Enrollment Document Checklist
Grades 1-12

(All documentation must be provided by the parent or legal guardian)

- In order to complete enrollment for your student(s) to attend Brighton Area Schools please complete Pre-Enrollment (access link is available on the enrollment webpage) and upload the required documents for your student(s) in Pre-Enrollment.
- Keep your login information, as it will be needed to make updates to the submitted information. Files should be in PDF format – screenshots and photos will be rejected if they are of poor quality.
- The enrolling office will contact you on the status of the enrollment once the submission has been reviewed. Responses are not immediate, especially during the busy enrollment months of February-June & August, we appreciate your patience.

SCHOOL OF CHOICE: A SOC application must be approved prior to a non-resident submitting enrollment. Visit the SOC web page for information.

REQUIRED FORMS & DOCUMENTS:

- Student's Birth Certificate
- Parent or Guardian Identification - Photo ID (Driver's License); Must be valid and unexpired
- Proof of Residency Column A - Provide ONE from Column A
- Proof of Residency Column B - Please provide one additional proof of residency from Column B.

Column A (ONE Required) **Primary Residency Document**	**Column B (ONE Required)** **Additional Supporting Document**
● Property Tax Statement (Must be current) ● Signed Lease Agreement with valid start and end dates; Full Document required and signatures must be included ● Property Tax Transfer Affidavit- for those who have recently closed on a home within 60 days. (No Purchase Agreement can be accepted)	● Utility Bill - please provide entire statement ○ Consumer Energy ○ DTE ○ Water ○ Cable/ Internet

- Shared House Affidavit -if applicable; will be required with proof of residency documents; please refer to form
- Current Immunization Record or Immunization Waiver (Waiver must be for the current enrollment school year)
- Affirmation of Prior Discipline / Behavior Form from previous school; this applies to all students in grade 9-12
- Most recent Student Transcript (grades 10-12) or Report Card (grades 1-9) from previous school
- IEP or 504 Plan - If applicable. If student receives special service, please provide the current IEP or 504 Plan
- MHSAA Transfer Form - For grades 10-12 only