

**LETTER OF REFERENCE - Academic or Layperson**

*To be completed by the applicant:*

Name of Applicant: \_\_\_\_\_

*AUTHORIZATION FOR WAIVER* which is to be read and signed by the applicant: I understand my right under the U.S. Family Education Rights and Privacy Act of 1974 to review confidential appraisals placed in my file after January 1, 1975, that are submitted with reference to admission to a graduate or other school.

I do ☐ do not ☐ waive my right to review this reference.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

TO THE APPLICANT: Please complete the above information before giving this form to the individual who will be providing your reference. The evaluator should then return this form with his/her letter of reference either to you in a sealed envelope or directly to the Admissions Office via email ([admissions@tas.edu](mailto:admissions@tas.edu)) or mail.

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*To be completed by the evaluator:*

TO THE EVALUATOR: The person named above is applying for admission to Trinity Anglican Seminary. In order to decide whether to accept the applicant, we need information about his/her commitment to the Christian ministry, character, emotional stability, academic ability, and present competence in ministerial practice. We are, therefore, requesting you to share with us your knowledge relative to these points and anything else that you think would be helpful to our Admissions Committee in assessing the applicant's qualifications for enrollment at Trinity. Please return a one- to two-page letter with your comments on the applicant, along with this completed form, either to the applicant in a sealed envelope or to the Admissions Office via email ([admissions@tas.edu](mailto:admissions@tas.edu)) or via mail. Thank you in advance for your time and effort.

\_\_\_\_\_  
Evaluator's Name (Printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Church/Organization

\_\_\_\_\_  
Evaluator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email