

Required Documents List

Please be prepared to provide the following either via email, uploaded through Jotform or in-person. Our office is open Monday to Friday: 9am to 3:30pm. We are located at 1832 Center Way South, Birmingham, AL 35205:

Student Documents

- ☐ Birth Certificate
- ☐ Proof of Custody, if applicable
- ☐ Social Security Card
- ☐ Most Recent Report Card
- ☐ Unexpired Immunization Record
- ☐ IEP or 504 Plan, if applicable
- ☐ Proof of Alabama Residency - State Drivers License
- ☐ Final report card or transcript, when applicable

Financial/Scholarship Documents

Scholarship opportunities are available - to review eligibility for scholarship opportunities, please have **one of the following** available:

- ☐ Most recent federal tax return (Form 1040)
- ☐ IRS Tax Transcript
- ☐ Social Security statement/benefit documentation
- ☐ Disability benefit documentation

Important: *The student must be listed as a dependent on the applicable documentation.*