

Karuk Community Health Clinic
64109 Hillside Road
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64100 Hillside Road
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-1650
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals

26-RFP-028

For More Information: Emma Lee Perez, emmaleeperez@karuk.us, 530-493-1600 ext. 2157
Proposal Deadline: Monday, September 28th, 2026, no later than 4:00 p.m. (PST)

The Karuk Tribe is seeking proposals from qualified firms to provide architectural and planning services for the development of a new Medical Facility on Oberlin Road. The selected firm will prepare schematic drawings, preliminary cost estimates, and a site plan to support facility planning, space utilization, project bidding, and future construction.

The proposed medical complex will include a medical clinic, dental clinic, medical administration and billing offices, emergency generator(s), and associated parking. The project also requires a comprehensive land survey and identification of property boundaries to maximize site utilization and accommodate future expansion.

Proposals must include a statement of qualifications or a resume demonstrating the firm's relevant experience. It is anticipated that the resulting planning documents may be submitted to future funding sources in support of securing construction financing for the facility.

Task One – Property Survey

The property located on Oberlin Road in Yreka, CA (APN 062-051-240-000) will need to be surveyed to determine tribal-owned property lines, the maximum amount of space available for future construction and expansion, and adequate parking at the location. This design will also include property lines, elevations, and topographic information, as well as the location of existing improvements and significant site features. This shall also include CEQA/NEPA EA, geotechnical and stormwater considerations or requirements.

Task Two – Schematic Design and Site Plan

The site plan design for the proposed facilities will ensure easy access for staff and patients, as well as proper ambulance approach and maneuverability, to determine the size, scope, and placement of future medical facilities. The schematic design will follow applicable medical facility codes and regulations. The final site plan will include all views necessary for adequate future planning and construction of additional facilities, including civil plans and elevations for each facility and the property as a whole.

Task Three- Cost Estimates and Other Considerations

The consultant shall prepare preliminary construction cost estimates for the proposed medical campus based on the approved schematic design and site plan. Cost estimates shall include anticipated costs for site preparation, utility infrastructure, building construction, parking facilities, emergency generator(s), and other associated site improvements. Estimates shall be prepared in sufficient detail to support project planning, budgeting, grant applications, and future construction funding. This may also include a traffic study for ingress and egress.

The consultant shall also evaluate the availability and feasibility of connecting the proposed development to the City of Yreka water and sanitary sewer systems. This evaluation shall include identifying existing utility locations, determining potential connection points, assessing anticipated utility extension requirements, and identifying any known capacity, permitting, or infrastructure constraints that may affect project design, cost, or implementation.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price breakdown page.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by Monday, September 28th, 2026, no later than 4:00 p.m. (PST) to:

Tina Goodwin, Director of Compliance
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Emails will be accepted at: rfpresponse@karuk.us

Price Page for 26-RFP-028:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task: _____
- Task: _____
- Task: _____

List previous experience:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).