



Board of Education, Regular Meeting
Monday, May 13, 2024
7:00PM Regular Meeting
Administrative Offices Building/Board Room
125 S. Church Street
Brighton, MI 48116

I. Call to Order		
II. Pledge of Allegiance		
III. Roll Call		
IV. Approval of Agenda		
V. Superintendent Report A. Recognition and Shining Stars B. Student Representative C. BAS Nurse Report D. JROTC		
VI. Call to the public		
VII. For Action A. Regular meeting minutes of April 22, 2024 B. 2024/2025 LESA Budget	Report 24-45 Report 24-46	Page 3 Page 8
VIII. For Future Action A. Appointment of Representative to the LESA PAC B. Human Resources Report C. Policy updates. D. Property tax, L-4029 E. Final budget, 2023/24 & Projected budget 2024/25 F. Medical Response kits for classrooms	Report 24-47 Report 24-48 Report 24-49 Report 24-50 Report 24-51 Report 24-52	Page 32 Page 34 Page 35 Page 47 Page 48 Page 49
IX. Board Committee Chair Reports/Community Recognition		
X. Closed Session A. Superintendent Evaluation		Page 66
XI. Next Special Meeting, Monday, June 3, 2024 at 7PM		
XII. Adjournment		

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

Recognition

A. The Bridge Alternative High School – Principal Colleen Deaven recognized as Alternative Administrator of the Year for the State of Michigan.

B. Shining Stars – Brighton Unified was nominated to receive “Shining Star” recognition.

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

Report #24-45

For Action

Subject:

Board of Education Meeting Minutes

Recommendation:

That the Board of Education approve the regular meeting minutes as presented.

Rationale:

Facts/Statistics:

Per Board policy meeting minutes require board approval.

District Goal Addressed:

- Communication
- Fiscal Integrity
- Student Achievement

Motion

Moved by:

Supported by:

To approve the meeting minutes of April 22, 2024 as presented.

Voice Vote:

Ayes

Nays



Regular Meeting
Administrative Offices Building/Board Room
125 S. Church Street, Brighton, Michigan 48116
Monday, April 22, 2024
7:00PM

Minutes

I. **Call to Order**

President Myers called the meeting to order at 7:02 PM.

II. **Pledge of Allegiance**

President Myers led the board in the pledge of allegiance.

III. **Roll Call**

Members present: Roger Myers, President, Alicia Reid, Vice President, Dr. Angela Krebs, Secretary, Jennifer Marks, Treasurer, John Conely, Trustee, Bill Trombley and Andy Storm, Trustee. Also present: Dr. Matthew Outlaw, Superintendent of Schools, Dr. Liz Mosher, Assistant Superintendent of Curriculum, Jacob Anastasoff, Assistant Superintendent of Human Resources, Starr Acromite, Recording Secretary, staff, press and visitors, 1 absent - Dave Jones, Assistant Superintendent of Finance.

IV. **Approval of Agenda**

Motion: To approve the agenda as presented.

Moved by: Krebs

Supported by: Reid

Voice vote: 7 ayes.

Motion carried.

V. **Superintendent Report**

A. **Shining Stars**

Brighton High School and Scranton Middle School Science Olympiad students received "Shining Star" recognition.

The Bridge Alternative High School Boys Basketball Team and Jacob Steiner, teacher/coach received "Shining Star" recognition.

April 22, 2024

B. Technology Review Report – Nick Casteel, Director of Technology presented via power point the technology audit conducted by Plante Moran.

C. JROTC – The Army application will be provided to the BOE members for review.

President Myers provided instruction public participation.

VI. **Call to the Public**

Public comments to the Board opened at 7:52PM and closed at 9:49PM. Students, staff, parents and community members offered comments to the board. President Myers called for a 5 minute recess. The meeting recessed at 9:49 PM. The meeting reconvened at 10:02 PM.

Motion: To amend the agenda and move VII. For Action Item E. Staff reduction, certified to Item A. and to table X. Closed session, A. Superintendent Evaluation.

Moved by: Myers

Supported by: Storm

Voice vote: 7 ayes.

Motion carried.

Amendment motion by Reid, supported by Krebs to table reduction item.

Vice President Reid withdrew amendment motion.

Trustee Conley call to the question

VII. **For Action**

A. Motion: To approve the reduction of a certified staff as presented.

Moved by: Myers

Supported by: Conely

Roll call vote: 7 nays, 0 ayes.

Motion failed.

B. Motion: To approve the regular minutes of April 8, 2024 as presented.

Moved by: Reid

Supported by: Krebs

Voice vote: 7 ayes.

Motion carried.

C. Motion: That the board approve the Thrun policies as presented.

Moved by: Reid

Supported by: Conely

Voice vote: 7 ayes.

Motion carried.

D. Motion: To approve the hiring of BHS Lead Principal, Matt Evans as presented.

Moved by: Conely

Supported by: Storm

Voice vote: 7 ayes.

April 22, 2024

Motion carried.

- E. Motion: To approve two additional (1.0) elementary counseling positions as presented.
Moved by: Reid
Supported by: Krebs
Voice vote: 7 ayes.
Motion carried.
- F. Motion: To approve the general contractor services for the 2019 bond project #6.
Moved by: Reid
Supported by: Krebs
Voice vote: 7 ayes.
Motion carried.
- G. Motion: To approve General Contractor services for the Fire Alarm Panel & Device Replacement.
Moved by: Krebs
Supported by: Marks
Voice vote: 7 ayes.
Motion carried.
- H. Motion: To approve the Overseas Trips 2025 to France and Spain for Brighton High School.
Moved by: Reid
Supported by: Krebs
Voice vote: 7 ayes.
Motion carried.
- I. Motion: To approve the resolution, LESA Special Education Millage Proposal as presented.
Moved by: Krebs
Supported by: Reid
Voice vote: 7 ayes.
Motion carried.
- VIII. **For Future Action**
 - A. 2024/2025 LESA Budget - This item was presented for review and will be placed on the May 13 agenda for board consideration.
- IX. **Board Committee Chair Report/Community Recognition**
Board members provided reports/updates on the following; Policy and academic committees, update on the Spencer door for separating the gym/cafeteria and concerns with the road connecting Scranton and Lee road.

April 22, 2024

A. Trustee Trombley statement regarding vendor for upcoming event – No comments provided.

~~X. **Closed Session** This item was tabled.~~

~~A. Superintendent Evaluation~~

XI. **Next Regular Meeting, Monday, May 13, 2024 at 7PM.**

XII. **Adjournment**

President Myers adjourned the meeting at 11:18 p.m.

Respectfully submitted,

Dr. Angela Krebs, Secretary

AK/sa

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

Report #24-46

For Action

Subject:

2024/2025 LESA Budget

Recommendation:

To approve the 2024/2025 LESA Budget as presented.

Rationale:

Facts/Statistics:

Resolutions for approval and disapproval for LESA budget have been provided for board consideration.

District Goal Addressed:

- Communication
- Fiscal Integrity
- Student Achievement

Motion

Moved by:

Supported by:

To approve the 2024/2025 LESA Budget as presented.

Voice Vote:

Ayes

Nays

**LOCAL DISTRICT RESOLUTION
FOR APPROVAL OF
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)
2024-2025 BUDGET**

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2024, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2024.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**LOCAL DISTRICT RESOLUTION
FOR DISAPPROVAL OF
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)
2024-2025 BUDGET**

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the ____ day of _____, 2024, at ____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its objections to certain portions of the proposed LESA budget. The objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2024, along with the specific objections and proposed changes that this Board has to the budget.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

General Education Fund	Budget		Change	
	2023-24 Revised	2024-25	\$	%
Total Revenues	\$ 26,945,375	\$ 28,103,176		
Less Expenditures	(26,468,596)	(27,932,907)		
Net Surplus/ (Deficit)	\$476,779	\$170,269		
Estimated Beginning Fund Balance - July 1	2,642,707	3,119,486		
Estimated Ending Fund Balance - June 30	\$ 3,119,486	\$ 3,289,755		
Ending Fund Balance as a Percentage of Expenditures	11.8%	11.8%		
Programs				
General Education & Curriculum	1,190,310	1,138,862	(51,448)	-4%
Student programs	35,000	35,000	-	0%
Instructional Support	1,225,310	1,173,862	(51,448)	-4%
Community Relations/Communications	42,038	65,210	23,172	55% 1
Central Office Services	19,170	24,550	5,380	28% 2
Superintendent & Board of Education	465,602	466,166	564	0%
Administration - Superintendent & Board of Education	526,810	555,926	29,116	6%
Attendance Officer/Pupil Auditor	126,436	127,052	616	0%
Technology Services	138,269	194,444	56,175	41% 3
Finance & HR	420,406	458,432	38,026	9%
Support Services	78,900	142,900	64,000	81% 4
Administration - Central Services	764,011	922,828	158,817	21%
Transportation Services	145,898	149,322	3,424	2%
Operations & Maintenance	240,067	248,198	8,131	3%
Overhead	385,965	397,520	11,555	3%
Career & Technical Education Consortium	3,856,382	2,738,839	(1,117,543)	-29% 5
Adult Education	337,197	261,840	(75,357)	-22% 6
WIOA Youth	75,175	77,114	1,939	3%
General Education Social Work	273,654	281,086	7,432	3%
Mental Health Grant	898,861	1,191,160	292,299	33% 7
Title I Regional Assistance Grant	116,221	116,221	-	0%
Homebound Services	75,910	72,896	(3,014)	-4%
WAY School	465,500	474,480	8,980	2%
Consortiums - Instructional	6,098,900	5,213,636	(885,264)	-15%
Data Processing Consortium	408,000	408,000	-	0%
Homeless Coordinator	28,204	28,204	-	0%
Homeless Van	18,452	17,950	(502)	-3%
Regional Transportation Collaborative	9,488,331	9,391,998	(96,333)	-1.0%
Technology Consortium	787,200	801,276	14,076	2%
Consortiums - Support Services	10,730,187	10,647,428	(82,759)	-1%
Great Start Collaborative	492,069	419,798	(72,271)	-15%
Head Start	2,078,102	1,922,331	(155,771)	-7% 8
Head Start Food Service	190,000	190,000	-	0%
Great Start Readiness Grant	3,977,242	6,489,578	2,512,336	63% 9
Early Childhood	6,737,413	9,021,707	2,284,294	34%
Total General Fund Expenditures	26,468,596	27,932,907	1,464,311	6%

Notes:

1. Increase due to vacancy in 2023-2024, anticipated to be filled in 2024-2025.
2. Increase due to staffing costs, particularly health insurance.
3. Increase attributed to expenditures related to the communications plan.
4. Increase in transfer to the Capital Projects fund.
5. Decrease resulting from one-time state grant funding received in FY 2023-2024.
6. Decrease resulting from one-time state grant funding received in FY 2023-2024.
7. Increase for new mental health professionals, supporting students countywide.
8. Adjustment/decrease made to align program expenditures with the proposed updated grant for 2024-2025.
9. Increase attributed to additional state grant funds to support Early Childhood (Great Start-preschool) classrooms countywide.

Special Education Fund	Budget		Change	
	2023-24 Revised	2024-25	\$	%
	Total Revenues	\$ 61,752,821	\$ 63,989,979	
Less Expenditures	(59,947,778)	(63,628,794)		
Net Surplus/(Deficit)	\$1,805,043	\$361,185		
Estimated Unassigned Beginning Fund Balance - July 1	7,339,070	9,144,113		
Estimated Unassigned Ending Fund Balance - June 30	\$ 9,144,113	\$ 9,505,298		
Ending Fund Balance as a Percentage of Expenditures	15.3%	14.9%		

Programs

Cognitive Impairment Programs - Moderate & Severe	5,576,984	6,300,267	723,283	13%	1
Early Childhood Developmental Delay Programs	960,986	1,052,413	91,427	10%	
Emotional Impairment	-	260,143	260,143	100%	2
Instructional Programs	6,537,970	7,612,823	1,074,853	16%	
Assistive Technology Programs	307,398	458,378	150,980	49%	3
Nursing Programs	296,312	307,041	10,729	4%	
Occupational Therapist Programs	2,368,081	2,408,397	40,316	2%	
Orientation/Mobility Programs	29,692	29,315	(377)	-1%	
Physical Therapist Programs	592,760	599,943	7,183	1%	
Psychology Programs	3,324,031	3,680,196	356,165	11%	4
Social Worker Programs	4,440,145	4,750,598	310,453	7%	4
Hearing Impaired Programs	257,692	265,032	7,340	3%	
Speech and Language Impairment Programs	7,240,177	7,798,922	558,745	8%	5
Program Consultants	1,798,318	1,852,496	54,178	3%	
Early On Services	2,518,142	2,609,988	91,846	4%	
Visually Impaired Programs	145,046	143,532	(1,514)	-1%	
Work Study Programs	530,084	525,178	(4,906)	-1%	
Project Search/START grant	25,391	166,917	141,526	557%	6
Proportionate Share (private school support requirement- IDEA)	117,397	117,397	-	0%	
Instructional Support Programs	23,990,666	25,713,330	1,722,664	7%	
Transportation	5,378,133	5,785,897	407,764	8%	7
Operations & Maintenance	604,874	712,214	107,340	18%	8
Transportation & Operations Services	5,983,007	6,498,111	515,104	9%	
Superintendent & Board of Education	147,851	147,652	(199)	0%	
Other Central Office Services	43,992	56,433	12,441	28%	9
Community Relations/Communications	67,449	121,501	54,052	80%	10
Administration - Superintendent & Board of Education	259,292	325,586	66,294	26%	
Administration - Directors	3,446,152	3,393,922	(52,230)	-2%	
Administration - School Based	3,446,152	3,393,922	(52,230)	-2%	
Administration - Assistant Superintendent of Special Education	474,938	466,425	(8,513)	-2%	
Administration - Fiscal Services	1,007,079	1,088,728	81,649	8%	
Technology Services	408,789	412,706	3,917	1%	
Compliance Monitoring Programs	170,835	170,835	-	0%	
Attendance Officer/Pupil Auditor	12,558	12,617	59	0%	
Visual Imaging	8,500	8,500	-	0%	
Administration - Central Services	2,082,699	2,159,811	77,112	4%	
Support Services & SE distribution to local districts	17,647,992	17,925,211	277,219	2%	11
Operational Support and Overhead	17,647,992	17,925,211	277,219	2%	
Total Special Education Fund Expenditures	59,947,778	63,628,794	3,681,016	6%	

Notes:

1. Increase attributed to vacancies in 2023-24, expected to be filled in 2024-25, as well as increased staffing costs, primarily in health insurance and steps/scale increases per contract.
2. Increase attributable to new staff (3.0 FTE) for new Center Based Behavior program.
3. Increase in Assistive Technology (1.0 FTE) to support student behavior and augmentative and alternative communication.
4. Increase in Psychology (1.2 FTE and Contracted Service) and Social work (2.0 FTE) to provide support services throughout the County.
5. Increase in Speech & Social Work (4.0) to support preschool inclusion work throughout the County.
6. Increase attributed to the initiation of the new Project Search program and teacher (grant funded in Year 1).
7. Increase for anticipated route/package changes for drivers and aides, as well as increased costs for bus replacement.
8. Increase attributable to capital outlay planned for 2024-25.
9. Increase due to staffing costs, particularly health insurance.
10. Increase due to vacancy in 2023-2024, anticipated to be filled in 2024-2025.
11. Increase for additional operational support to local districts.



Livingston
**EDUCATIONAL
SERVICE** Agency



Livingston ESA Board of Education

- [Mrs. LuAnn Loy](#), President (Brighton). Current term expires June 30, 2029.
- [Mr. Donald K. Cortez](#), Vice-President (Howell). Current term expires June 30, 2029.
- [Mr. Harold Fryer](#), Secretary (Fowlerville). Current term expires June 30, 2025.
- [Mr. Gary Kaiser](#), Treasurer (Pinckney). Current term expires June 30, 2025.
- [Mrs. Eileen Jankowski](#), Trustee (Hartland). Current term expires June 30, 2027.



Our Goal

Share our proposed budget so that you have the information you need to carry out your role.

- Explain the budgeting process required by law
- Review your role in this process
- Address questions that you may have
- Support the need for supplemental budget sessions if requested



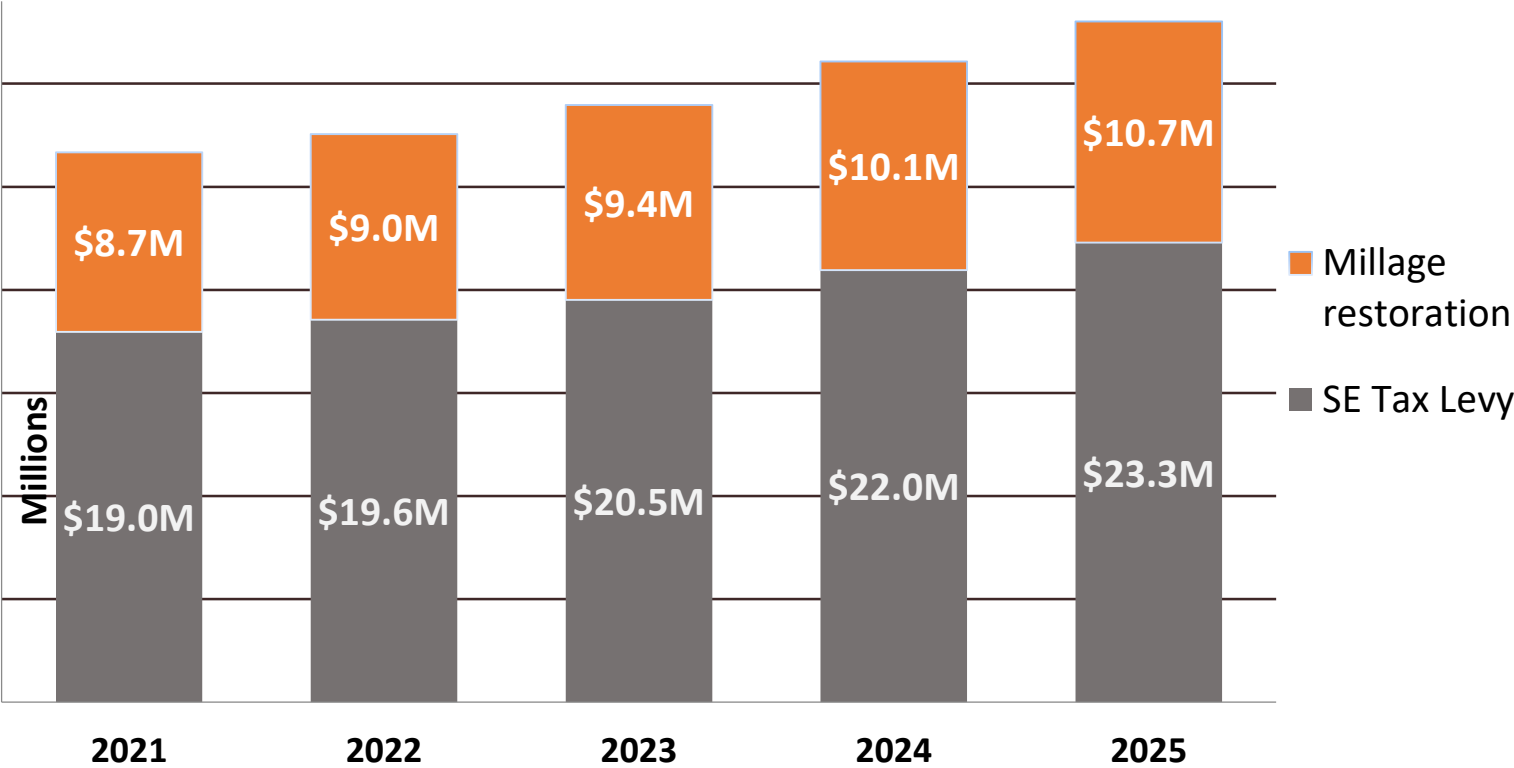
Process for Livingston ESA Budget Adoption

Section 624 of the Revised School Code created a process for the Livingston ESA general fund budget to be approved by local boards. The Agency has elected to present for consideration the Special Education Budget as well as the General Education Budget. The following calendar outlines the steps and deadlines for the process:

By May 1 st	The Livingston ESA school board submits the proposed General Education and Special Education Fund budget for the next school fiscal year to the board of each constituent district for review.
By June 1 st	Local boards review the Livingston ESA proposed budgets and adopt a resolution expressing support or disapproval; if disapproval, submit any specific objections and proposed changes to Livingston ESA
By June 30 th	Livingston ESA Board receives/considers any specific objections or proposed changes and holds the annual budget hearing to approve the budget

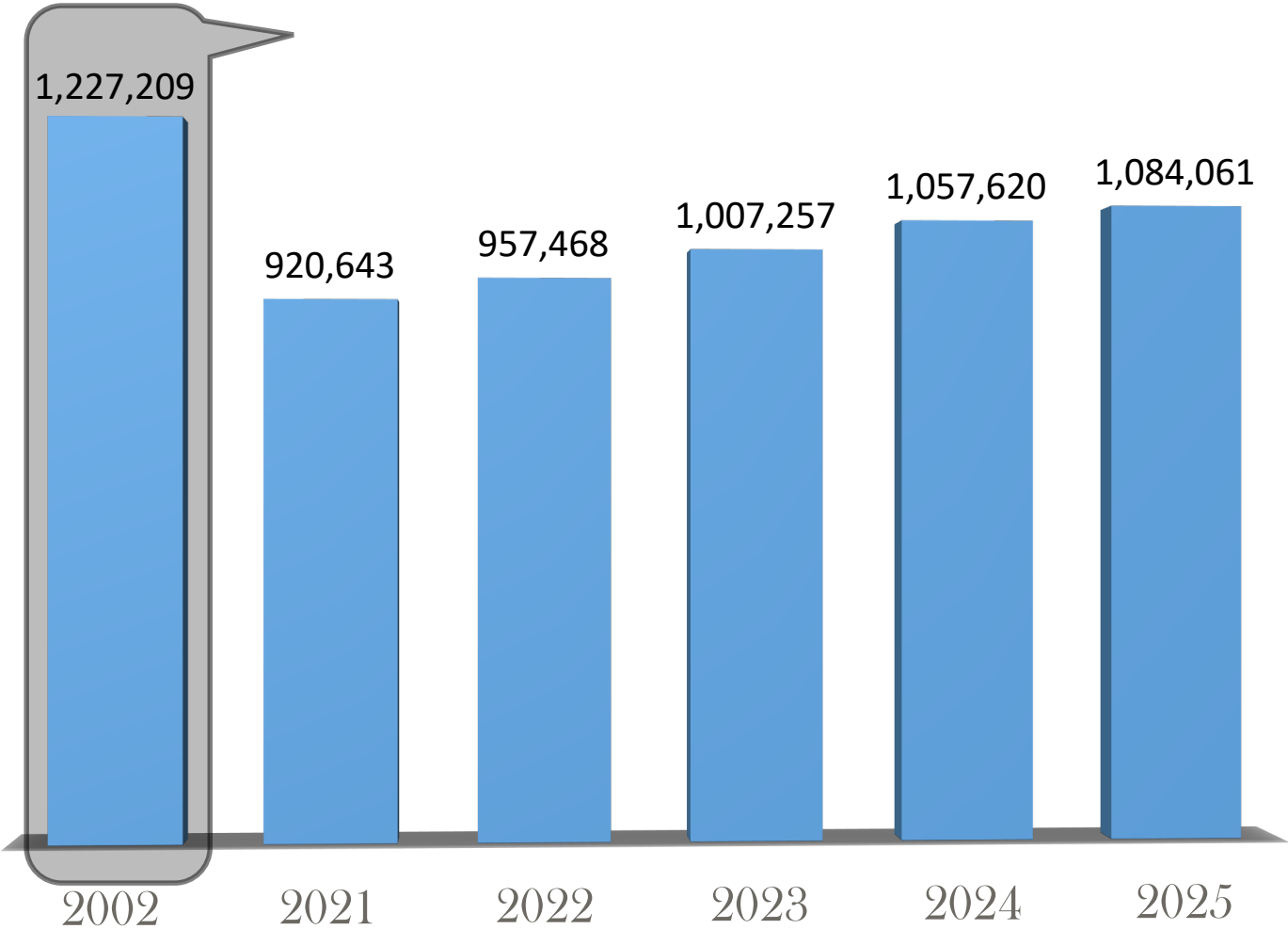
Financial Trends & Information

Special Education Fund Tax Levy



Financial Trends & Information

General Fund Section 81



- Section 81 Revenues – **2.5% increase**
- Taxable Values– **6.0 % Increase (after anticipated millage rollback)**
- Wage Rates – **3.0 % *contingent on local settlements**
- Retirement Rate - **42%- Adjusted for possible reduction in UAAL %**
- Health Benefits - **“Hard Caps”**
- Annual Special Education Millage Distribution - **\$5,400,000**
- Headlee Restoration Millage Distribution- **\$10,700,000**
- Continuation of “One Time” Supplemental Millage Distribution- **\$500,000**

Livingston ESA Staffing Allocation

	Brighton	Fowlerville	Hartland	Howell	Pinckney	Pathway/ Early On*	Curriculum & Instruction	Career Development**	Ed. Center**	TOTALS
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Administrative offices	6.0	1.7	3.4	8.6	4.2	17.5	3.0	10.0	21.1	75.5
Special Education Provider	31.6	16.2	29.3	39.1	13.4	28.3	-	-	-	157.9
Special Education Provider- County Wide	-	-	-	-	-	-	-	-	11.8	11.8
Special Education Teacher/Aide	1.3	-	1.6	6.2	-	83.5	-	-	2.0	94.6
Transportation (Drivers, Mechanics, Aides)	26.0	-	42.0	42.0	23.0	74.0	-	-	-	207.0
Technology	3.5	2.3	1.0	-	-	1.0	-	-	1.1	9.0
Early Childhood (Head Start, GSRP)	8.0	10.0	12.0	31.0	3.0	-	-	-	14.0	78.0
	76.4	30.2	89.3	126.9	43.6	204.3	3.0	10.0	50.0	633.8
*Pathway/ Early On:										

Includes Pathway school, Adult Transition programs, Early-On (0-3 years)

**Career Development:

Includes Career and Technical Education consortium (CTE, Adult Ed, Alternative Ed, Early Middle College)

***Ed Center:

Administrative offices include: A/P, Payroll, Student Count Auditor, Medicaid, Special Education Compliance Monitoring/Support, Communications, HR, Administrative Assistants, Receptionist, Custodial/Maintenance, Superintendent, Assistant Superintendents

Primary Expenditure Categories

Livingston ESA General & Special Education Funds	
Salaries & Benefits	66%
Outgoing Transfers (<i>89% to local districts</i>)	25%
Supplies & Materials, Purchased Services, Other	9%
Total	100%

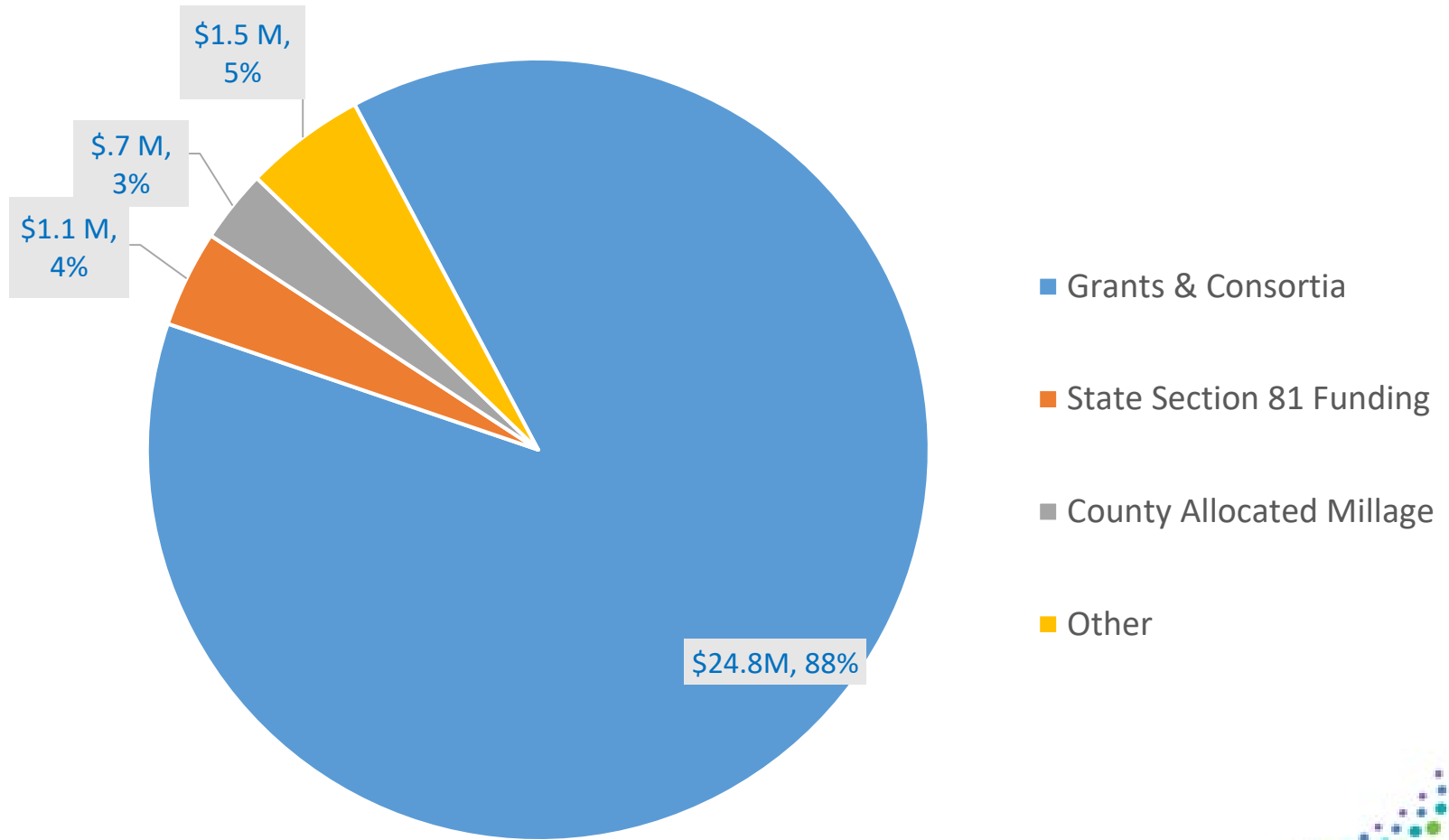
Average Livingston County District	
Salaries & Benefits	75%
Outgoing Transfers	4%
Supplies & Materials, Purchased Services, Other	21%
Total	100%

FY 2024-2025 Summary by Fund

	General Fund	Special Education Fund
Revenues	\$28,103,000	\$63,990,000
Expenditures	\$27,933,000	\$63,629,000
Surplus/(Deficit)	\$170,000	\$361,000
Beginning Fund Balance	\$3,119,000	\$9,144,000
Ending Fund Balance	\$3,289,000	\$9,505,000
Fund Balance % (expenditures)	12%	15%

General Education Fund Revenue Sources

2024-25 Revenue



General Education Fund Grants & Collaborative Service Budgets

Regional Transportation	\$9,392,000
Early Childhood Grants	9,007,000
Career Development	3,043,000
General Education Social Work/Mental Health	1,472,000
Technology Staff	801,000
WAY Alternative School	475,000
Administrative Software	408,000
Other (Regional Asst Grant, Homeless, Homebound etc.)	320,000
Total	\$24,918,000

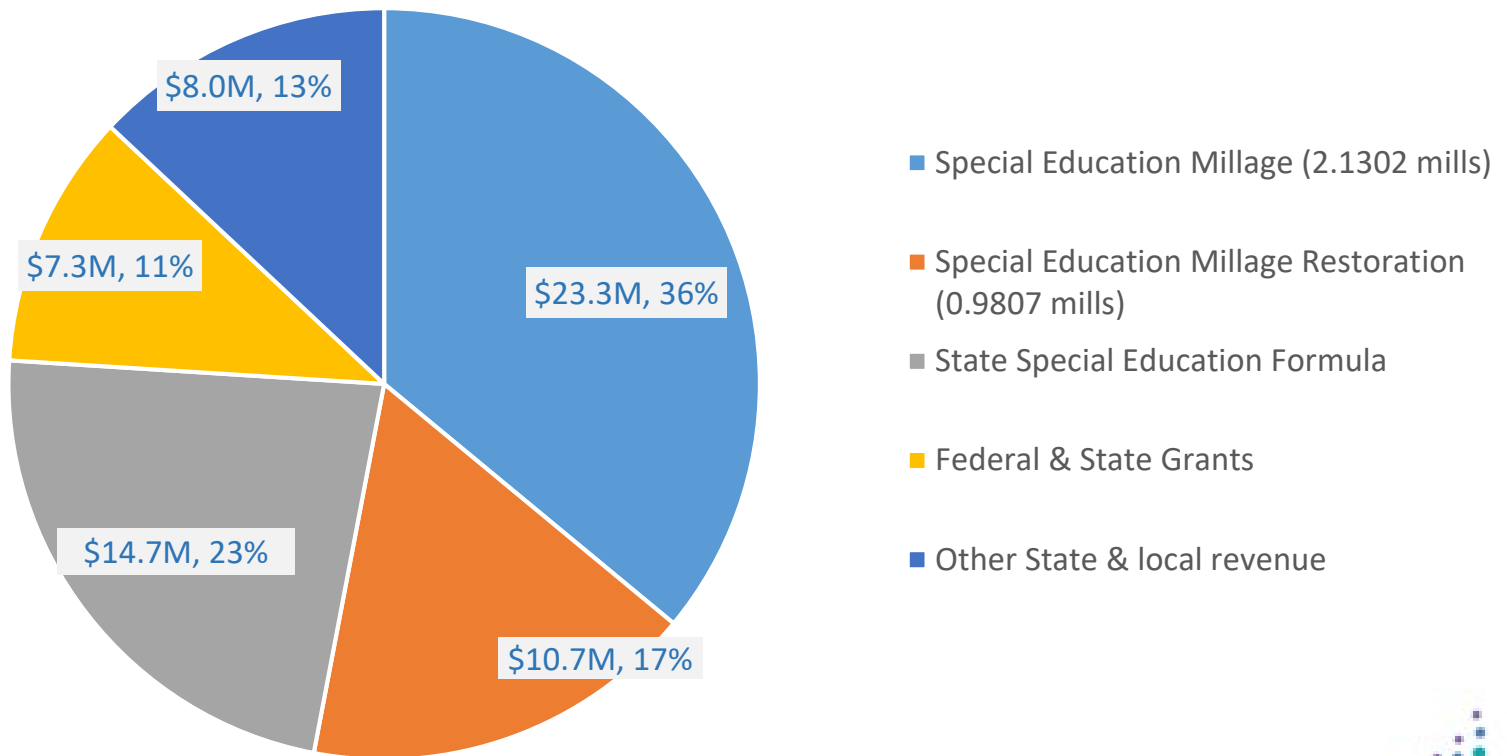
State & Local General Education Fund Expenditure Budgets

Administrative Services	\$1,794,000
Instructional Staff Development	1,094,000
County Truancy Officer/Pupil Accounting	127,000
TOTAL	\$3,015,000



Special Education Fund Revenue Sources

2024-25 Revenue



Special Education Fund Expenditure Budgets

Special Education Directors & Instructional Support Staff in Local Districts	\$29,107,000
Special Education Millage Distribution to Local Districts (Includes Headlee Restoration)	16,583,000
Center Based (Pathway) Special Education Programs	7,613,000
Specialized Transportation	5,786,000
Other Support Services (Special Education ISD Director, Compliance Monitoring, Finance, HR, Technology, Operations, Capital Outlay etc.)	4,540,000
Total	\$63,629,000



Budget Documents:

Appropriation Resolution & Budget Detail by Program

2024-2025 General Appropriation Resolution

RESOLVED, that this resolution shall be the general appropriations of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2024 and ending June 30, 2025: A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Livingston Educational Service Agency.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance estimated to be available for appropriations in the **General Education Fund** of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2024 and ending June 30, 2025 is as follows. Included in Local Revenue is LESA's share of allocated millage in the amount of \$683,423:

Revenue:	Original Budget
Local	\$1,021,414
State	12,165,078
Federal	2,494,455
Payments from Other Public Schools	12,417,229
Fund Modifications (Other Operating Transfers In)	5,000
Total Revenue	\$28,103,176
Fund Balance:	
<u>Estimated Fund Balance, July 1, 2024</u>	<u>\$3,119,486</u>
Less <u>Non-Spendable</u>	0
Less Committed/Assigned	0
Fund Balance Available to appropriate	\$3,119,486
Total Available to appropriate	\$31,222,662

BE IT FURTHER RESOLVED, that \$27,932,907 of the total available to appropriate in the **General Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	Original
Instruction:	
Basic Programs	\$4,079,424
Added Needs	844,139
Adult and Continuing	119,326
Support Services:	
Pupil	2,057,385
Instruction Staff	2,655,705
General Administration	528,766
School Administration	1,185,080
Business	247,144
Operations/Maintenance	387,998
Transportation	9,612,679
Central	1,913,816
Other (mostly food service)	225,000
Community Services	281,599
Payments to Other Schools	3,480,775
Payments to Other Government Agencies	171,574
Other Financing Uses	142,497
Total Appropriated	\$27,932,907

Ending Fund Balance:

Total <u>Estimated Fund Balance</u> , July 1, 2025	\$3,289,755
Less Committed	0
Less Assigned	0
Unassigned Fund Balance July 1, 2025	\$3,289,755



2024-2025 LESA Budget

General Education Fund	Budget		Change	
	2023-24 Revised	2024-25	\$	%
Total Revenues	\$ 26,945,375	\$ 28,103,176		
Less Expenditures	(26,468,596)	(27,932,907)		
Net Surplus/ (Deficit)	\$476,779	\$170,269		
Estimated Beginning Fund Balance - July 1	2,642,707	3,119,486		
Estimated Ending Fund Balance - June 30	\$ 3,119,486	\$ 3,289,755		
Ending Fund Balance as a Percentage of Expenditures	11.8%	11.8%		
Programs				
General Education & Curriculum	1,190,310	1,138,862	(51,448)	-4%
Student programs	35,000	35,000	-	0%
Instructional Support	1,225,310	1,173,862	(51,448)	-4%
Community Relations/Communications	42,038	65,210	23,172	55%
Central Office Services	19,170	24,550	5,380	28%
Superintendent & Board of Education	485,602	468,186	(17,416)	-4%
Administration - Superintendent & Board of Education	526,810	555,926	29,116	6%
Attendance Officer/Pupil Auditor	126,438	127,052	614	0%
Technology Services	138,299	194,444	56,145	41%
Finance & HR	420,406	458,432	38,026	9%
Support Services	78,900	142,900	64,000	81%
Administration - Central Services	764,011	922,828	158,817	21%
Transportation Services	145,898	149,322	3,424	2%
Operations & Maintenance	240,067	248,198	8,131	3%
Overhead	385,965	397,520	11,555	3%
Career & Technical Education Consortium	3,856,382	2,738,839	(1,117,543)	-29%
Adult Education	337,197	261,840	(75,357)	-22%
WIOA Youth	75,175	77,114	1,939	3%
General Education Social Work	273,654	281,086	7,432	3%
Mental Health Grant	898,861	1,191,180	292,299	33%
Title I Regional Assistance Grant	116,221	116,221	-	0%
Homebound Services	75,910	72,896	(3,014)	-4%
WAY School	465,500	474,480	8,980	2%
Consortiums - Instructional	6,098,900	5,213,636	(885,264)	-15%
Data Processing Consortium	408,000	408,000	-	0%
Homeless Coordinator	28,204	28,204	-	0%
Homeless Van	18,452	17,950	(502)	-3%
Regional Transportation Collaborative	9,488,331	9,391,998	(96,333)	-1.0%
Technology Consortium	787,200	801,278	14,078	2%
Consortiums - Support Services	10,730,187	10,647,428	(82,759)	-1%
Great Start Collaborative	492,086	419,798	(72,271)	-15%
Head Start	2,078,102	1,922,331	(155,771)	-7%
Head Start Food Service	190,000	190,000	-	0%
Great Start Readiness Grant	3,977,242	6,489,578	2,512,336	63%
Early Childhood	6,737,413	9,021,707	2,284,294	34%
Total General Fund Expenditures	26,468,596	27,932,907	1,464,311	6%

Additional Information

- Additional Information is available by contacting:
 - Dr. Michael Hubert, Livingston ESA Superintendent, mike@livingstonesa.org
 - Stephanie L. Weese, Livingston ESA Assistant Superintendent for Administrative Services, stephanieweese@livingstonesa.org
 - Laura Walters, Livingston ESA Finance & Budget Director, laurawalters@livingstonesa.org
 - Or, visiting the Agency website at www.livingstonesa.org



**BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024**

Report #24-47

For Future Action

Subject:

Appointment of Representative to the LESA PAC

Recommendation:

It is recommended that Katie Boggs be appointed to serve as the district's representative to the PAC through June 30, 2028.

Rationale:

Each constituent district appoints a parent(s) representative to serve on the LESA Parent Advisory Council.

Facts/Statistics:

District Goal Addressed:

- Communication
- Fiscal Integrity
- Student Achievement

Motion

Moved by:

Supported by:

To approve the appointment of Katie Boggs as Brighton's representatives to the LESA PAC through June 30, 2028.

Voice Vote:

- Ayes
- Nays



Livingston
**EDUCATIONAL
SERVICE** Agency

Leading the Community to Achieve Educational Excellence



Brighton Board of Education,

April 18, 2024

I am recommending Katie Boggs as a Brighton representative to the PAC (Parent Advisory Committee) at LESA. Katie is a parent of a student at Maltby Intermediate School.

Katie has been a strong supporter of Brighton special education over the past several years. She has been a previous PAC member and has been impactful during her time supporting at the district and county level. Katie truly understands the value of educating the whole child: academic, social, emotional, and physical development. She knows that learning takes place over time and celebrates small victories as much as significant gains.

Katie is an undeniable asset to our school community and is a fierce advocate for all students to reach their full potential.

Please provide your approval of her representation to the LESA PAC.

Thank you,

Michelle Allison

Michelle Allison
Director of Special Education
Brighton Area Schools
allisonm@brightonk12.com



Human Resource Report (5/13/24)

Human Resources presents for your consideration the following human resources changes including resignations, new hires and changes in tenure status:

RETIREMENTS / RESIGNATIONS / TERMINATIONS:

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>REASON</u>	<u>EFFECTIVE</u>
Kelsey Levine	Maltby Intermediate Schools	Teacher	Resignation	Personal	3/1/24
Erica Estey	Hilton Elementary School	Teacher	Resignation	Personal	3/5/24
Emily Geverink	Scranton Middle School	Teacher	Resignation	Personal	3/11/24
Christine Darkowski	Hawkins Elementary School	Teacher	Retirement	Retirement	6/30/24
Peter Fahlgren	Scranton Middle School	Teacher	Retirement	Retirement	6/30/24
Kevin Prohaska	Brighton High School	Teacher	Retirement	Retirement	6/30/24
Kimberly Resconich	Hilton Elementary School	Teacher	Retirement	Retirement	6/30/24
Sarah Ross	Hornung Elementary School	Teacher	Retirement	Retirement	6/30/24
Christa Sinz-Welsh	Hawkins Elementary School	Teacher	Retirement	Retirement	6/30/24
Kelsey Hatherley	Hornung Elementary School	Teacher	Resignation	Personal	6/30/24
Gabriella Hoffman	Brighton High School	Teacher	Retirement	Retirement	1/24/25

TRANSITIONS/NEW HIRES:

* Pending completion of district hiring process and successful completion of criminal history screening process

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>EFFECTIVE</u>
Matt Evans	Brighton High School	Lead Principal	Transition	4/23/24

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

Report #24-49

For Future Action

Subject:

Policy Updates

Recommendation:

Rationale:

Facts/Statistics:

2301 Conflict of Interest

5501 Fundraising

3304 Use of District Property

District Goal Addressed:

Communication

Fiscal Integrity

Student Achievement

Motion

Moved by:

Supported by:

Voice Vote:

Ayes

Nays

Series 2000: Bylaws

2300 Board Member Conduct

2301 Conflict of Interest

Board members take an oath of public office requiring that they faithfully discharge their duties to the best of their abilities. Board members must act in the District's best interests and avoid any actual or perceived conflict of interest in the performance of their public duties. Board members will not misuse their public office to solicit, accept, obtain, or produce a substantial direct or indirect benefit for themselves or a family member.

A. "Family member" as used in this Policy means that term as defined in Revised School Code Section 1203.

B. Statutory Conflict of Interest

1. When a Board member believes or has reason to believe that the Board member has a conflict of interest, as described in Revised School Code Section 1203, as to a contract or other financial transaction that requires Board approval, the Board member will: (a) abstain from voting on the contract or other financial transaction, and (b) disclose the specific conflict of interest. If a majority of Board members are required to abstain from voting under this section, the special quorum and voting rules prescribed in Revised School Code Section 1203 will apply.
2. A Board member is presumed to have a conflict of interest if the Board member or the Board member's family member has a financial interest or a competing financial interest in the contract or other financial transaction or is a District employee.

C. Contracts of Public Servants with Public Entities

1. Affected Contracts Defined

For purposes of this Policy, an affected contract means a contract between the District and any of the following:

- a. a Board member;
- b. any firm, meaning a co-partnership or other unincorporated association, of which a Board member is a partner, member, or employee;
- c. any private corporation in which a Board member is a stockholder owning more than 1% of the total outstanding stock of any class if the stock is not listed on a stock exchange, or stock with a present total market value in excess of \$25,000 if the stock is listed on a stock exchange, or of which a Board member is a director, officer, or employee; or

- d. any trust of which a Board member is a beneficiary or trustee.
- 2. Board members will comply with the disclosure and voting requirements of the Contracts of Public Servants with Public Entities Act for affected contracts.
- 3. A Board member will not do either of the following concerning an affected contract in which that Board member has a direct or indirect financial interest:
 - a. take any part in the negotiation, renegotiation, amendment, or approval of the affected contract; or
 - b. represent either party in the transaction.
- 4. Disclosure Requirements

Board members will comply with the following disclosure requirements concerning a **Statutory Conflict of Interest**, an affected contract or any other transactions with the District or connected with the use of District property that provides the Board member with a financial benefit, regardless of whether the transaction would itself require a direct vote by the Board of Education (for example, building use under normal course of business or contracts of a value that are not regularly presented to the Board). Disclosures will be recorded in the Board's minutes.

a. Nominal Benefit or Emergency

If the Board member files a sworn affidavit with the Board attesting that the Board member will directly benefit from the affected contract in an amount less than \$250 and less than 5% of the public cost of the affected contract, or if the affected contract is for emergency repairs or services, the disclosure will be made as follows:

- i. the disclosure may be made less than 7 calendar days before the meeting at which a vote will be taken on the affected contract; and
- ii. the sworn affidavit or grounds to determine the need for an emergency repair or service will be recorded in the Board minutes.

b. Benefit Equals or Exceeds \$250 ~~But Does Not Exceed \$5,000~~

If a Board member will directly benefit from the affected contract in an amount equal to or exceeding \$250 ~~(but not more than \$5,000) or equal to or more than 5% of the public cost of the affected contract, and if the affected contract is not for emergency repairs or services, the disclosure will be made in either of the following ways:~~

- i. ~~at least 7 calendar days before the meeting at which a vote will be taken on the affected contract, the Board member will promptly disclose in writing the financial interest in the affected contract to the President (or other presiding officer), or to the Secretary if the~~

~~President is the Board member that will directly benefit from the affected contract. The disclosure will be made public in the same manner as a public meeting notice; or~~

~~ii. the Board member will disclose the financial interest at a public meeting of the Board; provided that the vote on the affected contract will be taken at a subsequent Board meeting held at least 7 calendar days after the meeting at which the disclosure is made.~~

~~e. Benefit Exceeds \$5,000~~

~~If the amount of the direct benefit to the Board member is more than \$5,000, disclosure must be made at a public meeting of the Board and the vote on the affected contract or any other transactions with the District or connected with the use of District property that provides the Board member with a financial benefit will be taken at a subsequent public Board meeting held at least 7 calendar days after the meeting at which the disclosure is first made.~~

5. Abstention Requirements

A Board member must abstain from voting on an affected contract in which the Board member has a financial interest.

D. Incompatible Public Office

A Board member will not hold 2 or more incompatible public offices, as defined by Michigan law.

Legal Authority: Const 1963, art 4, §10; MCL 15.181 et seq., 15.321 et seq.; MCL 380.1203; MCL 388.1769b; OAG, No 4555 (April 12, 1967)

Date adopted: Nov 1, 2022

Date revised:

Series 3000: Operations, Finance, and Property

3300 Facilities, Real, and Personal Property

3304 Use of District Property/School Facilities

USE OF SCHOOL FACILITIES

The Board of Education believes that the school facilities of this District should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools and is harmonious with the purposes of this District.

The Board will permit the use of school facilities when such permission has been requested in writing by a responsible organization or a group of citizens and has been approved by the Superintendent or this may be a duty designated to the Director of Community Education and/or the District Director of K-12 Athletics.

District facilities shall be available for the below-listed uses. When there are competing interests for the use of facilities, approval will be given according to the following priorities:

- a. uses directly related to the schools and the operations of the schools
- b. uses and groups indirectly related to the schools
- c. meetings of employee associations
- d. uses for voter registration and elections
- e. departments or agencies of government
- f. community organizations or groups of individuals formed for charitable, civic, social, recreational, and educational purposes
- g. commercial or profit-making organizations or individuals offering services for profit

The use of District grounds and facilities shall not be granted for any purpose which is prohibited by law.

Should all or any part of the District's community be struck by a disaster, the Board shall make District grounds and/or facilities available, at no charge, for the housing, feeding, and care of victims or potential victims when requested by local, State, or Federal authorities. The Superintendent should meet with the County to establish a disaster preparedness plan in order to ensure that proper procedures are established to minimize confusion, inefficiency, and disruption of the educational program.

The Superintendent shall develop administrative guidelines for the granting of permission to use District facilities including a schedule of fees. Such guidelines are to include the following:

- a. Each user may be required to present evidence of the purchase of organizational liability insurance to the limit prescribed by District administrative guidelines.

- b. Use of school equipment in conjunction with the use of school facilities must be requested specifically in writing, and may be granted by the procedure by which permission to use facilities is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.
- c. Users shall be liable financially for damage to the facilities and for proper chaperonage.
- d. All activities must terminate by 11:30 p.m. unless specific permission has been granted.
- e. A school custodian shall be on duty whenever a facility is being used unless special provisions are established in advance.
- f. Each user to disclose potential conflicts of interest (for example, any relationship with a board member, administrator, teacher, or other staff member employed by the district) and to agree to the terms for the involvement of any outside vendors in their application for facility use in compliance with policy 5501.

The Board shall approve periodically a schedule of fees for the use of school facilities.

No liability shall attach to this District, any employee, officer, or member of this District specifically as a consequence of permitting access to these facilities.

Date adopted: Nov 1, 2022

Date revised: May 8, 2023

Series 5000: Students, Curriculum, and Academic Matters

5500 School Sponsored and Extracurricular Activities

5501 Fundraising Activities

A. General

1. Student fundraising activities are subject to review and approval by the Superintendent or designee.
2. *Administration shall work with employees, volunteers and contractors to ensure they understand and implement appropriate accounting practices for managing BAS student activities and fiduciary accounts, and for appropriately managing monies collected.*
3. *Administration shall review with employees, volunteers and contractors board policies addressing the appropriate management of BAS student activity and fiduciary accounts.*

B. Appropriate Reasons to Fundraise or Collect Money from Parents/Students and/or Staff Members:

1. *A specific student activity or purchase which is not already covered through the district budget allocation.*
2. *A class or extra-curricular activity not already covered through the district budget allocation.*
3. *School or district-wide charitable fundraiser.*
4. *Fundraising done by Booster Clubs, PTO's, and Other Support Groups as outlined in policy 3106.*
5. *Approved student field trips.*
6. *Supplement the expenditures of an athletic team, club or student activity.*

C. Reasons that are not Appropriate to Fundraise or Collect Money from Parents/Students and/or Staff Members:

1. *Classroom supplies, furniture, classroom equipment or staff-related needs.*
2. *Rainy day funds or any other reserve funds without a specific student-driven purpose.*
3. *Any other reason where district funds have already been allocated or should be addressed through budgeting processes for the school or district.*
4. *Charitable fundraising that is not aligned with the educational mission of the school district or does not comply with the guidelines outlined in this policy.*

D. Approval Process

All fundraising activities by BAS students, staff, clubs, teams or similar groups, and all fundraising activities taking place on BAS property are subject to review and approval by the superintendent or designee. As such, any individual or group seeking to fundraise or

collect money as part of a BAS activity and/or on BAS school property will be required to fill out the following approval form and follow all required procedures:

1. **Step 1:** Applicants must complete the request form to seek approval for a fundraiser or collection of money. The following is the application link: [Fundraising or Money Collection Approval Form](#)
2. **Step 2:** Request, as submitted on the required form, must be approved by the direct district administrator responsible for oversight of the program or activity.
3. **Step 3:** Request, as submitted on the required form and approved by the direct district administrator, must be approved by the designated BAS Finance Department Official. Criteria for approval will include review of any beneficiary of fundraiser dollars to ensure they are a 501(c)(3) entity in good standing with the IRS.
4. **Step 4:** The designated finance department official will report all approved fundraisers or collection of money on a district transparency document that is housed on the district's main webpage [BAS Approved Fundraiser Transparency Document](#).
5. **Step 5:** At the conclusion of the fundraiser or money collection, the adult responsible for the BAS fundraiser or collection of money will provide a report to the appropriate building-level staff member with the amount of money collected as part of this activity as well as confirmation of what purchases were made with the funds. The final amount collected as part of the fundraiser or collection of money will be added to the district's Fundraiser Transparency Document*.

* Approved fundraisers by non-BAS groups such as PTO's or parent booster clubs that hold 501(c)(3) status are exempt from this reporting requirement.

E. Rules and Guidelines for the Collection of Funds from Students/Parents/Students as part of a BAS activity and/or on school grounds:

1. **Rules for Collecting Payments through Cash:**
 - a. BAS strongly discourages the collection of cash unless absolutely necessary.
 - b. Any cash payment received must be remitted to the assigned secretary for the building or program, or directly to the BAS finance department.
 - c. Assigned secretary or BAS finance department member will properly document such payments including a receipt.
 - d. Cash payments from parents/students/staff members should be submitted to the designated building secretary or the business office rather than a teacher, coach or club sponsor whenever possible.
 - e. Any reconciliation/counting of cash payments must be done with no less than two staff members present.
 - f. The deposit of cash daily is strongly recommended, otherwise deposits must be made at least once a week

2. **Rules for Collecting Payments Other than Cash:**
 - a. Acceptable methods of monetary donations are personal or business checks, and electronic payments.
 - b. Donations that are made via check will follow the same procedures and timeline as cash collections.
 - c. Electronic payments must be made using district approved online programs.
 - d. Online fees associated with collections will be charged to the fundraising program.

3. **Rules for Expenditure Payments from Fundraising Accounts:**
 - a. Under no circumstances are expenditures to be paid out using cash.
 - b. Expenditures will be paid by following district purchasing and payment practices including the use of purchase orders, P Cards, or check requisitions.
 - c. Proper authorization for payment is required for all payment requisitions.

4. **General Rules for Fundraising and Student Activity Accounts:**
 - a. Account balances will be consistently monitored to ensure the account does not go into a negative balance.
 - b. If an account enters into a negative status the account will be closed to activity until proper funds are received to cover current and future expenditures.
 - c. Account funds should be spent annually and the carry over of funds is discouraged.
 - d. For fundraising activities that include a raffle, the proper state license for holding a raffle will be required.
 - e. As part of the approval process, student safety and well-being must be a predominant factor in choosing the type of fundraising to be administered.
 - f. Employees, volunteers and contractors performing fundraising for BAS student activity or fiduciary accounts shall not be involved in the operation or fundraising of competing non-profit organizations.

F. Approval Process for Third Party Vendors

Any fundraising activity that will include the use of a third party will comply with the following procedures:

1. The responsible BAS activity or BAS booster/PTO organization requesting the inclusion of a 3rd party vendor as part of their fundraising activities must include this request on the required fundraising request form, ensure compliance with BAS policies regarding 3rd party vendors and receive approval from the appropriate administrator responsible for the activity. [BAS Fundraising Request Form](#)

2. *BAS activity, booster/PTO organization or 501C3 utilizing school property must verify that the following requirements have been met by the requested vendor:*
 - a. *Vendor must be able to provide all required legal documentation to sell goods, services or property.*
 - b. *Vendors which will sell goods, services or property at a school event and/or on BAS property must comply with all applicable Board Policies, including Policy 3304.*
 - c. *Requested vendor sales must not conflict with other school district or BAS booster activities or fundraising.*
 - d. *Requested vendor sales must comply with all BAS board policies and applicable laws including those regarding conflict of interest, prohibited sales and other relevant topics.*
 - e. *Employees of or volunteers for an approved third party vendor seeking to sell goods, services or property at a school event and/or on BAS property, must comply with appropriate background checks as outlined in policy 3105.*

G. Fundraising for Non-BAS Organizations

When BAS students and/or staff wish to conduct charitable fundraising activities where the proceeds will ultimately be remitted to a Non-BAS organization such as a charitable non-profit, the following are required steps:

1. *Fundraising must be approved and adhere to all of the guidelines listed in this policy.*
2. *Student fundraising activities should be organized in a way to minimize interruptions to student learning, to protect student safety and to align with district values and beliefs.*
3. *It is strongly encouraged that BAS students or student groups engaged in fundraising as part of their educational experience invest directly in local, community-based projects. Additionally, it may be desirable to rotate charities chosen in order to impact a variety of need areas.*
4. *In the case that BAS students, student groups and/or staff are seeking to donate funds for any non-BAS organization, the organization being considered for receipt must be vetted and approved by the assistant superintendent for finance and superintendent in accordance with the following standards:*
 - a. *All required tax and reporting forms must be up-to-date and submitted as part of the application.*
 - b. *An accounting of how funds raised by BAS students, students groups or staff will be allocated.*
 - c. *To be considered, all established non-profit organizations must document from their previous year's reporting that no more than 20% of their collected donations were spent on operational costs for that organization.*
 - d. *In the case where a current or former Brighton Area Schools employee leads (current or former head or board of directors) or is employed by a third party charitable organization, conflict of interest and undue influence*

considerations must be carefully reviewed. When the employee is receiving any form of personal financial gain from the third party organizations, this organization will not be permitted to receive funds raised by BAS students, student groups or staff.

- 5. Employees, volunteers and contractors performing fundraising for BAS student activity or fiduciary accounts shall not be involved in the operation or fundraising of competing non-profit organizations.*
- 6. In cases where students or student groups are directly involved in vetting and selecting third party charitable organizations which may receive proceeds from student fundraising, the following process suggestions:*
 - a. Any option considered, must have been approved as explained in item d above.*
 - b. Students/student groups will receive basic training provided by the assistant superintendent for finance, accountant or designee. Topics will include:*
 - 1. Basic understanding of what a non-profit is, different types of non-profit organizations, common purposes and other general information about non-profit organizations.*
 - 2. Basic understanding of the financial operations of nonprofits including how dollars can be used, required reporting, operational costs vs. donations, financial safeguards used in appropriately run non-profits and non-profit fraud.*
 - 3. Students should also learn about conflict of interest and undue influence.*
 - 4. Students should have an opportunity to fully review any applications that are to be considered and given enough time to ask questions and seek understanding.*
 - c. Voting should be safeguarded for both accuracy as well as the protection of the students involved.*

H. Extra Fee Assessment and Fundraising by BAS Clubs, Teams or other BAS Activities

Any additional fees that will be assessed to BAS students or families and group fundraising for participation in a BAS Club, Team or Activity will administered as follows:

- 1. While additional fees may be necessary, extra fees should be assessed with careful consideration of the potential financial burden on participants or their families.*
- 2. If a club sponsors, coach or BAS activity sponsor seeks to assess extra fees or conduct team fundraising, an itemized budget must be submitted and approved by the appropriate administrative supervisor for the given activity prior to the beginning of the season.*

3. *Any extra fees will be communicated to the families of participants prior to the first contest for athletics or within one month of the initiation of the activity for clubs or student activities.*
4. *Fees to be assessed will be itemized for parents separating required costs from those that are recommended or optional for participants.*
5. *For team fundraising, the following requirements or information is also necessary:*
 - a. *Participation in fundraising activities cannot be mandated for a student to participate.*
 - b. *All team fundraising must be approved and adhere to all of the guidelines listed in this policy.*
 - c. *Fundraising targeted amount, purpose and specific activities planned must also be included on the extra fee disclosure form for families.*
 - d. *For team fundraising, an opt-out fee must be shared for those that would prefer not to participate.*
 - e. *Student safety and well-being must be a predominant factor in choosing the type of fundraising to be administered.*

I. Non-Compliance

Any intentional or unintentional non-compliance with policy 5501 is subject to appropriate disciplinary procedures outlined in BAS policies for BAS employees up-to and including dismissal.

Date adopted: Nov. 1, 2022

Date revised:

**BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024**

Report #24-50

For Future Action

Subject:

Property Tax Information, L-4029

Recommendation:

That the board approve the levy of the 2024-25 property taxes.

Rationale:

The district is authorized to levy 18 mills of non-homestead (Non-PRE) and debt mills to cover the current debt obligation.

Facts/Statistics:

District Goal Addressed:

- Communication
- Fiscal Integrity
- Student Achievement

Motion

Moved by:

Supported by:

To approve the levy of the property taxes as presented.

Voice Vote:

Ayes

Nays

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

Report #24-51

For Future Action

Subject:

Final Budget 2023-24 & Projected Budget 2024-25

Recommendation:

That the board approve the 2023-24 Final Budget & Projected Budget 2024-25 as set forth.

Rationale:

The board is required to appropriate adjustments to the budget on a regular basis.

Facts/Statistics:

District Goal Addressed:

- Communication
- Fiscal Integrity
- Student Achievement

Motion

Moved by:

Supported by:

To approve the 2023-24 final budget & projected budget 2024-25 as presented.

Voice Vote:

Ayes

Nays

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

Report #24-52

For Future Action

Subject:

Classroom Bleeding Control Medical Kits for all classrooms

Recommendation:

It is the recommendation that the board approve the purchase of 500 classroom bleeding control kits per the quote from Rescue in Color not to exceed \$48,745.34.

Rationale:

Quotes were solicited from three vendors to provide bleeding control kits for the district classrooms which will improve access to emergency medical treatment for all students.

Facts/Statistics:

District Goal Addressed:

- Communication
- Fiscal Integrity
- Student Achievement

Motion

Moved by:

Supported by:

To approve the purchase of Classroom Bleeding Control Medical Kits for all classrooms as presented.

Voice Vote:

Ayes

Nays



RESCUE
IN COLOR

BLEEDING CONTROL PROGRAM

WHAT'S INCLUDED IN THE KIT?



- Magnetized Rescue in Color Bag
- Color-Coded Rescue in Color Instruction Sheet
- North American Rescue Combat Application Tourniquet
- North American Rescue 6 inch Rolled Responder Emergency Trauma Dressing
- 2 Rolls of Standard Gauze
- 2 Hyfin Vent Compact Chest Seals
- 1 Permanent Marker
- 1 Pair Trauma Shears
- 1 Mylar Emergency Blanket
- 1 Pair Large Nitrile Gloves
- Informational Pamphlet from the American College of Surgeons

Kit customization available upon request

KEY FEATURES

Why choose this kit over the other options?



INTUITIVE DESIGN

- Bag is intentionally designed with a **bidirectional zipper** + **easy pull-open loop** for quick and effective access to equipment inside.
- **Color-coded instructions** that correspond to the pockets inside the bag
- Packaged equipment inside is easy to open.

FUNCTIONAL DISPLAY

- **Magnetic, non-slip backing** for easy display
- Loop for hook-hanging if magnetic surface isn't available
- Easy to identify



PREPARE FOR THE UNFORESEEN

4023 S Old US 23, Ste #108
Brighton, MI 48114

ESTIMATE

Issue Date	Estimate #
4/24/2024	1900738

Brighton Area Schools
125 South Church Street
Brighton, MI 48116

Shipping Terms	Payment Terms
Included	50% at Order, BAL at Completion

Item	Description	Qty	Rate	U/M	Total
999172	Trauma Aid Kit CAT Tourniquet HALO Occlusive Seal (2 pack) Rolled Gauze - 4.5" x 4.1 yd Shears - 7.25" Mylar Blanket Nitrile Gloves - 2 pr. Red Molle Bag	500	67.00	ea	33,500.00

NOTE: Tax-Exempt Entites, please provide Form 3372 upon acceptance of this quote

Subtotal	\$33,500.00
Sales Tax (0.0%)	\$0.00
Total	\$33,500.00

Phone #
844-483-6752 (x:702)

E-mail
BPowers@360LifeSafety.com



True Rescue

2777 Loker Ave. W., Suite C
 Carlsbad, CA 92010

Estimate

Date	Estimate #
4/24/2024	304

Name / Address
Brighton Area Schools District Nurse - Cadie Codfrey 7878 Brighton Rd. Brighton, MI 48116 810-299-4149

			Project
Description	Qty	Rate	Total
SKU: BC-I-CAT [BLK] Bleeding Control Kit - Intermediate (CAT) provides the lay responder with battlefield-tested tools to stop life threatening traumatic blood loss. Includes: Black C-A-T® Tourniquet, Hyfin Vent Compact Chest Seal Twin-pack, 6-inch Emergency Trauma dressing, 2 packs compressed wound-packing gauze, 7-1/2 inch Trauma shears, 2 pair Nitrile responder gloves, Survival Blanket, Permanent marker, and Instruction card arranged in a red rip-stop nylon rapidly deployable zippered pack.	500	51.50	25,750.00T
Shipping via FedEx	1	970.00	970.00

Signature X _____	Subtotal	\$26,720.00
Email	Sales Tax (0.0%)	\$0.00
info@truerescue.com	Total	\$26,720.00

ESTIMATE

Rescue in Color
1445 Queensland Ln N
Plymouth, MN 55447

info@rescueincolor.com
+1 (765) 720-2519
www.rescueincolor.com



Brighton Area Schools

Bill to
Cadie Godfrey
Brighton Area Schools
7878 Brighton Road
Brighton, MI 48116

Ship to
Cadie Godfrey
Brighton Area Schools
7878 Brighton Road
Brighton, MI 48116

Shipping info

Ship via: UPS

Estimate details

Estimate no.: E240318
Estimate date: 04/25/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Essential Bleeding Control Kit	(one tourniquet, standard gauze) 011959E	500	\$124.99	\$62,495.00
2.		Implementation Training Video	Training on the use of the equipment found in the Rescue in Color Kit	1	\$0.00	\$0.00
3.		MSP Discount	Discount for attendees of the MSP School Safety Academy	62495	-\$0.23	-\$14,373.85
4.		Subtotal	Subtotal			\$48,121.15
			Subtotal			\$48,121.15
			Shipping			\$624.19
			Total			\$48,745.34

Note to customer

Feel free to reach out with questions or concerns!

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024

For Information

Finance:

1. Bills for payment of April 19 – May 3, 2024.

Check Register
 Run Date: 04/19/2024

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
030264	04/19/24	04178	ARCH ENVIRONMENTAL GROUP	39959 C	11-261-4110-000-000-0000	ENVIRO CONSULT	1,845.52	
				39967 C	11-261-4110-000-000-0000	ENVIRO CONSULT	354.92	
				39966 C	11-261-4110-000-000-0000	ENVIRO CONSULT	1,272.22	3,472.66
030265	04/19/24	04411	ART IN BLOOM	39998 C	21-296-5991-000-030-0000	FLOWERS	39.00	39.00
030266	04/19/24	00393	AT&T		11-261-3412-000-000-0000	INTERNET APRIL	599.55	599.55
030267	04/19/24	13560	AUTOMOTIVE ELECTRONICS SRV	39299 C	11-127-6410-031-550-3790	DIAG SCAN TOOL	4,600.00	4,600.00
030268	04/19/24	06550	BEST PLUMBING SPECIALTIES INC		11-261-5994-000-000-0000	COUPLINGS	496.02	
					11-261-5994-000-000-0000	CREDIT MEMO	(91.41)	
				39973 C	11-261-5994-000-000-0000	ANTI-SIPHON	1,339.60	1,744.21
030269	04/19/24	06932	BLUE LAKES CHARTERS & TOURS		21-391-4910-000-000-0000	GUN LAKE TRIP	1,100.00	1,100.00
030270	04/19/24	06995	BOB MYERS EXCAVATING	39957 C	11-261-6410-000-000-0000	UNDERGROUND REPAIRS	6,425.00	6,425.00
030271	04/19/24	07308	BRIGHTON FORD		21-297-4130-000-000-0000	OIL&FILTER VAN	50.86	
					21-297-4130-000-000-0000	VAN DOOR REP	859.95	910.81
030272	04/19/24	08660	CANADA DRY BOTTLING CO	39987 C	21-296-7920-031-750-0000	DRINKS	775.46	775.46
030273	04/19/24	09001	CENTRAL MICHIGAN PAPER CO	39838 C	12-192-0000-000-000-0000	COPY PAPER	13,200.00	13,200.00
030274	04/19/24	10785	CONSUMERS ENERGY		11-261-5510-005-000-0000	HRNG GAS 3/7-4/8	1,253.09	
					11-261-5510-121-000-0000	IPF GAS 3/7-4/8	969.77	2,222.86
030275	04/19/24	20900	DAWN ANGELIC LENTZ-FLOWERS	39977 C	21-296-5991-000-017-0000	BANNERS	1,050.00	
				39977 C	21-296-5991-000-030-0000	BANNERS	240.00	
				39977 C	21-296-5991-000-032-0000	BANNERS	440.00	1,730.00
030276	04/19/24	13501	KAITLYN DENZLER	39992 C	21-296-7920-031-200-0000	HAIR&MAKEUP STYLING	500.00	500.00
030277	04/19/24	13616	DRI-STICK DECAL CORP	39981 C	11-113-5110-031-001-0000	PARKING PASSES	547.15	547.15
030278	04/19/24	11871	DTE ENERGY		11-261-5520-005-000-0000	HRNG ELECT 3/11-4/9	1,184.18	
					11-261-5520-031-000-0000	BHS ELECT 3/11-4/9	7,552.31	
					11-261-5520-121-000-0000	MALT ELECT 3/11-4/9	3,552.55	12,289.04
030279	04/19/24	13041	GLASCO CORP	39982 C	11-261-4910-000-000-0000	DOOR BUTTON SERVICE	406.00	406.00
030280	04/19/24	29250	JON T HOLOWICKI	39989 C	21-296-7920-031-100-0000	SCENIC/SOUND/LIGHT	1,000.00	1,000.00
030281	04/19/24	33350	IVORY VINES	39990 C	21-296-5991-000-013-0000	SHIRTS	1,948.00	1,948.00
030282	04/19/24	35832	KONE INC		11-261-4129-000-000-0000	MAINT TERM	67.24	67.24
030283	04/19/24	13174	LITTERA EDUCATION INC.	39925 C	11-125-3190-121-000-4410	TUTORING SERVICES	150,911.30	150,911.30
030284	04/19/24	38725	SONJA MARQUIS	39988 C	21-296-7920-031-100-0000	ACTING DIRECTION	3,000.00	3,000.00
030285	04/19/24	43627	MI HIGH SCHOOL ATHLETIC ASSN	39964 C	21-296-5991-000-001-0000	MULTIPLE CAP	1,440.00	
				39947 C	21-296-5991-000-001-0000	ATHL CAP	60.00	1,500.00
030286	04/19/24	44225	MICHIGAN PHILHARMONIC		21-331-3190-000-000-0000	SCI-PHONIC	8,500.00	8,500.00
030287	04/19/24	45723	MILLER JOHNSON		11-231-3170-000-000-0000	LEGAL SERV SCHL LAW	877.50	877.50
030288	04/19/24	46274	SCOTT MIXER	39994 C	21-296-7920-031-100-0000	TRAILER FILM/EDIT	500.00	500.00
030289	04/19/24	51371	NORTHWEST PIPE &	39937 C	11-261-6410-000-000-0000	WATER HEATER	9,980.00	9,980.00
030290	04/19/24	51863	OSCAR W LARSON CO	38389 C	11-261-6410-000-000-0000	FUEL CONT SYSTEM	17,460.52	17,460.52
030291	04/19/24	41115	PERFORMANCE HEALTH HOLDING	39963 C	11-293-5992-000-100-0000	TUB CART	155.10	155.10
030292	04/19/24	13617	P&M HOLDING GROUP LLP		11-284-4120-000-000-0000	IT ASSESSMENT	14,000.00	

Check Register
 Run Date: 04/19/2024

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
					11-284-4120-000-000-0000	IT ASSESSMENT	16,000.00	30,000.00
030293	04/19/24	13119	ISABELLA RABOLD	39991 C	21-296-7920-031-100-0000	CHOREOGRAPHER	1,500.00	1,500.00
030294	04/19/24	63000	SNAP-ON INDUSTRIAL	39243 C	11-127-6410-031-550-3790	ZEUS PLUS IND	10,382.40	10,382.40
030295	04/19/24	13054	STAFFORD SMITH	39986 C	21-296-7920-031-750-0000	FROZ DRINK MACHINE	2,664.85	2,664.85
030296	04/19/24	13100	DIANE STEEH		21-391-4913-000-000-0000	SENIOR YOGA	764.78	764.78
030297	04/19/24	76004	TREPCO SALES CO	39985 C	21-296-7920-031-750-0000	STORE CANDY	1,267.65	1,267.65
030298	04/19/24	13268	VINCENT VALENTI		21-137-3110-000-000-0000	BANNER SET-UP	150.00	150.00
030299	04/19/24	81675	VISIONARY SOUND PRODUCTIONS	39996 C	21-296-7920-031-025-0000	PROM PRODUCTION	11,724.00	11,724.00
030300	04/19/24	81685	VISUAL SPORTS NETWORK	39951 C	21-296-5991-000-024-0000	BANNERS	1,234.00	1,234.00
030301	04/19/24	83448	EMILY WALTER	39962 C	21-296-5991-000-027-0000	YOGA CLASSES	240.00	240.00
030302	04/19/24	13347	TITAN WARREN		21-321-3110-000-007-0000	IPF SUPERVISOR	30.00	30.00
030303	04/19/24	84544	WATER TECH	39953 C	11-261-4126-000-000-0000	WATER TESTING	110.00	110.00
030304	04/19/24	13602	THE WICHMAN CO		21-297-4120-000-000-0000	FOOD SERVICE REPAIR	580.00	580.00
030305	04/19/24	MSC55	COLIN ROBERTSON	39984 C	21-296-7920-031-875-0000	COLIN ROBERTSON	500.00	500.00
030306	04/19/24	MSC55	FAITH FINNERTY		21-351-7411-000-000-0000	FAITH FINNERTY	43.25	43.25
030307	04/19/24	MSC55	JENNIFER CHAPEL		21-296-7920-031-100-0000	JENNIFER CHAPEL	44.01	44.01
030308	04/19/24	MSC55	KRISTIN WILSON		21-296-7920-031-100-0000	KRISTIN WILSON	1,943.45	1,943.45
030309	04/19/24	MSC55	LUKE WHITTAKER	39983 C	21-296-7920-031-875-0000	LUKE WHITTAKER	500.00	500.00
030310	04/19/24	MSC55	STEVEN BELL		21-321-7410-000-020-0000	STEVEN BELL	200.00	200.00
030311	04/19/24	MSC60	LYNLEY CHAMPION	39995 C	21-296-7920-031-100-0000	LYNLEY CHAMPION	259.02	259.02

Sub Total: \$310,598.81

ACH CHECKS

A08186	04/19/24	13206	ANATOMAGE INC	39437 C	11-113-6410-031-000-0000	GALAXY TABS	81,500.00	81,500.00
A08187	04/19/24	13181	BC TECHNOLOGIES CO	39961 C	21-296-5991-000-001-0000	SPRING REGS	1,584.00	1,584.00
A08188	04/19/24	06914	BLOOM ROOFING SYSTEMS INC	39954 C	11-261-4110-000-000-0000	ROOF LEAK REP	495.00	
				39955 C	11-261-4110-000-000-0000	ROOF LEAK REP	495.00	990.00
A08189	04/19/24	05235	BSN SPORTS INC	39936 C	21-296-5991-000-004-0000	HOODIES/SHORTS	2,624.50	
				39999 C	21-296-5991-000-017-0000	HOODIE	34.30	2,658.80
A08190	04/19/24	10069	CLEAR RATE COMMUNICATIONS IN		11-261-3410-001-000-0000	HAWK PHONE APR	192.57	
					11-261-3410-004-000-0000	SPEN PHONE APR	192.57	
					11-261-3410-005-000-0000	HRNG PHONE APR	185.35	
					11-261-3410-006-000-0000	HILT PHONE APR	192.57	
					11-261-3410-021-000-0000	SCRN PHONE APR	267.19	
					11-261-3410-031-000-0000	BHS PHONE APR	842.49	
					11-261-3410-121-000-0000	MALT PHONE APR	269.60	
					11-261-3411-000-000-0000	TRNS PHONE APR	40.91	
					11-261-3412-000-000-0000	TECH PHONE APR	149.24	
					21-261-3410-002-000-0000	CE PHONE APR	192.57	2,525.06
A08191	04/19/24	11808	D M BURR SECURITY		11-261-3150-000-000-0000	BANKCOURIER 4/5	102.80	102.80
A08192	04/19/24	13650	DIRECT ENERGY BUSINESS LLC		11-261-5520-000-000-0000	BECC ELECT 4/16	455.98	

Check Register
 Run Date: 04/19/2024

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
					11-261-5520-001-000-0000	HAWK ELECT 4/16	2,132.19	
					11-261-5520-004-000-0000	SPEN ELECT 4/16	2,267.07	
					11-261-5520-005-000-0000	HRNG ELECT 4/16	1,600.39	
					11-261-5520-006-000-0000	HILT ELECT 4/16	2,646.44	
					11-261-5520-021-000-0000	SCRN ELECT 4/16	5,581.73	
					11-261-5520-031-000-0000	BHS ELECT 4/16	21,845.13	
					11-261-5520-041-000-0000	BRIDGE ELECT 4/16	1,383.30	
					11-261-5520-121-000-0000	MALT ELECT 4/16	4,801.15	
					11-261-5521-000-000-0000	TRNS ELECT 4/16	750.85	
					21-261-5520-002-000-0000	MILLER ELECT 4/16	1,636.18	45,100.41
A08193	04/19/24	20150	FISHER SCIENTIFIC	39392 C	11-113-6410-031-000-0000	MICROSCOPES	38,262.40	38,262.40
A08194	04/19/24	01273	IMPERIAL DADE	39968 C	11-261-5990-000-000-0000	OPERATION SUP	199.05	199.05
A08195	04/19/24	13512	ADAM INNES		21-321-3110-000-007-0000	IPF SUPERVISOR	37.50	37.50
A08196	04/19/24	34385	JOHNSON & WOOD LLC	39958 C	11-261-6410-000-000-0000	BOILER PUMP	5,899.90	5,899.90
A08197	04/19/24	61925	JOHNSON CONTROLS FIRE PROTE	39965 C	11-261-4910-000-000-0000	DOORTECH REPAIRS	5,757.42	5,757.42
A08198	04/19/24	34750	KAUKAB LLC		21-137-3110-000-000-0000	CANVAS & CLAY	684.00	
					21-137-3110-000-000-0000	CANVAS & CLAY	456.00	1,140.00
A08199	04/19/24	34867	KENSINGTON VALLEY VARSITY	40000 C	21-296-5991-000-030-0000	EMBROIDERY	205.00	205.00
A08200	04/19/24	37640	LIVINGSTON COUNTY MECHANICA	39952 C	11-261-4123-000-000-0000	HVAC 4/8-4/11	2,040.00	2,040.00
A08201	04/19/24	43530	MI EDUCATORS FINANCIAL		12-451-0805-000-000-0000	MAY GTL LIFE INS	152.05	152.05
A08202	04/19/24	44930	MICHIGAN VIRTUAL		11-111-3220-000-006-0000	SHAREDSERV CONF	3,420.00	3,420.00
A08203	04/19/24	58695	SANCHIN SYSTEMS INC		21-137-3110-000-000-0000	KARATE 1/18-3/7	581.00	
					21-137-3110-000-000-0000	KARATE 11/9-1/11	772.50	1,353.50
A08204	04/19/24	59924	SCHOOL SPECIALTY LLC	39855 C	11-111-5110-001-000-0000	CONST PAPER	161.00	
					11-111-5110-005-000-0000	POCKET FOLDERS	6.70	
				39849 C	11-111-5110-006-010-0000	DRAWING PAPER	118.98	
					11-112-5110-021-000-0000	M FOLEY SUPS	53.46	340.14
A08205	04/19/24	59742	DUKE SERVICES LLC	39950 C	11-261-4122-000-000-0000	PLUM 4/8-4/12	2,400.00	2,400.00
A08206	04/19/24	82065	W4 SIGNS INC	39945 C	11-293-6000-000-000-0000	BUS WRAP	2,800.00	2,800.00
Sub Total:							\$198,468.03	
Register Total:							\$509,066.84	

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
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Posting By Fund

Fund Name	Amount
CAFETERIA FUND	\$1,490.81
GENERAL FUND	\$455,111.01
SPEC REV - STUDENT ACTIVITY	\$37,317.24
COMMUNITY EDUCATION	\$15,147.78
Total:	\$509,066.84

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-1000-000-000-0000	GENERAL FUND CHECKING	G	O	(509,066.84)
12-131-0000-000-000-0000	INTERFUND REC AP	G	K	53,955.83
12-402-0000-000-000-0000	A/P CONTROL - GF	G	D	455,111.01
22-402-0000-000-297-0000	A/P CONTROL - FS	C	D	1,490.81
22-402-0000-000-299-0000	A/P CONTROL STUDENT ACT	K	D	37,317.24
22-402-0000-000-300-0000	A/P CONTROL - CE	M	D	15,147.78
22-411-0000-000-000-0000	STUD ACTIVIT I/F	K	N	(37,317.24)
22-411-0000-000-297-0000	FOOD SERVICE I/F	C	N	(1,490.81)
22-411-0000-000-300-0000	COMM ED I/F	M	N	(15,147.78)

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
030312	04/26/24	13560	AUTOMOTIVE ELECTRONICS SRV	39298 C	11-127-6410-031-550-3790	AUTEL MAXISYS	2,235.00	
				39297 C	11-127-6410-031-550-3790	TRANSDUCER KIT	1,305.00	3,540.00
030313	04/26/24	13549	BARRETT ENTERPRISES	39241 C	11-127-6410-031-562-3790	EP-6666 PACKAGE	11,152.50	11,152.50
030314	04/26/24	13550	BLUEWATER LABS	39233 C	11-127-6410-031-562-3790	INK REMOVE SYSTEM	9,300.00	9,300.00
030315	04/26/24	09300	CHILSON HILLS BAPTIST CHURCH	40009 C	21-296-7920-031-001-0000	TESTING AP SITE	1,200.00	1,200.00
030316	04/26/24	10143	CLUB WOLVERINE		21-321-7410-000-004-0000	CW MEET REGISTER	1,269.00	1,269.00
030317	04/26/24	10785	CONSUMERS ENERGY		11-261-5510-004-000-0000	SPEN GAS 3/19-4/16	1,340.07	
					11-261-5510-021-000-0000	SCRN GAS 3/21-4/18	1,388.00	2,728.07
030318	04/26/24	20900	DAWN ANGELIC LENTZ-FLOWERS		11-232-5910-000-000-0000	DISTRICT PHOTOS	60.00	60.00
030319	04/26/24	11871	DTE ENERGY		11-261-5520-004-000-0000	SPEN ELECT 3/19-4/18	2,244.09	
					11-261-5520-006-000-0000	HILT ELECT 3/16-4/17	2,657.05	4,901.14
030320	04/26/24	43627	MI HIGH SCHOOL ATHLETIC ASSN	40043 C	21-296-5991-000-001-0000	MULTIPLE CAP	120.00	120.00
030321	04/26/24	44230	MICHIGAN PLAYGROUNDS LLC		11-261-5995-000-000-0000	SPEN PLAYGROUND REP	1,850.00	1,850.00
030322	04/26/24	13620	STACEY OSTROWSKI		11-293-3130-000-000-0000	MEDICAL COVERAGE	260.00	260.00
030323	04/26/24	13347	TITAN WARREN		21-321-3110-000-007-0000	IPF SUPERVISOR	37.50	37.50
030324	04/26/24	84519	WASTE MANAGEMENT		11-261-4125-000-000-0000	BCPA DUMPSEER	1,100.46	1,100.46
030325	04/26/24	34862	WESTERN CAPITAL RESOURCES	40014 C	11-293-4290-000-000-0000	GAME ICE TIME	615.00	
				40014 C	21-296-5991-000-028-0000	PRACTICE ICE TIME	5,418.75	6,033.75
030326	04/26/24	MSC55	DANA THOMPSON	40053 C	21-296-7920-031-025-0000	DANA THOMPSON	150.00	150.00
030327	04/26/24	MSC60	AMBER HALE		21-296-7920-031-100-0000	AMBER HALE	49.98	49.98
030328	04/26/24	MSC60	ANDREA CAMPBELL		21-296-5991-000-030-0000	ANDREA CAMPBELL	55.00	55.00
030329	04/26/24	MSC60	ANGELA MACDONALD		11-112-5990-021-000-3390	ANGELA MACDONALD	19.46	19.46
030330	04/26/24	MSC60	JANELLE VERMIGLIO	40006 C	21-296-7920-031-100-0000	JANELLE VERMIGLIO	203.36	203.36
030331	04/26/24	MSC60	JEFF VONBUSKIRK	40007 C	21-296-7920-031-100-0000	JEFF VONBUSKIRK	82.82	82.82
030332	04/26/24	MSC60	KATHERINE ATKIN	40005 C	21-296-7920-031-100-0000	KATHERINE ATKIN	973.95	973.95
030333	04/26/24	MSC60	KRISTIN WILSON		21-296-7920-031-100-0000	KRISTIN WILSON	171.33	171.33
						Sub Total:	\$45,258.32	
ACH CHECKS								
A08207	04/26/24	05080	AUTO VALUE BRIGHTON		11-127-5110-031-550-3440	MARCH STATEMENT	669.01	
					21-296-7920-031-005-0000	MARCH STATEMENT	1,258.82	1,927.83
A08208	04/26/24	07268	BRIGHTON BAND BOOSTERS		21-296-7920-021-100-0000	CEDAR POINT REIMB	1,269.71	1,269.71
A08209	04/26/24	13512	ADAM INNES		21-321-3110-000-007-0000	IPF SUPERVISOR	52.50	52.50
A08210	04/26/24	37127	LINDHOUT ASSOCIATES		11-261-6220-041-000-4410	SEC 11T CONST	3,872.88	
					41-456-6900-200-000-2019	BECC ARCHITECT	9,675.00	
					41-456-6900-200-000-2019	BECC ARCHITECT	2,196.87	15,744.75
A08211	04/26/24	37640	LIVINGSTON COUNTY MECHANICA	40027 C	11-261-4123-000-000-0000	HVAC 4/15-4/19	2,100.00	2,100.00
A08212	04/26/24	37672	LIVINGSTON EDUCATIONAL		11-271-8221-000-000-0000	RTC APRIL	34,951.42	34,951.42
A08213	04/26/24	48318	NATL INSURANCE SERVICES		12-451-0610-000-000-0000	LIFE INS/MAY	391.50	391.50
A08214	04/26/24	51360	NORTHLAND SERVICES LLC	39997 C	11-261-4124-000-000-0000	OAK TREE REMOVAL	4,900.00	4,900.00

Check Register
Run Date: 04/26/2024

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A08215	04/26/24	13576	RELAY, INC	39481 C	11-271-4220-000-000-0000	RELAY+ ESSENTIALS	3,437.70	3,437.70
A08216	04/26/24	59742	DUKE SERVICES LLC	40026 C	11-261-4122-000-000-0000	PLUM 4/15-4/18	1,920.00	1,920.00
Sub Total:							\$66,695.41	
Register Total:							\$111,953.73	

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
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Posting By Fund

Fund Name	Amount
GENERAL FUND	\$87,769.14
CAPITAL PROJECT 2019	\$11,871.87
SPEC REV - STUDENT ACTIVITY	\$10,953.72
COMMUNITY EDUCATION	\$1,359.00
Total:	\$111,953.73

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-1000-000-000-0000	GENERAL FUND CHECKING	G	O	(111,953.73)
12-131-0000-000-000-0000	INTERFUND REC AP	G	K	24,184.59
12-402-0000-000-000-0000	A/P CONTROL - GF	G	D	87,769.14
22-402-0000-000-299-0000	A/P CONTROL STUDENT ACT	K	D	10,953.72
22-402-0000-000-300-0000	A/P CONTROL - CE	M	D	1,359.00
22-411-0000-000-000-0000	STUD ACTIVIT I/F	K	N	(10,953.72)
22-411-0000-000-300-0000	COMM ED I/F	M	N	(1,359.00)
42-402-0000-000-000-2019	AP CONTROL	H	D	11,871.87
42-411-0000-000-000-2019	2019 CAP PROJ I/F	H	N	(11,871.87)

Check Register
Run Date: 05/02/2024

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
030334	05/02/24	44850	MICHIGAN STATE UNIV		21-296-7920-006-000-0000	MSU BUG HOUSE TRIP	140.00	140.00
Sub Total:							\$140.00	
Register Total:							\$140.00	

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
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Posting By Fund

Fund Name	Amount
SPEC REV - STUDENT ACTIVITY	\$140.00
Total:	\$140.00

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-1000-000-000-0000	GENERAL FUND CHECKING	G	O	(140.00)
12-131-0000-000-000-0000	INTERFUND REC AP	G	K	140.00
22-402-0000-000-299-0000	A/P CONTROL STUDENT ACT	K	D	140.00
22-411-0000-000-000-0000	STUD ACTIVIT I/F	K	N	(140.00)

BRIGHTON AREA SCHOOLS
Board of Education
May 13, 2024
Report # 24-53

For Action

Subject:

A. Superintendent Evaluation

Motion

Moved by:

Supported by:

To enter closed session to consider a periodic personnel evaluation inasmuch as the Superintendent has requested a closed session.

Roll Call Vote:

- Reid
- Krebs
- Marks
- Myers
- Conely
- Storm
- Trombley