



**AI Training**

DATE ISSUED

**June 2026**

 **Lead with AI**

This Certifies That

**Amy Kelly**

Has Demonstrated Practical Expertise By Implementing  
A Minimum Of Four AI Assistants.

Hereby Recognized As A

**Qualified AI Leader**

CONDUCTED BY

**Phil Kirschner**

TRANSFORMATION PARTNER, LEAD WITH AI



**TOOL**  
Email Editor  
through Claude

### Sam

Estimated time saved 6 hours. Adjusted tone and improved consistency. Created reusable templates.



**TOOL**  
Canva Graphic  
Assistant

### Josh

Estimated time saved 4 hours. Resizing designs and helping brand style stay consistent throughout presentations.



**TOOL**  
NotebookLM  
Summary  
Assistant

### Donna

Estimated time saved 4 hours. Turns long emails and papers into an easy to read summary with key takeaways and notes major risks with deliverable due dates.



**TOOL**  
Perplexity  
Assistant for fact  
checking a paper(s)

### Bartlett

Estimated time saved 5 hours. This helped find citations quickly and cite datasets correctly. Updating old links or broken ones.



**TOOL**  
Prompting and  
research support with  
ChatGPT (Deep  
Research)

### Toby

Estimated time saved 10 hours. Updated and improved wording to summarize complex research administration issues and risks.



**TOOL**  
Visual slide  
creation with  
ChatGPT

### CJ

Estimated time saved 4 hours. Turning notes into slide content and helped make dense information easier to understand.



**Amy Kelly**  
Senior Grants  
Manager