
Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Vacancy Announcement

Title: Natural Resources Technician I / Fuels.

Reports To: Engine Boss / Crew Boss (ENGB) / (CRWB) or designee

Location: Orleans, Happy Camp or Yreka, CA as assigned.

Assigned Work Location: Karuk Department of Natural Resources

Salary: \$17.45-\$22.77 per hour/ DOE

Classification: Full Time, Non-Exempt, Entry-Level (hourly)

Summary: The Karuk Department Natural Resources Fuels Technician I is an entry-level position and will receive direct supervision from the Engine Boss/Captain (ENGB) / (CRWB). This position will assist the Karuk Tribe Department of Natural Resources Integrated Wildland Fire Management Program staff (DNR) to perform tasks related to Fuels projects. Tasks may vary depending on funding secured. Position may serve in the capacity of Natural Resources Technician I, and Cultural Resource Technician I (when qualified) as long as supervisory span of control and efficiency of operations can be maintained. This position is dependent on support funding and will require acquisition of continued, additional, and subsequent funding after funding has expired.

Application Deadline: April 2, 2026 by 5:00 PM

Applications are available at all Tribal Offices or on the Internet at www.karuk.us. The Karuk Tribe's TERO Preference and Drug and Alcohol Policy apply. If selected, applicants must Successfully pass a drug screening and be willing to submit to a criminal background check.

Job Descriptions are available online at: www.karuk.us or by contacting the Human Resources Department at: Telephone: (530) 493-1600 ext. 2043 or ext. 7034, Fax: (855) 437-7888, or Email at humanresources@karuk.us

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POSITION DESCRIPTION

| | |
|--------------------------------|---|
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| Assigned Work Location: | Karuk Department of Natural Resources. |
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Responsibilities:

1. Assists in the maintenance of all fire/fuels related equipment.
2. Assists in unit prep, flagging, cutting line, chainsaw operations, and pile construction.
3. Maintains assigned equipment such as Personal Protective Equipment (PPE), chainsaws, and tools related to the job in good working condition, and reports defective equipment to the supervisor immediately.
4. Attends all assigned training sessions needed to meet position requirements for fire response, and competes assigned training courses.
5. Works cooperatively with Natural Resources staff, other tribes, agencies, partner organizations and the public activities.
6. Maintains professional conduct throughout all work assignments.
7. Works closely with fellow crewmembers to exceed expectations in relation to work quality, quantity and the appropriate code of conduct. signed.
8. Willing to travel on work assignments, this includes driving during the course of work if licensed and insurable.
9. Completes and signs all appropriate documents and timecards in an accurate and timely manner.
10. Assists with activities within the scope of the department's mission as directed.

11. Be available for emergency response assignment.
12. Adheres to Tribe's and Program's confidentiality and personnel policies.
13. Be available for local and out of the area travel as required for job related training and various activities.
14. Attends all required meetings, trainings and functions.
15. Be polite and maintain a priority system in accepting other job-related duties, as assigned.

Qualifications:

1. Prior experience in Forestry/Fire is preferred; however, it is not mandatory. On the job training will be provided as needed and funding allows.
2. Must be able to complete the Pack Test at the arduous level within 30 days of scheduled Physical. The pack test consists of completing a 3-mile walk with 45lbs in 45 minutes or less annually as a condition of continued employment.
3. Demonstrated ability to work effectively with Native American youth and family members in culturally diverse environments.
4. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
5. Demonstrates the ability to manage time well and work under stressful conditions with an even temperament.
6. Demonstrated ability to understand and follow oral and written instructions.

Requirements:

1. Education and/or experience
 - a. High school diploma or equivalent; or
 - b. An equivalent combination of education and related experience will be considered for all grades. Equivalencies based on 2:1 ratio, 2 years of experience equals 1 year of education.
2. Must have the ability to work long hours for extended periods away from home.
3. Must be responsible for using safe work practices, for following directives, guidelines, and procedures, and for maintaining a safe and secure work environment.
4. Must adhere to the policies and procedures of the Karuk Tribe.
5. Must be a self-starter, well organized, and willing to learn new skills.
6. Must successfully pass a pre-employment drug screening test.
7. Must adhere to the required pre-employment background check, criminal check, and FBI fingerprints. Additionally, (IF applicable): Investigation of character as required by the Indian Child Protection and Family Violence Act (ICPFVP). The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation (FBI) and of appropriate local law enforcement agencies. The applicant must not have been found guilty of, or entered a plea of no contest or guilty plea to any felonious offenses or two or more misdemeanor offenses under Federal, State, or Tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; or an offense committed against children.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Committee Approved: March 19, 2026

Employee Signature: _____ **Date:** _____