

JOB DESCRIPTION

Job Title: **Facilities Operations Technician**

Rink: **Printscape Arena at Southpointe**

Location: 114 Southpointe Blvd, Canonsburg, PA 15317

Reports To: **Facility Manager**

Status: Part-Time; Non-Exempt

Salary: \$12-\$15/hr, commensurate with experience

Summary:

This position is responsible for keeping the ice in first-rate condition. In addition, during time when not resurfacing ice, this role is responsible for maintaining equipment, and ensuring all related areas are clean and orderly, including maintaining the appearance of the rink areas, grounds, warehouse “Zam” room and other areas as assigned. Drivers must promote and maintain a positive environment for skaters, guests, children, parents, and staff.

Scope of Responsibilities:

- Operate (drive) and maintain ice resurfacing machines, ice edger, and all related equipment required for the maintenance of quality sheets of ice
- Ice shall be resurfaced in accordance with the daily schedule. Ice edging should be performed at the end of the day, prior to the last cut of the night
- Ensure all equipment and tools necessary to fulfill ice maintenance tasks are always available and in good working order. Report any equipment deficiencies to the Manager
- Perform cleaning and maintenance of ice operations equipment
 - Includes periodic cleaning and wiping of all exterior surfaces of the machines
 - Changing of blades on conditioner and lubricating required fittings
 - Visual inspection of machine and its operation
- Keep work areas and equipment clean, organized and functional
 - Empty trash, sweep bench areas of each rink each morning and evening
 - Pick up debris and trash around perimeter of the building and dumpsters daily
 - Empty trash and sweep Zam / warehouse, and work areas nightly
 - Repair and maintain goals frames and nets as needed
- Perform inspections of equipment and complete daily checklists and related documents
- Maintain records of ice thickness, ice temperatures, humidity readings, ambient air readings and dew point readings as outlined on checklists
- Participate in set-up and disassembly of hockey glass, dasher boards as needed
- Follow all driver guidelines, best practices and standards
- Follows Printscape Arena / Black Bear Sports Group policies and procedures
- Report accidents or injuries and complete accident reports as required
- Complete changeovers/set up/tear down of related sports programming equipment as per daily schedule of programs and events
- Perform other duties as assigned

Requirements:

- Must be at least 18 years of age, possess a valid driver’s license and have a good driving history to be insurable by our insurance carrier without conditions
- Ability to read, write and to follow written and oral instructions
- Ability to concentrate in a high stress, noisy game situations and crowds of people

- Experience working with hand tools and basic repair and maintenance
- Flexibility with work schedule- week nights, weekends, and some holidays required
- Job reliability, punctuality, diligence, dedication, and attention to detail

We are committed to providing a safe and fun environment for the local community, ensuring all our buildings are the safest for artists, teams, employees, and fans. We believe that hockey teaches key aspects of a person's life including hard work, resilience, honesty, physical fitness and most of all, the value of being part of a team.