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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

## Vacancy Announcement

**Title:** Natural Resources Technician II / Fuels

**Reports To:** Engine Boss/Crew Boss (ENGB)/(CRWB), or designee

**Location:** Orleans, Happy Camp or Yreka, CA as assigned

**Assigned Work Location:** Karuk Department of Natural Resources

**Salary:** \$21.76-\$28.21 per hour/ DOE

**Classification:** Full Time, Non-Exempt, Regular

**Summary:** The Natural Resources Fuels Technician II – is a lower mid-level position and will receive direct supervision from the Engine Boss/Captain (ENGB)/(CRWB). This position will assist the Karuk Tribe Department of Natural Resources (DNR) Integrated Wildland Fire Management Program staff to perform tasks related to Fuels projects. Tasks may vary depending on funding secured. Position may serve in the capacity of Natural Resources Technician II, and Cultural Resource Technician II (when qualified) as long as supervisory span of control and efficiency of operations can be maintained. This position is dependent on support funding and will require acquisition of continued, additional, and subsequent funding after funding has expired.

### **Application Deadline: April 2, 2026 by 5:00 PM**

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us](http://www.karuk.us). The Karuk Tribe's TERO Preference and Drug and Alcohol Policy apply. If selected, applicants must Successfully pass a drug screening and be willing to submit to a criminal background check.

Job Descriptions are available online at: [www.karuk.us](http://www.karuk.us) or by contacting the Human Resources Department at: Telephone: (530) 493-1600 ext. 2043 or ext. 7034, Fax: (855) 437-7888, or Email at [humanresources@karuk.us](mailto:humanresources@karuk.us)

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## POSITION DESCRIPTION

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### Responsibilities:

1. Coordinates, oversees, and implements the maintenance of all fuels related equipment as assigned.
2. Coordinates, oversees, and implements in unit prep, flagging, cutting line, chainsaw operations, pile construction and burning as assigned.
3. Maintains assigned equipment such as Personal Protective Equipment (PPE), chainsaws, and tools in good condition and working order, and reports defective equipment to supervisor immediately.
4. Attends and completes all training sessions needed to meet position requirements for fire response.
5. Works cooperatively with Natural Resources staff, other tribes, agencies, partner organizations and the public.
6. Maintains professional conduct throughout all work assignments.
7. Communicates with supervisor, receive orders and implement assignments as directed.
8. Works closely with fellow crewmembers to exceed expectations in relation to work quality, quantity and the appropriate code of conduct.
9. Adheres to Tribe's and Program's confidentiality and personnel policies.
10. Be available for local and out of the area travel as required for job related training and various activities.

11. Attends all required meetings, trainings and functions.
12. Be polite and maintain a priority system in accepting other job-related duties, as assigned.

**Qualifications:**

1. Must be able to complete Pack test at the arduous level within 30 days of scheduled Physical. The pack test consists of completing a 3 mile walk with 45lbs in 45 minutes or less annually as a condition of continued employment.
2. Demonstrated ability to work effectively with Native American youth and family members in culturally diverse environments.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to manage time well and work under stressful conditions with an even temperament.
5. Demonstrated ability to understand and follow oral and written instructions.
6. Demonstrates ability to use a variety of computer programs and in particular understand, and when necessary, operates software such as Windows 10 and MS Office Suite applications.
7. Demonstrates strong organizational skills, be able to prioritize duties and ensure timely completion of tasks.

**Requirements:**

1. Education and/or experience
  - a. High school diploma or equivalent with two (2) years of related work experience; or
  - b. An equivalent combination of education and related experience will be considered for all grades. Equivalencies based on 2:1 ratio, 2 years of experience equals 1 year of education is required.
2. Must have a completed task book as a Fire Fighter Type 1 and at least 1 of the following Incident Qualification and Certification System (IQCS) certifications: FAL2, FEMO, ICT5 or HECM.
3. Required Training: L-280, S-290, S-211, IS-800, S-212, S131, S-130, L-180, S-190, I-100, IS-700.
4. Must adhere to the policies and procedures of the Karuk Tribe.
5. Must be a self-starter, well organized, and willing to learn new skills.
6. Must possess a valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
7. Must successfully pass a pre-employment drug screening test.
8. Must adhere to required pre-employment background check, criminal check, and FBI fingerprints. Additionally, (IF applicable): Investigation of character as required by the Indian Child Protection and Family Violence Act (ICPFVP). The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation (FBI) and to appropriate local law enforcement agencies. The applicant must not have been found guilty of, or entered a plea of no contest or guilty plea to any felonious offenses or two or more misdemeanor offenses under Federal, State, or Tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; an offense committed against children.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Committee Approved:** March 19, 2026

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_