
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
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Vacancy Announcement

Title:	Clinic Dentist
Reports To:	Dental Director
Location:	Happy Camp, CA
Assigned Work Location:	Does Not Qualify
Supervises:	Registered Dental Assistants & Registered Dental Hygienists
Salary:	Starting Negotiations at \$180k year/DOE
Classification:	Full Time, Regular, Exempt
Summary:	The Clinic Dentist is responsible to treat clinic patients within the dental program under the Administrative Jurisdiction of the Karuk Tribe. The Dentist demonstrates the ability to appropriately diagnose and treat program patients of all ages to achieve the best results possible, within an estimated treatment time, with maximum concern for patient comfort and deliver quality care. Dentist is required to appropriately document: findings, diagnosis, patient's medication conditions, allergies, patient's general oral health and treatment rendered using the electronic patient records system. Assists with the development and coordination of all dental policies and procedures, conducts training as required. Responsible in monitoring assigned dental continuous quality improvement activities, and serves as a member of the Accreditation Continuous Quality Improvement Committee (ACQI). Offers professional advice to the Dental Director as appropriate. Attends Council Health Board Meetings and provides reports as requested. Provides primary dental care, dental supervision, coordinate training activities and institute preventative dental care programs.

Application Deadline: Open Until Filled

Applications are available at all Tribal Offices or on the Internet at www.karuk.us. The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2043, Fax: (855) 437-7888, Email: Humanresources@karuk.us

POSITION DESCRIPTION

Title:	Clinic Dentist
Reports To:	Dental Director
Location:	Happy Camp, CA
Assigned Work Location:	Does Not Qualify
Supervises:	Registered Dental Assistants and Registered Dental Hygienist
Salary:	\$180k - \$250k year/DOE
Classification:	Full Time, Regular, Exempt

Summary: The Clinic Dentist is responsible to treat clinic patients within the dental program under the Administrative Jurisdiction of the Karuk Tribe. The Dentist demonstrates the ability to appropriately diagnose and treat program patients of all ages to achieve the best results possible, within an estimated treatment time, with maximum concern for patient comfort and deliver quality care. Dentist is required to appropriately document: findings, diagnosis, patient's medication conditions, allergies, patient's general oral health and treatment rendered using the electronic patient records system. Assists with the development and coordination of all dental policies and procedures, conducts training as required. Responsible in monitoring assigned dental continuous quality improvement activities, and serves as a member of the Accreditation Continuous Quality Improvement Committee (ACQI). Offers professional advice to the Dental Director as appropriate. Attends Council Health Board Meetings and provides reports as requested. Provides primary dental care, dental supervision, coordinate training activities and institute preventative dental care programs.

Responsibilities:

1. Demonstrates the ability to sufficiently provide direction of dental services, which includes development of protocols, standard procedures, and management of all patient related activities.
2. Displays age-specific competencies in working with:
 - Infants
 - Toddlers
 - Preschool
 - School Age
 - Adolescents
 - Early Adult
 - Middle Adult
 - Geriatric (Elders)
3. Participates in reviewing the dental policy and procedure manual annually.

4. Supervises dental auxiliary staff.
5. Coordinates and monitors assigned dental CQI activities and report as directed.
6. Reports as required by Tribal, Federal, State, County, and Local, regulations.
7. Presents patients their dental treatment plan(s) and /or treatment options; which includes the patient's financial responsibilities.
8. Provides dental advice to health committees, and attend required meetings or functions as requested, ex; PRC- Purchased Referred Care Medical Records, etc.
9. Assists the dental staff in the development and training of educational programs for staff and patients. Trains as required or requested.
10. Routine duties shall include providing dental services, and other health care-related services in homes, schools, clinics, job sites, and other community locations within the Karuk Tribe's Service Area.
11. Be available for local and out of the area travel as required for job related training, and comply with reporting requirements as appropriate.
12. Shall be polite and maintain a priority system in accepting other job-related duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.

Requirements:

1. Must have a DDS or DMD from an accredited school of dentistry. Must be licensed to practice dentistry in the State of California or within 6 months of hire. Must possess or obtain current US Drug Enforcement Agency (DEA) registration.
2. Must apply to the Tribe's Medical Staff and receive clinical privileges from the Karuk Tribal Health Board.
3. Must maintain College Educational Units (CEU's) as required for license renewal.
4. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance

carrier.

5. Must certify and remain current in Cardiopulmonary Resuscitation (CPR) and Basic First Aid.
6. Must strictly adhere to confidentiality and Health Insurance Portability and Accountability Act (HIPAA) policies.
7. Must provide documentation of immunity to measles, rubella and /or become immunized with the recommended vaccines, including Hepatitis B, and test annually for Tuberculosis (TB).
8. Must successfully pass a pre-employment drug and alcohol screening test and be willing to submit to a criminal background check.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Committee Approved: June 23, 2025

Employee's Signature: _____