

**AGENDA**

**EVA TOWN COUNCIL  
ORGANIZATION MEETING**

**October 12, 2004**

**Call to Order – Mayor Gary Livingston**

**ORDER OF BUSINESS**

- A. Oath of Office – 3 copies signed each council member**
- B. Election of Chairman Pro Tempore – performs the duties of the mayor when he is absent or unable to perform his duties.**
- C. Establish the time and place of regular meetings to be held each month. Towns are required to meet at least once a month.**
- D. Adopt rules of procedure which council will follow in its deliberations for the coming term.**
- E. Appointment of Committees. See ordinances of the municipality establishing committees, it is general practice for the presiding officer of the council to make committee appointments.**
- F. Adopt a motion providing that all administrative officers and employees of the municipality shall continue in their respective duties temporarily, pending such time, as the council shall make permanent appointments.**

<b>Judy Fortenberry</b>	<b>Town Clerk/Treasurer</b>
<b>Angela Holmes</b>	<b>Assistant Town Clerk</b>
<b>Dennis Holmes</b>	<b>Fire Chief</b>
<b>Athelia Gibbs</b>	<b>Head Librarian</b>
<b>Barbara Patton</b>	<b>Eva Library</b>
<b>Larry Madison</b>	<b>Town Attorney</b>
<b>Donnie Shaver</b>	<b>Town Employee until Nov. 12, 04</b>

- G. Council should ratify the use of present depositories for municipal funds until such time as the council shall permanently designate such depositories.**

**Eva Bank and First Commercial Bank - Deposits/Checking/CD's**

EVA TOWN COUNCIL ORGANIZATION MEETING

OCTOBER 12, 2004

Minutes of the organizational meeting of the Eva Town Council held at 6:30 p.m. at the Eva Town Hall on October 2, 2004. Present: Mayor Gary Livingston, Council members Kent Chamber, Clarence Alexander, Johnny Persall, James Henderson, Bert Collins and Town Clerk Judy Fortenberry.

Guest: J. D. McKee, Joe Hill, and Don Shaver

Mayor Livingston called the meeting to order:

A. Bert Collins administrated Oath of Office to Mayor Gary Livingston.

Mayor Livingston administrated Oath of Office to the following council members.

Kent Chambers,  
Clarence Alexander,  
Johnny Persall,  
James Henderson,  
Bert Collins.

B. Election of Chairman Pro Tempore – Mayor explained that in the absence of the Mayor the Pro Tempore performs the duties of the Mayor.

Mr. Henderson motion to keep Mr. Collins as the Pro-tempore, Mr. Alexander seconded, carried.

Mayor announced that Mr. Collins would serve as Pro Tempore for the term 2004-2008. Also stated that Mr. Collins would remain on the signature card for all checking accounts.

C. Mayor Livingston asked if anyone would like to change the time and place of regular meeting to be held each month. Mr. Collins motion to stay the same, Mr. Chambers seconded, carried.

D. Mayor asked if anyone wanted to change the rules of procedures which the Council will follow in its deliberations for the coming term. Mr. Chambers's motion to stay the same, Mr. Collins seconded, carried.

E. Mayor announced he was changing some of the committees due to the growth of the Town. Since the Committees were listed in Ordinance #1 for The Town of Eva, Mayor read the Amendment to Section 2 – listing the new Committees. See Ordinance #1 (5) as Amended to Section 2 Attached.

Committee appointments are as follows:

Place #1 Finance/Education/Library – Kent Chambers

Members – Alexander & Henderson

Place #2 Utilities/Streets – Clarence Alexander

Members – Collins & Persall

Place #3 Parks/Recreation/Cemeteries – Johnny Persall

Members – Chambers & Henderson

Place #4 Police/Fire/Grants – James Henderson

Members – Collins & Alexander

Place #5 Sanitation/Buildings – Bert Collins

Members – Persall & Chambers

Ordinance #1 (5) as Amended to Section 2 – Titled: An Ordinance to establish the order of procedures for meetings of the Council, to authorize and establish certain committees, to provide for their appointment, and to establish and set out the duties of certain official of the Town of Eva, Alabama. Was read

Council member Collins moved that all rules governing the council, which might, unless suspended, prevent the passage and adoption of the ordinance at this meeting, be and the same are hereby suspended for the purpose of permitting the said ordinance Amendment #5 to be finally passed and adopted at this meeting.

Council member Alexander seconded this motion.

The question was put before the council and on roll call the vote was as follows.

Mayor Livingston	Yea	Council Member Chambers	Yea
Council Member Collins	Yea	Council Member Alexander	Yea
Council Member Persall	Yea	Council Member Henderson	Yea

Mayor Livingston presiding officer declared the motion adopted by unanimous vote of the members present.

Council member Chambers moved that the said Ordinance #1 (5) as amended be finally passed and adopted as introduced.

Council member Collins seconded this motion.

Mayor Livingston presiding officer put the question of final passage and the adoption of said resolutions to vote of the council, and on call of the roll the results were as follows:

Mayor Livingston	Yea	Council Member Chambers	Yea
Council Member Collins	Yea	Council Member Alexander	Yea
Council Member Persall	Yea	Council Member Henderson	Yea

Presiding officer Mayor Livingston announced the result of the vote, and declared Ordinance #1 (5) as Amendment passed and adopted.

F. Mayor Livingston presented a list of all employees of the Town to the Council and stated that the Council should make permanent appointments at this meeting.

Judy Fortenberry	Town Clerk/Treasurer
Angela Holmes	Assistant Town Clerk
Dennis Holmes	Fire Chief
Athelia Gibbs	Head Librarian
Barbara Patton	Assistant Librarian
Larry Madison	Town attorney
Donnie Shaver	Maintenance Employee

Mayor stated that the job for Maintenance Employee held by Don Shaver would be combined with the maintenance job at the new sewer plant as discussed at a previous Council Meeting. He stated that he had talked with Mr. Shaver and informed him of this change, and that Mr. Shaver would work until November 14, 2004. He stated that he had told Mr. Shaver he could apply for the new position, but he would have to be certified for the sewer portion to meet both State and Federal EPA requirements.

Mr. Chambers's motion to reappoint all the above employees, Mr. Collins seconded, carried.

G. Mayor stated that we should designate depositories for municipal funds.

Mr. Henderson motion to continue with Eva Bank and First Commercial Bank, Mr. Alexander seconded, carried.

Mayor motion to precede to the Agenda for the October 2004 Regular Council Meeting, Mr. Collins seconded, carried.

Approved:

Gary L. Livingston  
Mayor

Attest:

Judy Fortenberry  
Clerk