New York City Department of Education
Elijah G. Stroud Public School – PS 316
SCHOOL OF EXCELLENCE FOR ALL STUDENTS
Karen Weekes, Principal

Kamaria Burns, Assistant Principal Kevin Coyne, Assistant Principal

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School Leadership Team Agenda

Sept. 17, 2026
4:00 PM to 6:00 PM
P.S. 316 Library and Zoom

(Opening business: 10 min.)

I. Call to Order
II. Reading and Approval of June 24, 2026, minutes (2 min)
III. Principal's Report (5 minutes)
IV. PTA Report (5 minutes)
V. Old Business (3 min)
a. Confirm dates and times for forthcoming SLT meetings for the 2026-2027 school year.
VI. New Business (95 min)
a. Quick round of introductions for new and returning members. (5 min)
b. Selection of SLT roles (Chair/Cochairs, Secretary, Timekeeper(s)) Brief recap of the roles per the bylaws. (5 min)
c. Brief recap of SLT rules and norms, referencing bylaws, Robert's Rules, District guidance etc. Topics include consensus-based decision making, meeting recording/minutes/transcripts protocol, hybrid logistics, I-plan document upload process etc.) (resources here: Guidance on Public Meetings SLT Overview (15 min)
d. Review of A-655 Regulation of the Chancellor (5 min)
a. Discussion of CEP-Budget alignment worksheet and 2026 budget (breakdown by category/program part 1 and part 2 and organization sheet) (10 min)
b. Discussion of most recent ELA and math test scores for 2026. (10 min)
c. Goals and strategies for chronic absenteeism - Presented by Dr. Coyne (5 min)
d. Staff retention data, including historical figures - Presented by Principal Weekes. (5 min)
I. Review guidance on Conducting Comprehensive Needs Assessment for the updated NYC School Survey data during "Fall Comprehensive Needs Assessment" -CEP (10 min)
J. Review of priority 3 trust-related goal proposals - Presented by Zane (15 min)
VII. Creation of Agenda for Next Meeting
VIII. Adjournment
IX. Remaining SLT Meeting Dates:

October 8, 2026	**December 10, 2026**	**February 11, 2027**	**April 8, 2027,**	**June 3, 2027**
November 12, 2026	**January 14, 2027**	**March 11, 2027**	**May 13, 2027,**	

Join Zoom Meeting
https://zoom.us/j/91088470754?pwd=HHryb4XGgZfliam8wek8hT5LZzK7Pk.1
Meeting ID: 910 8847 0754 Passcode: 933463