



HOLY FAMILY
CRISTO REY
CATHOLIC HIGH SCHOOL

Substitute Teacher

Job Description

Holy Family Cristo Rey Catholic High School in Birmingham, Alabama combines academic rigor and a corporate work-study program to empower students from economically challenged families to graduate high school prepared to persist in college and flourish in life.

We are part of the growing national Cristo Rey Network of 40 Catholic high schools recognized for transforming Catholic education through a unique integration of rigorous academics, professional experience, and spiritual formation.

Position Overview:

Qualified and dependable substitute teacher to teach a variety of subjects in the humanities, Religion (Catholic), and sciences.

Responsibilities:

- Reports to work in a timely manner, appropriately dressed and prepared for the day.
- Able to understand and administer the various assignments provided by the regular teacher.
- Ability to maintain appropriate classroom conduct for the class and the teacher.
- Establishes and maintains standards of student behavior to achieve a nurturing learning atmosphere.
- Exhibits positive human relation skills and communicates with fellow teachers and administrators appropriately.
- Utilizes and communicates with internal technology such as e-mail, web content/ document management systems, etc.
- Demonstrates superior oral and written communication.
- Adheres to school system rules and expectations, administrative procedures, local board, state and federal rules and regulations.
- Engages in personal professional growth and demonstrates professional ethics and leadership.

Qualifications:

- Registration with the Alabama State Board of Education for Substitute Teaching.
- Previous experience and knowledge of Holy Family Cristo Rey Catholic High School culture and community.
 - Such alternatives to the above qualifications as the President may find appropriate and acceptable.
- Must be 21 years of age or older

- Willing to be subject to a professional background check and a drug screen.
- A minimum of 2 years of college.

Note: This job description provides a general overview and may be subject to modifications and additional responsibilities as per the school's requirements.