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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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**Request for Proposals**  
**26-RFP-**

**For More Information:** Isha Goodwin, Food Sovereignty Program Coordinator,  
[igoodwin@karuk.us](mailto:igoodwin@karuk.us), 707-458-5487

**Recommended Site Visit:** Contact Isha for more information

**Proposal Deadline:** April 30<sup>th</sup>, 5 PM. (Pacific Standard Time)

**Project Description**

The Food Sovereignty Program requests Statement of Qualifications for creating six eel baskets and hosting a hands-on workshop. Responsibilities include creating a supply list to project coordinator, constructing six eel baskets and coordinating a workshop with staff. (Note: only one eel basket has to be completed during the workshop). Requestors must provide own power tools.

**Scope of Work**

Cultural practitioner will create six eel baskets for the Karuk Tribe's Department of Natural Resources' Food Sovereignty Program.. The practitioner will be responsible for providing a list of needed supplies, creating six eel baskets and poles for each basket. Cultural Practitioner will be responsible for ensuring the baskets are functional, efficient, and environmentally friendly. Practitioner must have a minimum of two years of experience creating eel baskets.

**Task One**

Practitioner will provide a supply list of materials needed to create six eel baskets, and six poles as well as cable require to anchor the eel baskets.

**Task Two**

Create the eel baskets using the supply list provided above.

**Task Three**

Plan and implement community workshop with Food Sovereignty program.

**Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rational for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.

- 3) A lump sum price, with attached price page.
- 4) Names and telephone numbers of three client references.

**Responses must be hand, mail, or email delivered by April 30<sup>th</sup>, 2026 no later than 5:00 p.m. (Pacific Standard Time) to:**

Contract Compliance Specialist Karuk Tribe –  
Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will NOT be accepted  
Emails will be accepted at: [rfpresponse@karuk.us](mailto:rfpresponse@karuk.us)

**Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**

**If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).**

**Price Page for 26-RFP-XXX :**

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Lump sum amount requested to be compensated for:** \_\_\_\_\_

**Provide hourly rate:**

**List previous experience as an Eel Basket Maker below:**

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**List up to three references with phone numbers below:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**Other Comments:**

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