 92

We're here to help

As your accountants, we're here to support you every step of the way. Whether you're unsure which method suits you best, need help navigating the process, or just want peace of mind that it's been done correctly, you can count on us. If you haven't verified your ID yet, don't worry - get in touch today, and we'll make sure everything is sorted well before the November 18th deadline.