

Karuk Tribe

Human Services



Yreka:

1515 S. Oregon Street, Suite C

Yreka, California 96097

Phone: (530) 841-3141 • Fax: (530) 841-5150

Happy Camp:

64105 Hillside Road

Post Office Box 1016

Happy Camp, CA 96039

Phone: (530) 493-1450

Fax: (530) 493-1451

Orleans:

325 Asip Road

Post Office Box 249

Orleans, CA 95556

Phone: (530) 627-3452

Fax: (530) 627-3018

Request for Proposals

26-RFQ-022

For More Information: Ray Elliott, Director, 530 841-3141 ext. 6304, ray@kaurk.us

Proposal Deadline: July 1, 2026 no later than 5:00 PM (PST)

The Karuk Tribe Human Services Department requests proposals for the following Scope of Work required for Traditional Healers under Medi-Cal/Partnership to provide cultural awareness, and provide healthy access to culturally responsive care, support holistic health, and reduce disparities in health outcomes. This proposal should identify and facilitate the traditional cultural practices of the Karuk Tribe and present the practices in a manner of education, healing, and maintaining health and wellness.

Task One – Activity/Event Development of Goals and Curriculum

The Contractor will coordinate with Human Services Clinical and Management Staff to develop, schedule and design activities appropriate to traditional tribal life ways and healing.

Task Two - Facilitation of Activity/Event per Goals Developed

Provision of one or more Cultural Activities presented by the Traditional Healer or Natural Helper which may include but are not limited to:

- 1) Necklace design and construction
- 2) Storytelling and Singing
- 3) Karuk Language
- 4) Basket making, gathering and processing materials
- 5) Traditional Foods including hunting, fishing, foraging, processing, and preservation
- 6) Medicinal materials gathered and processed
- 7) Regalia making (dresses, necklaces, headbands, etc.)

Instruction or demonstration of preparation of indigenous foods, traditional card games or ceremony protocol. Some activities may be gender specific. Interested parties may respond to one or more of the activities.

Task Three - Requirements

- 1) The Contractor must be a Tribal Member, Descendant of the Karuk Tribe, or have documentation of Karuk CIB.
- 2) The Contractor is responsible for scheduling, preparation and facilitation of activities.

- 3) The Contractor must also coordinate and plan activities with the Human Services staff.
- 4) The location of activities must be within the Karuk Tribe's aboriginal territory.
- 5) The Contractor must coordinate with Human Services staff to collect data necessary to meet billing and/or grant requirements.
- 6) The Contractor must submit to a Department of Justice background check and pass.
- 7) The Contractor must be certified, or willing to get certified and remain current in infant, child, and adult Cardiopulmonary Resuscitation (CPR) and First Aid.
- 8) The Contractor must adhere to the Karuk Tribe's confidentiality and Health Information Portability and Accountability Act (HIPAA) policies.
- 9) The Contractor must complete ISSA training and Care Learning yearly.

Responses to this Request for Proposals must include the following:

- 1) The Contractor must have sufficient demonstrated experience in coordinating and facilitation of the activities being proposed.
- 2) The Contractor must provide a complete description of cultural activities and supplies to be included in the proposal.
- 3) The Contractor must provide an agreed contract stipend to be paid by Karuk Human Services for contracted activities, with attached price page.
- 4) Names, addresses and telephone numbers of three contractor references. These references should reflect cultural guidance, mentorship, and/or relevance to the Traditional Healer and Natural Helper.

Responses must be hand, mail, fax, or email delivered by July 1, 2026 no later than 5:00 pm (Pacific Standard Time) to:

Tina Goodwin, Director of Grants Compliance
Karuk Tribe – Administration Office
64236 Second Avenue
Happy Camp, CA 96039
Faxes will not be accepted
Emails will be accepted at: rfpresponse@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.

Application for Traditional Healer or Natural Helper

Name: _____ Phone Number: _____

Address: _____

E-mail: _____ Fax Number: _____

Tribal Affiliation: _____ Roll Number: _____

Location of Activity _____

Area of cultural knowledge (can list more than one): _

List details of origin of knowledge/background information for cultural activities below:

List recent cultural activities you have participated in below with dates:

List any trainings, certifications, education or degrees relevant to cultural activities below:

List three references below:

1) Name _____ Phone Number _____
Address _____

2) Name _____ Phone Number _____
Address _____

3) Name _____ Phone Number _____
Address _____

Additional Comments:

Please provide any copies of certifications, licenses or degrees along with a copy of a photo ID and Tribal ID or CIB.

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

A background check consisting of employment history, professional references, and criminal check will be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.

By signing below, this applicant agrees to the above requirements and will be in contract with Karuk Human Services.

Karuk Health and Human Services reserves the right to terminate this contract if the Karuk Tribal Council or Karuk Human Services deems fit.

Signature _____ Date _____