



AI Training

DATE ISSUED

August 2026



This Certifies That

Brooke Ford

Has Demonstrated Practical Expertise By Implementing
A Minimum Of Four AI Assistants.

Hereby Recognized As A
Qualified AI Leader

CONDUCTED BY

Phil Kirschner

TRANSFORMATION PARTNER, LEAD WITH AI

 **ChatGPT**
PERSONAL BOARD
OF DIRECTORS

ChatGPT

- Built a custom BoD based on my supervisors for feedback on drafts, emails, etc.
- Estimated time saved: 1 hour per week

 **ChatGPT**
AI PRODUCTIVITY
ASSISTANT

ChatGPT

- Outlook calendar and email connector for summarizing, triage and responding to emails / scheduling requests
- Estimated time saved: 2 hours /week

 **Claude**
AI INSIGHT
ASSISTANT

Claude

- Agent for data insights especially for literature reviews
- Estimated time saved: 4-5 hours per project

 **Claude**
AI RESEARCH
ASSISTANT

Claude

- Scheduled weekly tasks for staying up to date on recent research
- Estimated time saved: 2 hours per week

 **HeyGen**
AI CREATIVE
ASSISTANT

HeyGen

- Use for making video tutorials using a script
- Estimated time saved: 2-3 hours per course

 **Lovable**
AI CODING
ASSISTANT

Lovable

- Build apps for specific workflows and tasks
- Estimated time saved: 30 min per week



Brooke Ford
Project Coordinator