



HOLMES UNIVERSITY FLORIDA

## Consumer Information: Purpose, Sources and Precedence

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### Purpose of these statements

The statements published alongside this document are extracts from the Holmes University Florida (HUF) Academic Catalog 2026/27. They are published in the Consumer Information section of the HUF website so that prospective and enrolled students can find the information they need about the cost of study, academic requirements, their rights and how to raise a concern, in one place and before they commit to a program.

They are published to assist HUF in meeting consumer information requirements applicable to career schools and other postsecondary institutions — including the disclosure expectations of the Florida Commission for Independent Education (CIE) under Chapter 1005, Fla. Stat., and Rule 6E, F.A.C. — and to give effect to HUF's own commitment to publish clear, accessible written information on all regulations, supports, examination arrangements, appeals and complaints procedures, and program information.

Each statement reproduces the wording of the Academic Catalog without alteration. Nothing has been rewritten, summarized or added, so that what a student reads on this website is what the catalog says.

### Relationship to the HUF Policy Library

The Academic Catalog is not a free-standing document. Each of the statements published here is underpinned by one or more policies in the HUF Policy Library, which is maintained under the Policy Framework (PD0). Broadly:

- the Academic Catalog states what applies to students — the requirements, entitlements, standards and charges that form part of the contract between the student and HUF, together with the Enrollment Agreement; and
- the policies state how HUF implements those requirements — the internal processes, responsibilities, decision-making authorities, timescales and record-keeping that sit behind each catalog statement.

Policies are developed, approved, reviewed and retired in accordance with PD0. Each policy names a Policy Owner and an approving body, records a version number, and is reviewed at least every three years or more frequently where required. Table 1 at the end of this document lists each published statement and the catalog section it is drawn from; Table 2 lists the policies HUF publishes in full; Table 3 lists the further statements HUF publishes in its own right.

A student does not need to read the policies in order to rely on a statement published here. The policies are the operational detail; the catalog is the authoritative statement of what applies.

### Where the Academic Catalog does not cover a matter

The Academic Catalog does not deal with every matter on which HUF publishes information. Where the catalog is silent, HUF does not paraphrase or reconstruct a position: it publishes the relevant policy itself, in full and unedited, so that students read the same document that governs HUF's own decision-making.



The policies published in this way are listed in Table 2 at the end of this document. Each is published under its own policy code and version, in the form in which it was approved, and is superseded only by a later approved version of the same policy.

The policies listed in Table 2 are currently completing HUF's governance process and are published in the Consumer Information section as each one is ratified by the Board of Directors. Until a policy has been ratified it is not published here. Where that leaves a matter without published information, the position is as stated in the Academic Catalog, and a copy of the current draft policy may be requested from the Program Team.

On a small number of matters neither the catalog nor a policy applies, because the matter concerns information HUF makes available rather than a rule it applies to students — voter registration is an example. On those matters HUF publishes a short statement of its own, listed in Table 3.

### **Precedence: the Academic Catalog prevails**

Where there is any inconsistency between a policy in the HUF Policy Library and the Academic Catalog, the Academic Catalog prevails.

This is not a rule created for the purpose of these web statements. It is the position already recorded in the policies themselves. The Deferral, Suspension and Cancellation Policy (PD27) provides, at clause 2.2:

*"The provisions of this policy reflect the HUF Academic Catalog and the Enrollment Agreement, which are the authoritative statements of HUF's requirements; where any difference of detail arises, the Academic Catalog and the signed Enrollment Agreement govern."*

and the Refunds and Compensation Policy (PD18) provides, at clause 2.2:

*"Where any difference of detail arises, the Academic Catalog and the Enrollment Agreement signed by the student govern."*

Accordingly, for any matter covered by these statements, the order of precedence is:

- the Enrollment Agreement signed by the student, together with the Academic Catalog in effect at the time of enrollment;
- the relevant policy in the HUF Policy Library; then
- any guidance, form, handbook or web page derived from either of the above.

Where a student identifies an apparent inconsistency, they are encouraged to raise it with the Program Team so that it can be corrected. Raising an inconsistency does not disadvantage a student, and the catalog position applies in the meantime.

## Status, currency and amendment

These statements are drawn from Edition 2 of the Academic Catalog for the 2026/27 academic year, approved by the Academic Board on 21 August 2026, effective 21 August 2026, with a review date of 1 September 2027. Edition 2 replaces Edition 1 and updates HUF's mission, vision and values. The catalog itself provides that readers should consider the version published on HUF's website as the authoritative source, and that where HUF makes amendments approved by the Academic Board, HUF will notify current learners, staff and relevant stakeholders of the changes.

Because these web statements are extracts, they are revised whenever the underlying catalog section is revised. A student who enrolled under an earlier edition of the catalog should refer to the edition in effect at the time of their enrollment, which HUF retains and will provide on request.

## Questions

Questions about any of these statements, or requests for a copy of a policy referred to in them, may be directed to the Program Team, or to Student Services at [HelloHUF@holmeseducation.group](mailto:HelloHUF@holmeseducation.group) or 1-305-763-8520.

## Table 1 — Statements drawn from the Academic Catalog

Each of the following is published as a verbatim extract from the catalog section named.

| #  | Published statement                        | Academic Catalog source                                           |
|----|--------------------------------------------|-------------------------------------------------------------------|
| 01 | Mission, Vision and Values                 | Mission, p. 21; Vision and Values, pp. 21–22                      |
| 02 | Accreditation and State Authorization      | State Authorization; Accreditation and Memberships, p. 23         |
| 03 | Tuition, Fees and Costs                    | Tuition and Costs, pp. 25–27                                      |
| 04 | Refund and Termination Policy              | Refund and Termination Policies, pp. 28–30                        |
| 05 | Transfer of Credit                         | Credit Transfer, pp. 33–34; Transfer of Credits, pp. 97–98        |
| 06 | Financial Assistance                       | Financial Aid, p. 24; Financial Assistance, p. 102                |
| 07 | Satisfactory Academic Progress             | Satisfactory Progress, pp. 37–41                                  |
| 08 | Withdrawal and Leave of Absence            | Leave of Absence, p. 30; Termination, pp. 29–30                   |
| 09 | Grading Policy                             | Grading, pp. 35–36                                                |
| 10 | Student Conduct                            | Student Conduct, pp. 45–49; Anti-Hazing Policy, p. 117            |
| 11 | Student Complaints and Grievance Procedure | Student Complaints, p. 49; Student Complaints Policy, pp. 130–133 |
| 12 | Making a Complaint to the Regulator        | Unresolved Complaints, p. 133                                     |

| #  | Published statement                                       | Academic Catalog source                                                                     |
|----|-----------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 13 | Equal Treatment and the Student Charter                   | Student Charter, pp. 47–48                                                                  |
| 14 | Student Records and Privacy                               | FERPA, p. 31; Data Protection and Privacy, p. 31                                            |
| 15 | Admission Requirements and Verification of Qualifications | Admission, pp. 23–24; Enrollment, p. 25; Admission, p. 105                                  |
| 16 | Accessibility and Student Support Services                | Student Support, p. 42; Student services, pp. 101–102                                       |
| 17 | Academic Integrity and the Use of Artificial Intelligence | Unauthorized Content Generation, p. 116                                                     |
| 18 | Career Outcomes and Job Placement                         | Additional disclosures, p. 98; Career Services, p. 102; Disclaimer on Job Placement, p. 134 |

## Table 2 — Policies to be published in full

The following policies are published in full in the Consumer Information section because the Academic Catalog does not cover the matter, or does not cover it in the detail a student needs. They are published without extract or amendment, and each is added as it is ratified.

| Code | Policy                                  | What it covers                                                             |
|------|-----------------------------------------|----------------------------------------------------------------------------|
| PD6  | Appeals and Complaints Procedures       | The full appeals and complaints procedure, including the Complaints Form   |
| PD7  | Disciplinary Policy and Procedures      | The staged student disciplinary procedure and sanctions                    |
| PD16 | Privacy and Data Protection Policy      | How HUF handles personal information; FERPA, FIPA and GLBA compliance      |
| PD17 | Privacy Notice                          | The student-facing privacy notice, including rights under FERPA            |
| PD25 | Critical Incident Policy and Procedures | Emergency response, evacuation, lockdown and emergency notification        |
| PD34 | Diversity and Equity Policy             | Non-discrimination, equity and reasonable accommodation                    |
| PD36 | Sexual Violence Policy                  | Support, disclosure and reporting routes for sexual assault and harassment |
| PD54 | Records Access Request Policy           | How to inspect, review or request amendment of your education records      |
| PD60 | Drug and Alcohol Policy (Students)      | Drug and alcohol use, prevention and support                               |
| PD78 | Anti-Hazing Policy                      | Anti-hazing, published as required by s.1006.63, Fla. Stat.                |
| PD79 | Satisfactory Academic Progress Policy   | The SAP standards and the appeal process                                   |

| Code | Policy                                                   | What it covers                                                         |
|------|----------------------------------------------------------|------------------------------------------------------------------------|
| PD80 | Distance Education and Identity Verification Policy      | Distance-education delivery and student identity verification          |
| PD81 | Disability Services and Reasonable Accommodation Policy  | How to request accommodations, and how requests are decided            |
| PD88 | Title IX Sex Discrimination and Nondiscrimination Policy | The Title IX Coordinator, prohibited conduct and the grievance process |
| PD89 | Use of Artificial Intelligence Policy                    | Use of artificial intelligence by students and by staff                |

*Policy codes refer to documents in the HUF Policy Library, maintained under the Policy Framework (PD0). A copy of any policy may be requested from the Program Team.*

### Table 3 — Further statements published by HUF

The following are published by HUF in their own right. They are neither extracts from the Academic Catalog nor policies from the Policy Library.

| #  | Published statement                  | What it covers                                                     |
|----|--------------------------------------|--------------------------------------------------------------------|
| 19 | Voter Registration Information       | How to register to vote in Florida, deadlines, and eligibility     |
| 20 | Constitution Day and Citizenship Day | HUF's annual educational program on the United States Constitution |