

AGENDA

**EVA TOWN COUNCIL
ORGANIZATION MEETING**

NOVEMBER 3, 2008

Call to Order – Mayor Gary Livingston

ORDER OF BUSINESS

- A. Oath of Office – 3 copies signed for each council member**
- B. Election of Chairman Pro Tempore – performs the duties of the mayor when he is absent or unable to perform his duties.**
- C. Establish the time and place of regular meetings to be held each month. Towns are required to meet at least once a month.**
- D. Adopt rules of procedure which council will follow in its deliberations for the coming term.**
- E. Appointment of Committees. See ordinances of the municipality establishing committees, it is general practice for the presiding officer of the council to make committee appointments.**
 - Place #1 Finance/Education/Library – Kent Chambers**
Members – Henderson & Shadden
 - Place #2 Utilities/Streets – Brandlee Shadden**
Members – Collins & Persall
 - Place #3 Parks/Recreation/Cemeteries – Johnny Persall**
Members – Chambers & Henderson
 - Place #4 Police/Fire/Grants – James Henderson**
Members – Collins & Shadden
 - Place #5 Sanitation/Buildings – Bert Collins**
Members – Persall & Chambers
- F. Adopt a motion providing that all administrative e officers and employees of the municipality shall continue in their respective duties temporarily, pending such time, as the council shall make permanent appointments.**

Judy Fortenberry

Town Clerk/Treasurer

Angela Holmes	Assistant Town Clerk
Dennis Holmes	Fire Chief
Athelia Gibbs	Head Librarian
Barbara Patton	Eva Library
Betty Golden	Eva Library
Larry Madison	Town Attorney
John Holmes	Maintenance
Joe Hill	Sewer Maintenance
Mark Rittman	Sewer Plant Operator (Certified Waste Water)

- G. Council should ratify the use of present depositories for municipal funds
Until such time as the council shall permanently designate such
depositories.**

Eva Bank and Premier Bank – Deposits/Checking/CD's

EVA TOWN COUNCIL ORGANIZATION MEETING

NOVEMBER 3, 2008

Minutes of the organizational meeting of the Eva Town Council held at 6:30 P.M. at the Eva Town Hall on November 3, 2008. Present: Mayor Gary Livingston, Council members Kent Chamber, Brandlee Shadden, Johnny Persall, James Henderson, Bert Collins and Town Clerk Judy Fortenberry.

Guest: John Holmes, Angela Holmes, Cleo Alexander, John Babchak, Brian Brown, April Shadden, Trish Livingston, Haley Layfield, Cole Livingston, and Joe Hill

Mayor Livingston called the meeting to order: informed all present the order of business to organization the Town Council for the next four years.

- A. Bert Collins administrated Oath of Office to Mayor Gary Livingston.

Mayor Livingston administrated Oath of Office to the following council members:

Kent Chambers,
Brandlee Shadden,
Johnny Persall,
James Henderson,
Bert Collins.

- B. Election of Chairman Pro Tempore – Mayor explained that in the absence of the Mayor the Pro Tempore performs the duties of the Mayor.

Mr. Collins motion to appoint James Henderson Pro Tempore for the term 2008-2012, Mr. Persall seconded, carried.

Mayor announced that Mr. Henderson will replace Mr. Collins on the signature cards at Eva and Premier Banks. Clerk will call the banks.

- C. Mayor Livingston asked if anyone would like to change the time and place of regular meetings to be held each month.

Mr. Henderson motion to stay the same, Mr. Chambers seconded, carried.

- D. Mayor asked if anyone wanted to change the rules of procedures which the Council will follow in its deliberations for the coming term. Mr. Chamber's motion to stay the same, Mr. Collins seconded, carried.

- E. Mayor announced he was not changing the committees since they were changed

last term. Committee appointments are as follows:

- Place #1 Finance/Education/Library – Kent Chambers
Members – Shadden & Henderson
- Place #2 Utilities/Streets – Brandlee Shadden
Members – Collins & Persall
- Place #3 Parks/Recreation/Cemeteries – Johnny Persall
Members – Chambers & Henderson
- Place #4 Police/Fire/Grants – James Henderson
Members – Collins & Shadden
- Place #5 Sanitation/Buildings – Bert Collins
Members – Persall & Chambers

F. Mayor Livingston presented a list of all employees of the Town to the Council and stated that the Council should make permanent appointments at this meeting.

Judy Fortenberry	Town Clerk/Treasurer
Angela Holmes	Assistant Town Clerk
Dennis Holmes	Head Librarian
Barbara Patton	Eva Library
Betty Golden	Eva Library
Larry Madison	Town Attorney
John Holmes	Maintenance
Joe Hill	Sewer Maintenance
Mark Rittman	Sewer Plant Operator (Certified Waste Water)

Mr. Collins motion to reappoint all the above employees, Mr. Chambers seconded, carried.


G. Mayor stated that we should designate depositories for municipal funds.

Mr. Chambers motion to continue with Eva Bank and Premier Bank, Mr. Henderson seconded, carried.

Eva Bank and Premier Bank – Deposits/Checking/CD's

Mayor motion to precede to the Agenda for the November 2008 Regular Council Meeting, Mr. Collins seconded, carried.

Approved:



Gary Livingston, Mayor

Attest:



Judy Fortenberry, Clerk