



## Show me

# how to setup an account and purchase an **MFRC** membership

### **1. Go to the [www.mfrc.org](http://www.mfrc.org)**

### **2. Click 'Get Involved' and then 'Become a Member'**

Look for the **membership sign-up**. This will bring you the MFRC Store (on Amilia)

### **3. Add Items to Your Cart**

Click on membership for details, select options, and click "**Add to Cart**" to include it in your shopping cart.

### **4. Click "Sign Up"**

Look for the option at the bottom of the Amilia login page. If you have previously signed up on Amilia, use your email and password and go to step 8.

### **5. Enter Your Details**

Provide a valid email address and create a password. Follow the on-screen instructions to fill in your personal information.

### **6. Verify Your Account**

Check your email for a **verification code**. Enter the code in the field provided on the website. If you don't see the email, check your spam folder or click "Resend."

### **7. Complete Your Profile**

Once your account is verified, you'll be redirected to your personal profile. Add any additional details or family members, (if applicable).



## 8. To add additional members

Click the **green +** icon

- The first name belongs to the account owner, the adult responsible for the account.
- Add family members by clicking **Add another person**. They become account members.
- You only need to add an account member once. Add as many as you need!

Once you have added members, click “**Checkout**”

*[Note: Make sure you select the members for membership before you checkout and go to the payment page]*

## 9. Complete Necessary Forms

Fill out any additional information for the members. Review and **Proceed to payment**.

## 10. Choose Your Payment Method

Choose a payment method (credit card or debit card.) and complete your purchase.

**and just like that you're DONE!**

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# need more help?

**1.** Visit Amilia help centre by scanning the QR code



**2.** Scan the QR code to access the membership registration FAQ document

