

---

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

---

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Request for Proposals 26-RFP-018**

**For More Information:** Brionna Gonzales, Education Director, (530) 842-1644 ext. 7035, [bcgonzales@kaurk.us](mailto:bcgonzales@kaurk.us)  
**Proposal Deadline:** May 29, 2026, no later than 5:00 PM (Pacific Standard Time)

The Karuk Tribe is requesting proposals from qualified Cultural Practitioners to lead pre-identified cultural activities during the 2026 Culture Camp. The event will take place July 6–10, 2026, in Happy Camp, CA.

This year, Cultural Practitioners must apply for specific activities listed in this Request for Proposal (see page 3: activity selection). Applicants will be selected based on demonstrated experience, cultural knowledge and ability to effectively lead the selected activity.

- Agree to implement at least 1 culturally based activity per scheduled time block.
- Be available for blocked time sets from July 6 through July 10, 2026.
- Must be at least 21 years of age.
- Will be responsible for the students they are assigned.
- Will be knowledgeable of the Karuk Student Code of Conduct and other general instructions given to the students before the youth camp and enforce these instructions throughout.
- Will adhere to the scheduled itinerary provided by the Karuk Education Director.
- Agree to their scheduled time blocks and responsibilities given to them for the entire duration of the Culture Camp schedule.
- Report any major and/or continued infractions to a committee member as soon as possible.
- Understand that sensitive information about a student's abilities, relationships, or background must be kept confidential.
- Are required to have a background check completed before becoming a Cultural Practitioner at the Tribe's expense.
- Agree to attend a training prior to the start of Culture Camp. Date will be provided among hire.

**Rates for Cultural Practitioners are as follows;**

- Active participation of 1 – 3 hours: \$100.00 Stipend
- Active participation of 4 - 6 hours: \$200.00 Stipend
- Active participation of one day (over 6 hours): \$400.00 Stipend

**Responses to this Request for Proposals MUST include the following:**

1. Background information detailing cultural knowledge
2. Identification of selected activity (see Page 3)
3. Description of experience relevant to selected activity
4. List of required materials and any site needs (tables, water, etc.)
5. Three professional references

**Responses must be hand, mail, or email delivered by May 29, 2026, no later than 5:00 pm (Pacific Standard Time) to:**

Gerald “Buddy” Machen, Chief Financial Officer  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will NOT be accepted  
**Emails will be accepted at:** [rfpresponse@karuk.us](mailto:rfpresponse@karuk.us)

**Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**

**If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).**

**A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.**

# 26-RFP-018

---

## ACTIVITY SELECTION & APPLICANT DETAILS

### ACTIVITY SELECTION (REQUIRED)

Select no more than two (2) activities total: One (1) Primary and One (1) Secondary.  
*You may not select the same activity twice.*

---

#### PRIMARY ACTIVITY (Select ONE)

Ages 5–8:

Dolls w/ Felt Regalia    Beading Kits    Paper Mache Basket Caps  
 Storytime    Canvas Painting

Ages 9–17:

Eel Hooks    Drums    Buckskin Dresses    Regalia (Necklaces)  
 Pinenut Processing    Cooking Sticks    Traditional Cards  
 Arrows    Hair Ties/Wraps    Beading Kits

---

#### SECONDARY ACTIVITY (Select ONE)

Ages 5–8:

Dolls w/ Felt Regalia    Beading Kits    Paper Mache Basket Caps  
 Storytime    Canvas Painting

Ages 9–17:

Eel Hooks    Drums    Buckskin Dresses    Regalia (Necklaces)  
 Pinenut Processing    Cooking Sticks    Traditional Cards  
 Arrows    Hair Ties/Wraps    Beading Kits

---

#### APPLICANT INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

---

#### EXPERIENCE & QUALIFICATIONS

(Briefly describe your experience related to your selected activities)

---

---

---

---

---

#### MATERIALS & SITE NEEDS

(List materials you will provide and any support needed)

---

---

---

---

#### REFERENCES

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

---

#### **SIGNATURE**

I certify that the information provided is accurate and that I agree to comply with all requirements outlined in this Request for Proposal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

