DESERT TO COAST
TRAINING AND ASSESSING

STUDENT HANDBOOK



Desert to Coast Training and Assessing
RTO Code: 52388 | ABN: 71 167 092 560
DTMI Approved Provider No. 684
39 Bradford Street, Wonthella WA 6530
(08) 9923 1088 | enquiries@deserttocoast.com.au | www.deserttocoast.com.au

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QUICK FACTS

Use this page as a fast reference. Full detail on every item is in the numbered sections that follow.

RTO / DTMI details	RTO Code 52388 | DTMI Approved Provider No. 684 | ABN 71 167 092 560
Office hours	8:00am – 4:00pm, Monday to Friday (weekend training may run without office/phone support – see Section 6.4)
Contact	(08) 9923 1088 | enquiries@deserttocoast.com.au
USI	You must have a verified Unique Student Identifier before we can issue your Statement of Attainment – see Section 11.6
Fees & deposits	Fees notified before enrolment; deposit up to 50% (capped at $1,500) may apply – see Section 7
Refunds	Full refund for RTO-caused cancellations; 10 working days' notice for a full refund on student cancellations – see Section 8
Concerns or a complaint?	Talk to your trainer first → Director/Admin staff (written) → Training Accreditation Council of WA (TAC) – see Section 12
Certification timeframe	Statement of Attainment issued within 30 calendar days of successful completion, once fees are paid – see Section 11.14

1. About Us

Desert to Coast Training and Assessing is a family-owned and operated business, with our main focus being customer satisfaction. We pride ourselves on providing quality training and assessment, and love hearing from you about how we can improve. Word of mouth is our strongest asset – which is why we only work with experienced, qualified trainers. Head over to our Facebook page to read reviews from real customers.

Desert to Coast Training and Assessing is an approved DTMI provider, and we also occasionally collaborate with Central Regional TAFE and the Department of Local Government, Industry Regulation and Safety (LGIRS) to provide High Risk Tickets and Mine Site VOCs.

Key provider details

- DTMI Approved Provider No.: 684
- LGIRS Provider Number: WA-T-APPS15/15
- Desert to Coast RTO Code: 52388

2. Welcome to Desert to Coast Training

This handbook has been created for everyone interested in enrolling in a Vocational Education and Training (VET) program with Desert to Coast Training and Assessing. It outlines your rights and responsibilities and references our key policies.

Before submitting your enrolment, please make sure you have read and understood the information provided about your chosen training program.

If you have any questions about this handbook or any of our courses, our team is happy to help. Call (08) 9923 1088 or email enquiries@deserttocoast.com.au. We look forward to supporting you throughout your training journey.

3. Legislation

In Australia, Registered Training Organisations (RTOs) must comply with national and state-specific legislation to ensure quality training and assessment. The key legislation governing Desert to Coast includes:

- Vocational Education and Training Act 1996 (WA)
- The TAC Registration Standards 2025, made up of the Outcome Standards, the Compliance Requirements, and the Credential Policy
- Work Health and Safety Act 2020 (WA)
- Equal Opportunity Act 1984 (WA) – prohibits discrimination in education, employment and training based on attributes such as race, gender and disability, and requires RTOs to ensure equal access and opportunity for all students in Western Australia
- Privacy Act 1988 (Commonwealth) and the Australian Privacy Principles – regulates the collection, storage and use of personal information
- Disability Discrimination Act 1992 (Commonwealth)
- Australian Human Rights Commission Act 1986 (Commonwealth)

4. Safety and Health

Students are expected to act safely at all times. Report any incident as soon as possible after it happens – if unsure, talk to your trainer first.

If you notice a hazard during training, bring it to your trainer's attention straight away. Hazards are to be fixed wherever possible and then reported. If they can't be fixed immediately, they are to be barricaded and reported once the area is safe.

5. Induction Procedures

Desert to Coast Training and Assessing aims to provide students with the information needed to make the transition into a training environment easy and enjoyable. Training staff are responsible for ensuring that:

- All students are provided with an electronic copy of this handbook by email prior to beginning their training.
- Students attending training at our premises are inducted onto site, covering the training environment, housekeeping standards, WHS requirements, facilities and amenities.
- All course content, assessment requirements and conditions are discussed with students prior to the commencement of each course. Students are advised to discuss any additional needs with their trainer or manager.

6. Desert to Coast Training and Assessing Premises

It is important that you read and understand the following safety information:

- The maximum speed limit for all vehicles on site is 10 km/h.
- Heavy vehicles such as trucks and cars may be in the vicinity at all times – stay alert.
- Enclosed footwear must be worn during training. Thongs, sandals and crocs are not permitted.
- Please do not lean or rock on the seating provided.
- If you feel unfit or unable to safely undertake training for any reason, tell your trainer immediately.
- Alcohol and illegal drugs must not be consumed on site under any circumstances.
- If you are using prescription medication that may affect your ability to safely perform tasks, tell your trainer immediately.
- In an emergency, proceed in an orderly manner to the emergency assembly point in the rear car park and wait for instructions.
- Report any accident, incident or hazard as soon as possible to your trainer, or to the main office if your trainer is not available.
- First aid facilities are available in the trainer's offices and in the main office.

6.1 Smoking

Permitted outside only – never inside any building or vehicle.

6.2 Parking

On-site parking is available.

6.3 Tea and Coffee

Breaks vary by course. Free tea and coffee are available in the lunchroom, along with a fridge and microwave for student use. Lunch bar facilities are a short walk away.

6.4 Holidays

Desert to Coast Training and Assessing is closed on public holidays, though weekend training may still be scheduled.

- **Contact during weekday training:** messages can be left at reception on (08) 9923 1088 and will be passed on at an appropriate break; emergencies are relayed immediately.
- **Contact during weekend training:** the main office is not staffed, and phones will not be answered.

6.5 Mobile Phones

Please turn phones off or to silent. If you're expecting an important call, let your trainer know before class starts.

7. Fees and Charges

7.1 Notification of Fees and Charges Prior to Enrolment

Students are notified of all relevant fees and charges before enrolling, by email or in person at our office (open 8am-4pm, Monday to Friday). Call (08) 9923 1088 for current fees.

7.2 Deposits

A deposit of 50% of total course fees (capped at $1,500) may be requested at the discretion of the Director. For training delivered over multiple days, a pro-rata percentage of fees may be requested prior to each day's training.

7.3 Holding of Deposit Fees

Deposit and pro-rata fees are held in a nominated bank account. If we are unable to deliver a course, you will be contacted to reschedule or receive a refund.

7.4 Full Payment Required

Full payment of outstanding fees and charges may be requested prior to the issuance of a Statement of Attainment.

8. Refund Policy

- Full refund where a student is unable to attend due to hospitalisation prior to course commencement.
- Cancellations can be made by phone, mail, email or in person.
- Cancellation 10 working days before course commencement: full refund.
- Cancellation within 5 working days of course commencement: a cancellation fee applies.

Desert to Coast Training and Assessing reserves the right to cancel a course if insufficient bookings are received. If this happens, registered students are informed and their fees are refunded in full or credited to the next scheduled course. If we cannot complete a program already underway, students will either be placed into an equivalent course or have fees in excess of $1,500 refunded, in accordance with the Compliance Requirements.

8.1 Full Refunds

Students who withdraw are entitled to a full refund where:

- A course, qualification or unit is cancelled or rescheduled to a time unsuitable for the student.
- A student is not given a place due to maximum numbers being reached.

Accountable officers may approve a full refund at any time during delivery if a class is cancelled due to declining numbers, no available trainer, or other RTO-caused circumstances.

8.2 Pro Rata Refunds

Accountable officers may approve a pro rata refund at any time during delivery if a student withdraws for reasons of personal circumstance beyond their control, for example:

- Serious illness resulting in extended absence from class.
- Injury or disability preventing completion of the program.
- Other exceptional reasons at the discretion of the accountable officer.

Relevant documentary evidence (e.g. a medical certificate) is required in all cases. Refund details are retained for audit purposes, and the enrolment form is annotated to show a refund has been given.

8.3 Cooling-Off Period and Consumer Protection

Desert to Coast Training and Assessing is committed to providing our students with the best possible training and assessment services.

Under WA consumer protection laws, if your agreement with us is an unsolicited consumer agreement — for example, where we contacted you by phone or in person to offer a course, rather than you contacting us — you have a cooling-off period of 10 business days to reconsider the agreement. During this time you can cancel the agreement without penalty.

If the agreement was negotiated over the phone, the cooling-off period begins on the first business day after you received the agreement document. If it was not negotiated over the phone, the cooling-off period begins on the first business day after the agreement was made (signed by both parties).

During the cooling-off period we cannot accept any payment from you, or start your training, under that agreement.

Further information is available from Consumer Protection WA: www.consumerprotection.wa.gov.au

9. Student Support (External Agencies)

Students with additional needs are encouraged to speak to a staff member before training commences, so we can arrange an appropriate referral where external support is required. Every course includes an Australian Counselling Services (ACS) flyer, offering free counselling to RTOs and students, to support mental wellness.

Students are encouraged (but not required) to disclose any disability or additional learning need before enrolment. We will work with you to identify and implement reasonable adjustments to training and assessment – contact the Training Manager to discuss your needs confidentially.

LLN and disability resources

If you are not registered with a Network Agency or Centrelink:

- Reading Writing Hotline – www.readingwritinghotline.edu.au – 1300 655 506
- Disability Services Commission, City of Greater Geraldton – 78 Forrest St, Geraldton WA 6530 – (08) 6167 7717 – admin_mid-west@communities.wa.gov.au – Area Manager: 0428 960 582 / 0438 967 920

Personal support and counselling

- Emergency: 000 (if you or someone's life is in danger)
- Beyond Blue: 1300 224 636, 24/7, or www.beyondblue.org.au
- Lifeline: 13 11 14, 24/7, or text 0477 131 141, www.lifeline.org.au
- Crisis Care Helpline: 1800 199 008 or (08) 9223 1111, 24/7
- Salvation Army: 13 72 58 or www.salvos.org.au
- 13 YARN: 13 92 76, 24/7, or enquiries@13yarn.org.au – for Aboriginal and Torres Strait Islander peoples
- Kids Helpline: 1800 551 800, 24/7 – for young people aged 5-25

Welfare and guidance services

Desert to Coast Training and Assessing has staff available for student counselling. Please speak to your trainer, Training Manager, or enquire at reception.

9.1 Aboriginal and Torres Strait Islander Student Support

Desert to Coast Training and Assessing is committed to providing a culturally safe, respectful and inclusive learning environment for Aboriginal and Torres Strait Islander students. We recognise the importance of supporting students to access, participate in and successfully complete their training while respecting their individual cultural needs and circumstances. Students are encouraged to discuss any support requirements with our team at any stage of their training.

Support may include:

- Individual discussions to identify learning and support needs.
- Reasonable adjustments to training and assessment, where appropriate and without compromising the requirements of the training product.
- Flexible scheduling where reasonably practicable to accommodate cultural, family or community responsibilities.
- Additional language, literacy, numeracy and digital literacy (LLND) support where required.
- Referral to culturally appropriate external support services and community organisations where additional assistance is needed.

Desert to Coast Training and Assessing is committed to treating all students with dignity, respect and fairness. We value the knowledge, experiences and contributions of Aboriginal and Torres Strait Islander peoples and are committed to providing equitable access to education and training for all learners.

10. Desert to Coast Training Code of Conduct

Desert to Coast Training and Assessing is committed to maintaining high standards of professionalism, ethics, and quality in all aspects of our training and assessment services. This Code outlines the key principles guiding our behavior and operations.

10.1 Integrity and Ethics

We act honestly, fairly and transparently in all dealings. Information provided to students, clients and regulators is always accurate and truthful.

10.2 Compliance with Legislation

We comply with all relevant laws and standards, including the Vocational Education and Training Act 1996 (WA), TAC's 2025 Registration Standards, the Work Health and Safety Act 2020 and Regulations 2022, and the Privacy Act 1988.

10.3 Quality Training and Assessment

We provide training and assessment that meets industry and learner needs. All trainers and assessors hold credentials meeting the requirements of the Credential Policy, which forms part of the 2025 Standards for RTOs.

10.4 Student-Focused Approach

We prioritise student welfare and success, and provide support, guidance and learning resources to help students achieve their goals.

10.5 Access and Equity

Desert to Coast Training and Assessing is committed to promoting equal opportunity and takes active steps to eliminate discrimination in all aspects of our work. This includes providing a culturally safe and inclusive environment for all learners, including Aboriginal and Torres Strait Islander students and students from culturally and linguistically diverse backgrounds, and making reasonable adjustments for students with disability or additional learning needs.

10.6 Accountability and Transparency

Records are complete, accurate and securely maintained. We communicate openly and are accountable to students, staff and regulators.

10.7 Continuous Improvement

We regularly review and improve our services based on feedback and performance outcomes. All staff are available for students to provide feedback to at any time. Students may complete an Opportunity for Improvement Form, which is submitted to our regular management meeting for review.

At course completion, students are also issued a Student Satisfaction Survey via our Student Management system (RTOPILOT) – a nationally consistent tool used to collect feedback on your experience with Desert to Coast. Completing and returning this survey helps us improve our services and meet our reporting obligations. Feedback is collated and analysed to identify opportunities for improvement, recorded in our Continuous Improvement Report, and submitted to our regular management meeting for review.

Training and assessment practices are kept current and effective.

10.8 Privacy and Confidentiality

We safeguard all personal information in accordance with the Privacy Act 1988. We ensure that:

- Only necessary information is collected.
- You are informed of how your data is used.
- Data is stored securely and used only for authorised purposes.
- You can access and correct your information.
- Assessment evidence is securely retained for a minimum of two years after course completion.
- Students and former students may request copies of their training records and AQF certification documentation from our administration team.

- We are required to collect and report student data through AVETMISS to NCVER and to state training authorities.
- Your personal and training data may be shared with government agencies for statistical and regulatory purposes as required by law.

10.9 Safety and Wellbeing

A safe and healthy environment is provided for students and staff. All activities and facilities comply with relevant WHS legislation.

10.10 Professionalism

Staff and students act with respect, courtesy and professionalism at all times, reflecting the values and standards of Desert to Coast Training and Assessing.

Breaches of this Code may result in a warning, suspension from training, or termination of enrolment at the discretion of management. Decisions will be made fairly, with the student given an opportunity to respond.

10.11 Attendance Policy

All students are required to begin training on time as per booking details. Late attendance may result in refusal of entry to the course, with course fees forfeited.

10.12 Change of Contact Details

If your address or phone number changes, please inform your trainer or reception as soon as possible.

11. Training Information

11.1 Responsibilities of Desert to Coast Training and Assessing

We are responsible for providing quality training and assessment, consistently compliant with the 2025 Standards for RTOs. As part of this, we issue certification in the form of Statements of Attainment complying with the Australian Qualifications Framework. If there is a change to any agreed services, we will notify you at the earliest opportunity. You have the right to request and access your own training records – see administration for directions.

Contact methods: phone or email during business hours, 8:00am-4:00pm Monday to Friday. Expected response time is within 2 business days. Training support is available throughout your training product, not just during class time. Contact details are on our website.

11.2 Provision of Training and Assessment Resources

We provide all resources necessary to complete your training and assessment – this may include safety glasses, helmets, hearing and hand protection, paperwork and writing equipment. Please present with closed-in footwear and clothing appropriate for the course (e.g. high-visibility clothing with long sleeves where required). Specific clothing requirements will be advised before your course start date.

11.3 Flexible Learning and Assessment Procedures

We are committed to flexible delivery and are working toward greater options for our clients, including optional times and venues where possible, and on-site training in remote and regional areas. Our courses use a range of activities, teaching techniques, technology and materials to remain flexible and fair to all students.

11.4 Recognition of Prior Learning (RPL)

RPL is an assessment process that recognises the skills and knowledge you already have — from work, previous training or life experience — against the requirements of the units of competency in your course. RPL is available to all students, for every course on our scope of registration. Our Recognition of Prior Learning Policy (PP1.11) explains the process.

How RPL works for short courses: for short courses (courses of four days or less), RPL is conducted through an assessment-only pathway. Instead of compiling a portfolio of evidence, you skip the training and complete the same knowledge and practical assessment as other students, under the same conditions, observed by a qualified assessor. This is usually quicker and cheaper for you than a portfolio-based RPL assessment, and it provides the direct observation of practical and safety-critical skills these units require.

How to apply: tell us you want to apply for RPL when you enrol, and for short courses before training commences, so we can confirm your prior experience and book your assessment. Eligibility for the assessment-only pathway is assessed on a case-by-case basis at enrolment. For short courses, the assessment-only fee is 50% of the published course fee, and will be confirmed in writing when you apply, before any payment is required. If a separate assessment session is required, any additional cost will be quoted in writing before you pay. If you have already completed the same or an equivalent unit with another RTO, see 11.5 National Recognition / Credit Transfer.

11.5 National Recognition / Credit Transfer

Under the National Standards, Desert to Coast Training and Assessing recognises Qualifications and Statements of Attainment issued by other RTOs. Students applying for National Recognition must provide original Statements of Attainment as evidence.

National Recognition applies where the unit of competency enrolled in is the same as, or equivalent to, the unit for which a Statement of Attainment has already been issued. Your course trainer/manager will review the evidence against the unit's requirements, and a copy is kept on your student record. Credit may be used towards any appropriate unit/course we offer. There is no cost for National Recognition.

11.6 Unique Student Identifier (USI)

Unless exempt under section 5 of TAC's VET Data Policy, Desert to Coast Training and Assessing can only issue a qualification or Statement of Attainment after you have provided a verified USI, or after we have applied for one on your behalf. See the Student Information for the USI document at usi.gov.au.

11.7 Provision of Language, Literacy and Numeracy Assistance

Some of our courses assume a base level of literacy and numeracy consistent with industry expectations. Contact the Training Manager through reception if you need assistance with training or assessment. We conduct a pre-enrolment review of each student's LLN and digital literacy skills, which may involve a brief LLN assessment tool, and you will receive advice on whether your chosen course is appropriate for you based on this review.

11.8 Assessments

A request to re-mark an assessment must be made within four (4) weeks of results being published. A $50.00 charge for re-assessment and/or re-marking is non-refundable. Certificates/Statements of Attainment will not be issued while fees remain outstanding.

Key assessment principles include Authenticity (evidence must be your own genuine work; academic dishonesty or misrepresentation is not permitted); Currency (evidence must demonstrate current skills); and Reasonable Adjustments (you may request adjustments if needed).

11.9 Re-Assessment Policy

Students may appeal the recording of a 'Not Yet Competent' (NYC) result for any unit of competency or learning outcome, provided they had good attendance and reasonable participation in all assessments for that unit. If a student is assessed as NYC for part or all of a theory or practical assessment, reassessment must be offered in accordance with the requirements of the relevant unit(s) of competency or licence requirements, conducted in consultation with the student and assessor. Students wanting to appeal a result, can contact us using geraldton@deserttocoast.com.au or by phoning the office at (08) 9923 1088 for assistance.

11.10 Assessment Only

Assessment only is a form of Recognition of Prior Learning (RPL): you do not attend training, and you complete the full assessment for the unit, including a practical component that confirms you are currently competent. It is the RPL method for our short courses (see 11.4) and is also available for our Heavy Vehicle Training. You can apply for assessment only when you book or enrol, and before training commences.

11.11 Workplace Arrangements

Desert to Coast Training and Assessing does not engage in workplace training agreements with other organisations for the purposes of issuing Statements of Attainment for Nationally Recognised Training. No training or assessment is delivered by a third party on our behalf. Where we are engaged to deliver non-accredited Verification of Competency, the external organisation's procedures are followed, except where doing so would result in illegal or dangerous practices.

11.12 Issuing of Awards

Following successful completion of Nationally Recognised Training, you will be issued a Nationally Recognised Statement of Attainment within 30 calendar days of your successful assessment, provided all fees have been paid. This Statement of Attainment is recognised by every other RTO in Australia.

11.13 Changes to Agreed Services

Desert to Coast Training and Assessing reserves the right to cancel a course if insufficient bookings are received. If this happens, registered students are informed by phone or email and their fees refunded in full or credited to the next scheduled course – see Section 8, Refund Policy.

12. Complaints and Appeals

Desert to Coast Training and Assessing welcomes feedback to help improve our services and acknowledges it is the right of every client/student to complain. Our objective is always to reach a fair, satisfactory outcome for everyone involved. (PP2.9 Complaints Handling - Public)

You can give feedback at any time: verbally to your trainer, in writing to the Compliance Officer or Office Manager, via the student portal feedback questionnaire, or using the form available from reception.

What can a complaint or appeal be about?

A complaint is any expression of dissatisfaction with an action, product or service of Desert to Coast Training and Assessing. This can include, but is not limited to:

- Information provided to clients
- Delivery of training
- Staff behaviour
- Student behaviour
- Assessment methods or processes, including a Not Yet Competent (NYC) result
- Facilities or premises
- Record keeping
- Qualifications/Statements of Attainment issued or not issued
- Training and assessment resources

Grounds for appealing an assessment decision

- Criterion 1: assessment requirements or procedures were not published, not explained, or were changed without notice at the start of the unit.
- Criterion 2: you believe a mistake was made in your assessment. This does not automatically mean a complete re-mark – it means a detailed check to make sure nothing was overlooked.
- Criterion 3: you have verifiable information about relevant, unavoidable circumstances that directly and significantly affected your performance, such that the result does not fairly reflect your competence.

Stage 1 – Talk to your trainer

Speak directly with your trainer to resolve the matter informally. Do this within 28 calendar days of receiving your result. You may put the matter in writing at this stage, and you're entitled to a written response from your trainer clearly explaining the outcome and the reasons for it.

Stage 2 – Formal complaint or appeal to the RTO Management

If you're not satisfied with Stage 1 (including the time it took), submit your appeal in writing or verbally to the Director, Office Manager, Compliance Officer or Admin Staff. The Admin Staff can help you make the complaint if you so wish. You'll receive a written response within a reasonable time – normally acknowledgement will be within 24hours from receiving the complaint. A written outcome of the investigation will be sent within 14 calendar days and resolution within 30 days – clearly explaining the outcome and reasons.

Initial Assessment and Categorisation - Desert to Coast Training and Assessing will triage complaints by classifying complaints based on severity, urgency, and nature, and prioritising cases that need immediate attention. An initial assessment and categorisation of the complaint will be conducted **within 2 working days** based on:

- **Severity:** Determine if the complaint involves safety, harassment, discrimination, or legal concerns, which would necessitate urgent action. Less severe complaints could involve general dissatisfaction or requests for improvement.
- **Urgency:** Consider how soon the issue needs to be resolved. Complaints that could impact ongoing training sessions or reputation may need to be escalated.

- **Nature of Complaint:** Identify if it's related to training and assessment, trainer behaviour, administrative issues, or facilities.

Where more than 60 calendar days are needed to finalise a complaint or appeal, we will tell you in writing why, and keep you updated on progress. Records of discussions and outcomes are kept confidential and stored securely, accessible only to the Director and Compliance Officer. The student is welcome to request a review by an independent party if the student asks, at no or low cost.

Stage 3 – Training Accreditation Council of WA (TAC)

If you're not satisfied with Stage 2 (including the time it took), you may take your complaint or appeal to the Training Accreditation Council of Western Australia (TAC), Desert to Coast's regulator, at no cost to you. You are also welcome to contact Consumer Protection WA for fee and refund disputes, National Training Complaints Hotline and the OAIC , since TAC won't handle those.

A student can generally raise a complaint with TAC about an RTO for a range of reasons, not only a failure of the internal appeal process itself.

To lodge a complaint with TAC:

- Give Desert to Coast Training and Assessing the opportunity to address the issues raised in your complaint first.
- Confirm Desert to Coast is registered with TAC (RTO 52388).
- Read the TAC Complaints About RTOs policy.
- Complete the online complaint form at rtoportal.tac.wa.gov.au/eform-complaint/

13. Specific Course Information

Training products currently on scope

Code	Title
AHCMOM213	Operate and maintain chainsaws
CPCWHS1001	Prepare to work safely in the construction industry
CPPFES2005	Demonstrate first attack firefighting equipment
CPPFES2010	Inspect and test fire hose reels
CPPFES2020	Conduct routine inspection and testing of fire extinguishers and fire blankets
CPPFES2027	Inspect, test and maintain non-gaseous pre-engineered fire-suppression systems
MSMWHS217	Gas test atmospheres
PUAFER005	Operate as part of an emergency control organisation
PUAFER008	Confine small emergencies in a facility
RIICOM201E	Communicate in the workplace
RIIWHS201E	Work safely and follow WHS policies and procedures
RIIWHS205E	Control traffic with stop-slow bat

RIIWHS302	Implement traffic management plans
RIIWHS206	Control traffic with portable traffic control devices and temporary traffic signs
RIIWHS303	Position, set up and program portable traffic control devices
RIIVEH305F	Operate and maintain a four-wheel drive vehicle
RIIWHS202	Enter and work in confined spaces
RIIWHS204	Work safely at heights
TLIA1001	Secure cargo
TLID0015	Load and unload goods/cargo
TLIC3004	Drive heavy rigid vehicle
TLIC3005	Drive heavy combination vehicle
TLIC4006	Drive multi-combination vehicle
TLIB0002	Carry out vehicle inspection
TLIB2008	Carry out inspection of trailers
TLILIC0001	Licence to transport dangerous goods by road
TLILIC0003	Licence to operate a forklift truck
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)

13.1 Heavy Vehicle Driver Training

The following licences require successful completion of Nationally Recognised Training before you can apply for the corresponding licence through the Department of Transport (DTMI):

- TLIC3004 Drive heavy rigid vehicle
- TLIC3005 Drive heavy combination vehicle
- TLIC4006 Drive multi-combination vehicle, which includes TLIB0002 Carry out vehicle inspection and TLIB2008 Carry out inspection of trailers

Desert to Coast Training and Assessing will issue a Statement of Attainment following successful completion of training and assessment. One of our assessors will then conduct a Department of Transport and Major Infrastructure (DTMI) Practical Driver Assessment (PDA) using the appropriate assessment tool.

All students must hold and present a valid pre-requisite driver's licence before beginning heavy vehicle training. Relevant licence information is available at transport.wa.gov.au (heavy rigid, heavy combination, and multi-combination licensing pages).

Completion of training does not guarantee a decision of Competent, or that a Statement of Attainment will be issued. Successful completion of a unit does not guarantee you will be issued a driver's licence. Successful completion of training or gaining a licence does not guarantee any particular employment outcome.

13.2 Dangerous Goods Training

TLILIC0001 Licence to transport dangerous goods by road is offered to enable students to obtain a Statement of Attainment recognised nationally. This SoA is a necessary requirement for a Dangerous Goods Driver Licence, but it is only one of several criteria.

To be eligible to apply for the licence, applicants must:

- Be a resident of Western Australia
- Hold a current Motor Vehicle Driver's Licence appropriate to the class of vehicle used
- Pass a medical assessment against the standards in Assessing Fitness to Drive – Medical Standards for Commercial and Private Vehicle Drivers
- Pass an approved training course
- Demonstrate a suitable driving history

Note: if the applicant is subject to a court order prohibiting the transport of dangerous goods by road, a licence may not be granted. See dmp.wa.gov.au for more information on obtaining a Dangerous Goods Driver Licence.