

How To Enroll

bswift is our new benefits administrator beginning in 2027. Follow these instructions to set up your account and enroll in or change your benefits.

ONLINE

Step 1: Go to ExyteUSABenefits.com and click on the *Enroll/Make Changes* button.

Step 2: Enter your username and password. If this is your first time logging in, click *First time visiting? Register Now!* and follow the instructions.

Step 3: Click *Enrollment Center* at the top of the page. Then, click *Enroll Now* in the banner. If you are not automatically connected to the site, you will need to provide your temporary username and password. Your temporary username is the first letter of your first name, full last name, day of birth, and year of birth (e.g., rsmith171985). Your temporary password will be the last four digits of your Social Security number.

Step 4: Complete the *Employee Information* page.

Step 5: Add your dependents on the *Family Information* page. When ready, click the *I agree* box and click *Continue*.

Step 6: On the *New Hire Enrollment* page, click *Continue*.

Step 7: In the section for each benefit, click *View Plan Options*. Select any applicable dependents, review the plan options and information, and click *Select* on the plan you'd like to choose. Complete any additional fields or questions that may be required. Then, click *Continue* to move to the next step.

Step 8: Add or verify your primary and secondary beneficiaries for each benefit. Then, click *Continue*.

Step 9: Review the benefits selections you've made ensuring the plan, dependent(s), and coverages are correct, and upload dependent verification documents, as necessary. When finished, click *Complete Enrollment*.

Step 10: On the *Your enrollment is complete!* page, view, email, or print your confirmation statement.



REGISTER WITH BLUECROSS BLUESHIELD OF TEXAS

Use Blue Access for Members (BAM) from your desktop, mobile device, or download the free app. With BAM, you can:

- View, download, or print your digital ID card
- Find care providers and schedule virtual visits
- Review your claims and coverage
- Opt into wellness programs and more!

To get started, go to mybam.bcbstx.com to log in or create an account or text **BCBSTXAPP** to **33633** for a download link.