

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE TOWN OF
EVA, ALABAMA HELD ON NOVEMBER 14, 1963.

The Mayor and Council of the Town of Eva, Alabama held their organizational meeting on November 14, 1963 at the school in the Town of Eva, Alabama at 7:00 P.M. The oath of office was administered to the following officials of the Town, all of whom were present:

Mayor Roland Ryan
Councilman Claude Patton
Councilman Mitchell Hipps
Councilman ^{Lee}Romer Livingston
Councilman L. G. McDonald
Councilman L. E. Oden

The Mayor declared the meeting then open for the transaction of business. Loy Greenhill, Jr. was unanimously selected to serve as Clerk of the Town.

The State National Bank of Decatur, Falkville Branch, Falkville, Alabama, was selected as the depository for the funds of the Town.

Councilman Oden then offered the following ordinance, being ordinance No. 1, and being in words and figures as follows:

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ORDINANCE NO. 1

AN ORDINANCE TO ESTABLISH THE ORDER OF PROCEDURE FOR MEETINGS OF THE COUNCEL, TO AUTHORIZE AND ESTABLISH CERTAIN COMMITTEES, TO PROVIDE FOR THEIR APPOINTMENT, AND TO ESTABLISH AND SET OUT THE DUTIES OF CERTAIN OFFICIALS OF THE TOWN OF EVA, ALABAMA.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF EVA, ALABAMA, AS FOLLOWS:

SECTION 1. The Town Clerk of said Town shall serve as Town Treasurer and, before taking office and qualifying therefor shall make bond in the sum of ONE THOUSAND DOLLARS (\$1,000.00), with a surety to be approved by the Mayor and Council.

SECTION 2. The following committees shall be appointed from the Council:

1. Finance.
2. Utilities.
3. Streets, parks and cemetery.
4. Police and fire departments.
5. Sanitation and recreation.

The chairman of each committee shall be appointed by the Mayor, and no member of the Council shall be chairman of more than one committee. Each committee shall consist of three members to be appointed by the Mayor, and each member of the Council shall serve on at least two committees.

SECTION 3. That the rules or order of procedure herein contained shall govern deliberations and meetings of the Council of Eva, Alabama.

SECTION 4. Regular meetings of the Council shall be held on the ~~first~~ second Thursday Night of each month.

SECTION 5. Special meetings may be held at the call of the Mayor by serving notice on each member of the Council not less than twenty-four hours before the time set for such special meetings; or special meetings may be held as provided by Section 430, Title 37,

of the Alabama Code of 1940, whenever two aldermen or the Mayor request in writing that the presiding officer call such meetings; upon the failure or refusal of the presiding officer to call such meeting when requested, the two aldermen or the Mayor making the request shall have the right to call such meeting.

SECTION 6. A quorum shall be determined as provided by Section 429 of Title 37, of the Alabama Code of 1940.

SECTION 7. All regular meetings shall convene at 7:00 P.M. at the **Eva School** and all meetings, regular and special, shall be open to the public.

SECTION 8. The order of business shall be as follows:

1. A call to order.
2. Roll call.
3. Reading of the minutes.
4. Reports of standing committees.
5. Reports of special committees.
6. Reports of officers.
7. Hearing on petitions, applications, complaints, appeals, communications, etc.
8. Auditing accounts.
9. Resolutions, ordinances, orders, and other business.

SECTION 9. No member shall speak more than twice on the same subject without permission of the presiding officer.

SECTION 10. No person, not a member of the council, shall be allowed to address the same while in session without permission of presiding officer.

SECTION 11. Every officer, whose duty it is to report at the regular meetings of the council, shall in default thereof, be fined at the discretion of the council.

SECTION 12. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions and ordinances shall be in writing.

SECTION 13. Motions to reconsider must be by a member who voted with the majority, and at the same or next succeeding meeting of the council.

SECTION 14. Whenever it shall be required by one or more members the "yeas" and "nays" shall be recorded; and any member may call for a division on any question.

SECTION 15. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.

SECTION 16. The presiding officer of the council, may at his discretion, call any member to take the chair, to allow him to address the council, make a motion or discuss any other matter at issue.

SECTION 17. Motions to lay any matter on the table shall be first in order; and on all questions, the last amendment, the most distant day, and the largest sum shall be first put.

SECTION 18. Each member present must vote on all questions put to the council

SECTION 19. All meetings of the council shall be public.

SECTION 20. A motion for adjournment shall always be in order.

SECTION 21. The rules of the council may be altered, amended or temporarily suspended by a vote of two-thirds of the member present.

SECTION 22. The chairman of each respective committee, or the councilman acting for him in his place, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.

SECTION 23. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next regular meeting; provided, that such ordinances, resolutions, or propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with, or regular salaries of officer of, or wages of employees of the city.

SECTION 24. The clerk, engineer, attorney and chief of police, and such other officers or employees of the Town of Eva, Alabama, shall, when requested, attend all meetings of the council and shall remain in the council room for such length of time as the council may direct.

SECTION 25. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

SECTION 26. This ordinance shall go into effect upon the passage and approval of the same.

Adopted this the 14th day of November,

1963.

Mayor

ATTEST:

Town Clerk