

## AGENDA

### Eva Town Council Organization Meeting

November 7, 2016

Call to Order – Mayor Gary Livingston

Order of business

- A. Oath of Office – 3 copies signed for each council member
- B. Election of Chairman Pro Tempore – performs the duties of the mayor when he is absent or unable to perform his duties.
- C. Establish the time and place of regular meeting to be held each month. Towns are required to meet at least once a month.
- D. Adopt the rules of procedure which council will follow in its deliberations  
For the coming term.
- E. Appointment of Committees. See ordinances of the municipality  
Establishing committees, it is general practice for the presiding officer of  
the council to make committee appointments.

Place #1 Finance/Education/Library – Kent Chambers  
Members – Henderson & Childers

Place #2 Utilities/Streets – Edsel Childers  
Members – Chambers & Henderson

Place #3 Parks/Recreation/Cemeteries – Johnny Persall  
Members – Nelson & Childers

Place #4 Police/Fire/Grants – James Henderson  
Members – Nelson & Childers

Place #5 Sanitation/Buildings – Martin Nelson  
Members – Persall & Chambers

F. Adopt a motion providing that all administrative officers and employees of the municipality shall continue in their respective duties.

Judy Fortenberry	Town Clerk/Treasurer
Angela Holmes	Assistant Town clerk
Dennis Holmes	Fire Chief
Larry Madison	Attorney
Betty Golden	Head Librarian
Pam Morgan	Library Staff
Joyce Woodall	Library Staff
John Holmes	Maintenance
Sandra Hill	Maintenance
Joe Hill	Sewer Maintenance

G. Council should ratify the use of present depositories for municipal funds until such time as the council shall permanently designate such depositories,.

Eva Bank and Premier Bank – Deposits/Checking/CD's

H. Appointment of Boards:

Medical  
Library  
Industrial Development  
Recreation

## EVA TOWN COUNCIL ORGANIZATION MEETING

November 7, 2016

Minutes of the organizational meeting of the Eva Town Council held on November 7, 2016, 6:30 p.m. at the Eva Town Hall. Present: Mayor Gary Livingston, Council members Kent Chamber, James Henderson, Johnny Persall, Martin Nelson, Edsel Childers and Clerk Judy Fortenberry.

Guests: John Holmes, Joe Hill, Betty Golden, Trish Livingston, Haley Layfield, Mr. & Mrs. Nolan West.

Mayor Livingston called the meeting to order; all council members present. After roll call informed all present that we open our meetings with prayer, if anyone objected we would abstain from this practice at tonight's meeting. No one objected, Mayor asked Mr. Henderson to open with prayer.

A: Oath of Office:

Town Clerk Judy Fortenberry administrated Oath of Office to Mayor Gary Livingston.

Town Clerk Judy Fortenberry administrated Oath of Office to the following council Members:

Kent Chambers,  
Edsel Childers,  
Johnny Persall,  
James Henderson,  
Martin Nelson.

B. Election of Chairman Pro Tempore – Mayor explained that in the absence of the Mayor the Pro Tempore performs the duties of the Mayor.

Mr. Nelson motion to appoint Edsel Childers as Pro Tempore for the term 2016-2020, Mr. Chambers seconded, carried.

Mayor Livingston announced that Mr. Childers will replace Mr. Persall on the Signature cards at Eva and Premier Banks, Clerk will call the banks.

C. Mayor Livingston asked if anyone would like to change the time and place of regular meetings to be held each month.

Mr. Persall motion to stay the same, Mr. Childers, seconded, carried.

D. Mayor asked if anyone wanted to change the rules of procedures which the Council will Follow in its deliberations for the coming term... Mr. Henderson motion to keep as is, Mr. Nelson seconded, carried.

E. Mayor announced he was not changing the committees since they were changed last term. Committee appointments are as follows.

Place #1 Finance/Education/Library – Kent Chambers  
Members – Henderson & Childers

Place #2 Utilities/Streets – Edsel Childers  
Members – Nelson & Persall

Place #3 Parks/Recreation/Cemeteries – Johnny Persall  
Members – Chambers & Henderson

Place #4 Police/Fire/Grants – James Henderson  
Members – Nelson & Childers

Place #5 Sanitation/Buildings – Martin Nelson  
Members – Persall & Chambers

F. Mayor Livingston presented a list of all employees of the Town to the Council and stated that the Council should make permanent appointments at this meeting.

Judy Fortenberry	Town Clerk/Treasurer
Angela Holmes	Assistant Town Clerk
Dennis Holmes	Fire Chief
Larry Madison	Attorney
Betty Golden	Head Librarian
Pam Morgan	Library Staff
Joyce Woodall	Library Staff
John Holmes	Maintenance
Sandra Hill	Maintenance
Joe Hill	Sewer Maintenance

Mr. Chambers' motion to reappoint all the above employees, Mr. Persall seconded, carried.

G. Mayor state that we should designate depositories for municipal funds.

Mr. Henderson motion to continue with Eva Bank and Premier Bank – Deposits/Checking/CD's, Mr. Chambers seconded, carried.

Mayor read off the members for the Industrial Board, Library Board, Recreational Board, and the Medical Boards.

Mayor motion to precede to the Agenda for the November 2016 Regular Council Meeting, Mr. Nelson seconded, carried.

APPROVED:

Attest:

Town Clerk