



APPLICATION FOR EMPLOYMENT

Name _____ Home# _____

Address _____ Cell # _____

_____ S.S.# _____

City, State & Zip

Position You Are Applying For: _____

List the experience and personal background factors that would make you a qualified candidate for this position.

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City Policy Statement

The policy of the City of Vincennes is to be in full compliance with all Federal and State Non-discrimination and Equal Opportunity Laws, Orders and Regulations relating to race, creed, color, national origin, religion, sex, age, handicap, or status as disabled veteran or veteran of the Vietnam Era. It is the policy of the City of Vincennes not to discriminate against a qualified individual with a disability in its job application procedures: the hiring, advancement or discharge of employees; employee compensation; job training and other terms, conditions and privileges of employment. It is the intention of this municipality to comply with all applicable requirements of the Americans with Disabilities Act (ADA).

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I certify that the information given in this application for employment is complete, true, and correct to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. The City of Vincennes is hereby authorized to make any necessary and relevant investigations of my personal history through any appropriate investigative bureaus of your choice. The information provided is the property of the City of Vincennes and will be held confidential.

Signature of Applicant _____ Date _____

The City of Vincennes will retain your application for this position in the active files for a period of six (6) months from the date of application. If additional openings for this position occur within this period your application will be reviewed and you will be considered for the position. Individual applications must be submitted for each position within the city.

EDUCATION BACKGROUND:

High School _____

College _____

Other Special Training _____

WORK EXPERIENCE: List your last three employers (most recent first). Attach an additional sheet to the back of the application if needed.

Business Name & Address	Phone#	Dates	Duties
1. _____ _____	_____	_____	_____
2. _____ _____	_____	_____	_____
3. _____ _____	_____	_____	_____

PERSONAL REFERENCES: List below two persons not related to you, whom you have known at least 1 year.

Name, Address & Phone #

1. _____

2. _____

Can you provide proof of employment eligibility? () Yes () No

Are you at least 15 years of age? () Yes () No