

**Karuk Tribe – Health Board Meeting  
November 6, 2025 – Meeting Minutes**

**Meeting called to order at 10am by Vice-Chairman Brink**

**Present:**

Kenneth “Binx” Brink, Vice-Chairman  
Scott Quinn, Secretary/Treasurer  
Jennifer Goodwin, Member at Large  
Laura Mayton, Member at Large  
Eli Hensher-Aubrey, Member at Large  
Robert Super, Member at Large  
Kristen King, Member at Large  
Arch Super, Member at Large

**Absent:**

Russell “Buster” Attebery, Chairman

**Prayer was completed by Council Member Arch Super and Vice-Chairman Brink read the Mission Statement.**

**Agenda:**

Scott Quinn moved and Eli Hensher-Aubrey seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

None.

**Meeting Minutes of October 9, 2025:**

Arch Super moved and Kristen King seconded to approve the meeting minutes of October 9, 2025, 7 haa, 0 puuhara, 0 pupitihara.

**Guests:**

**1) Emma Lee Perez, Contract Compliance:**

Emma Lee is present to seek approval of the consent calendar items that were not attached to the agenda due to the move of the Health Board Meeting for the Holidays.

Resolution 25-R-183 for the Senior Program.

Eli Hensher-Aubrey moved and Kristen King seconded to approve resolution 25-R-183, 6 haa, 0 puuhara, 1 pupitihara (Arch).

She then sought approval of procurement and contract 26-C-003 with Kass Bell Institute for the MMIP Program.

Jennifer Goodwin moved and Kristen King seconded to approve contract 26-C-003, 6 haa, 0 puuhara, 1 pupitihara (Arch Super).

She then presented an agreement 26-A-008 for retinal services.

Jennifer Goodwin moved and Kristen King seconded to approve agreement 26-A-008, 6 haa, 0 puuhara, 1 pupitihara (Arch).

She presented agreement 26-A-004 for a shredding company. Laura asked about shredding and services that are provided, regarding protecting personal health information.

Eli Hensher-Aubrey moved and Scott Quinn seconded to approve agreement 26-A-004, 6 haa, 0 puuhara, 1 pupitihara (Arch).

### **Old Business:**

Arch asked about the Heal Therapy Program and having services available. Ray noted that clients can be referred to Heal Therapy.

Arch asked about Cecilli and having a list of elders to evaluate if services are needed and what is needed; and for emergency services.

Laura looked up on HIPAA and if the shredding company hasn't been trained in HIPAA then it is a violation. Eileen commented that it should be in the language in the agreement that they will comply with HIPPA.

### **Director Reports:**

#### **1) Dr. Skoblar, Medical Director:**

Not present. Report provided.

Arch Super moved and Jennifer Goodwin seconded to approve Dr. Skoblar's report, 7 haa, 0 puuhara, 0 pupitihara.

#### **2) Ray Elliott, Director of Family Services:**

Ray has been working with the County on SNAP cuts. There has been the funding of partial services being released. They have quite the arsenal of resources for persons who may be having issues with SNAP and/or lack of food service. He asked that if there are persons who need services then to please reach out to him.

When asked about services to those residing in Humboldt County, Ray was not aware of specific resources, but did note that Hoopa offers Food Distribution.

Many months ago, there was discussion to having traditional healers and natural healers that could be available in Tribal Programs. They will enter into a pilot program to work with people in service delivery, and they will opt into services with the State and identify practitioners to provide some of this service. It is billable through the drug and alcohol system. There is no certification requirements, but the Tribe can choose who the 'healers' are. Robert asked if there is a committee on this. There are policies that are required before implementation. Joe Snapp is stepping out of the managerial role and moving to a therapist only role.

Arch asked that there needs to be another SUD Program Manager to fill some duties that Joe used to provide. This position is being posted soon. He also advised that a resignation from Lelanette was received yesterday.

Jennifer asked for an update on the person that he was going to provide assistance to from the transitional house and send an update to that.

Eli thanked Ray for his work. It seems that when there are issues in the County, State, or National level Ray finds services and resources. He applauds that effort and continued work. He asked that Ray work with media staff on the amazing work that the Tribe is doing and finding, so that there is transparency to the services provided. Eli asked this of Rondi, others, and all staff on the services that the Karuk Tribe provides. Short articles for Facebook, etc can really benefit folks. They should be working with Tyvin on these items. Ray goes through Tyvin on announcements. He wishes there was a better platform for advertising and information sharing.

Jennifer asked about the Narcan training. Jennifer asked where that is. Ray commented that it's available at FMC. Human services offices in each area as well. RRC also has it. Binx suggested that Darrell Frost should have some as well.

Ray is working on the SUD posters as well and will advertise those when he can.

Eli Hensher-Aubrey moved and Jennifer Goodwin seconded to approve Ray's report, 7 haa, 0 puuhara, 0 pupitihara.

**3) Tonya Albers, E-Clinical:**

Tonya is not present, report provided.

Eli Hensher-Aubrey moved and Scott Quinn seconded to approve Tonya's report, 6 haa, 0 puuhara, 0 pupitihara.

**4) Cindy Hayes, Yreka Clinic Manager:**

Cindy's report was attached and she is present in Yreka to provide an update. She noted that there is team building in Yreka that is being planned. Arch asked about the Receptionist position and perhaps raising the rate of pay to ensure stability for the department. This can be evaluated again, but all HHS wages were increased and do follow a pay scale.

Robert Super moved and Scott Quinn seconded to approve Cindy's report, 7 haa, 0 puuhara, 0 pupitihara.

**5) Rondi Johnson, Health CEO:**

Rondi is present in Happy Camp to review her report. The mammo van was onsite in October and it was a great success. Cayla and the staff did a good job getting people in and providing services. Kristen asked what the count was for the mammo van. Jodi announced that it is in her report. Rondi advised that there are two locums coming onsite one in YR, and one in HC. Binx commented that the Tribe needs permanent providers. The ones that are coming have an option to become permanent.

Eli asked about the new orientation for providers when they're hired. He asked if they have any cultural sensitivity training or for future providers. Eli wants to have more training and orientation for providers/health as well. This would be for the entire Tribe and is important to start.

Arch Super moved and Eli Hensher-Aubrey seconded to approve Rondi's report, 7 haa, 0 puuhara, 0 pupitihara.

**6) Paul Peterlin, ICWA:**

Paul is present in Happy Camp to review his report. He attended the ICWA Conference. Ray and Paul are going to work together on getting the County to adhere to Tribal ICWA.

He thanked his staff for their work at the trunk or treat.

They are caught up with enrollment inquiries and now as they get them they are doing same day turnaround on responses.

Jennifer Goodwin moved and Scott Quinn seconded to approve Paul's report, 7 haa, 0 puuhara, 0 pupitihara.

**7) Cecilli Gonzalez, PHN:**

Cecilli is not present, on travel. Yreka has Elders Talking Circles and Arch invited Cecilli to attend the next one.

Scott Quinn moved and Jennifer Goodwin seconded to approve Cecilli's report, 7 haa, 0 puuhara, 0 pupitihara.

**8) Dr. Lew, Dental Director:**

Dr. Lew is present to review her report.

Dr. Lew introduced Dr. Truong. She has not brought staff to be introduced before. Dr. Truong has a lot of potential. Binx thanked Dr. Truong for being onsite and recognized him for the good things that have been heard regarding his services already.

The dental department finished higher in appointments than the year prior. They have also met the target for GPRA indicators.

She went to Yreka KTHA Halloween Extravaganza. Dental had a booth and gave out candy and toothbrushes. They provided outreach where the kids could play a game and it was a game that provided education on tooth brushing. Jolene is the RDA and is now is almost eligible to be an ortho assistant. She will plan to send another one as well in 2026. Ortho is now two days a month and that has 24 visits for those two days each month. This increases the kid's confidence and dental hygiene.

Robert asked how many people are on the waiting list. Dr. Lew commented that that walk-in days are used. She noted that regular check ups are about 6-8 weeks, but children have priority. Arch asked how far dental is booked out. Dr. Lew noted that it depends on the service; cleaning, procedure, or emergency.

Robert asked if there is any way to explain that to the community.

Eli Hensher-Aubrey moved and Scott Quinn seconded to approve Dr. Lew's report, 7 haa, 0 puuhara, 0 pupitihara.

**9) Travis King, Orleans Clinic Manager:**

Not present, report provided.

Eli Hensher-Aubrey moved and Scott Quinn seconded to approve Travis' report, 7 haa, 0 puuhara, 0 pupitihara.

**10) Robert Thompson, HRSA:**

Not present, report provided.

Jennifer Goodwin moved and Eli Hensher-Aubrey seconded to approve Robert's report, 7 haa, 0 puuhara, 0 pupitihara.

**11) Jodi Henderson, Operations Manager:**

Jodi is present to review her report. The Council asked how many clients were served by the mammo van. She briefed them on the work that was done and screenings completed.

The senior numbers for HC, OR, and YR were provided. Binx asked about comment boxes. There are some reasons to leave and stay, but they should probably do a customer survey for the clients to express their concerns or provide input.

Arch also asked the Jodi come to the YR Elders talking circle. There are a lot of questions and comments that come forward. It is 11/18 at 5pm. Rondi will attend in the place of Jodi.

Laura Mayton moved and Jennifer Goodwin seconded to approve Jodi's report, 7 haa, 0 puuhara, 0 pupitihara.

**Closed Session:**

Eli Hensher-Aubrey moved and Scott Quinn seconded to approve PRC Case \$383, 7 haa, 0 puuhara, 0 pupitihara.

Eli Hensher-Aubrey moved and Robert Super seconded to approve missing receipt for Rondi's travel of \$258.77, 6 haa, 0 puuhara, 1 pupitihara (Arch).

Laura Mayton moved and Jennifer Goodwin seconded to approve \$5,000 VISA's for Cynthia Kesselring and Kyle Whitman, 7 haa, 0 puuhara, 0 pupitihara.

Informational: Council Member Hensher-Aubrey noted that he wants the success stories shared. Even if tasks can be added to manager position descriptions. HHS will look at how to incorporate that. Staff need to prioritize education, outreach and prevention in all activities. Sharing successes is important.

Informational: Billing Office Manager provided a snapshot of the billing report.

Laura Mayton moved and Kristen King seconded to approve FNP leave until December 15<sup>th</sup>, 2025, 7 haa, 0 puuhara, 0 pupitihara.

Informational: NIHB is an opportunity to assist with help and review opportunities. The Health Board advised that the HHS CEO should be receiving this information.

Council Caucus: no minutes recorded.

Informational: The Karuk Tribe will set a time to meet and confer with KRRC and PacifCorp. Scott, Binx, Ray, Eli, James, and Sandra will follow these meetings.

Arch Super moved and Jennifer Goodwin seconded to declare a clerical error on offer letters and correct paperwork to 6%, 5 haa, 2 puuhara (Scott/Laura), 0 pupitihara.

Jennifer Goodwin moved and Scott Quinn seconded to approve contract 26-C-013 for \$500 per day, plus manage, 7 haa, 0 puuhara, 0 pupitihara.

Council Caucus: Approval to issue 16 hours of vacation time, leave slips shall be required moving forward and for time already used.

Informational: Land group should meet to discuss what the future plans are to convey this to the City. There is another plan which is to treat the waste water themselves and to develop the well on the property.

Informational: Land Department will be advised to review opportunities to purchase and develop the Meadows property for the HHS program. 3 bdrm, 2 bath for a provider.

Scott Quinn moved and Jennifer Goodwin seconded to allow Erin to have access to the database at the People's Center, 7 haa, 0 puuhara, 0 pupitihara.

Mike Courts: Eli Hensher-Aubrey moved and Scott Quinn seconded to approve telework agreement for MC, 4 haa, 2 puuhara (Robert/Jennifer), 1 pupitihara (Arch Super).

Arch Super moved and Jennifer Goodwin seconded to approve seating Tamara Alexander to the KJAC Board as a YR seat, 7 haa, 0 puuhara, 0 pupitihara.

**Next Meeting:** December 4, 2025 at 10am in Happy Camp.

**Adjourned at 4:24pm.**

**Respectfully Submitted,**

**Kenneth "Binx" Brink, Vice-Chairman**  
**Recording Secretary, Barbara Snider**