

Forward Group Trust Information Form



Welcome to Forward Group and thank you for enquiring about our Trust Services.

This Form needs to be completed for each Trust which is being established or transferred in and that is in receipt of any administration services from Forward Group.

A: Trust Details			
A1a: Preferred / Current Trust Name			
A1b: Alternative Name 1*			
A1c: Alternative Name 2*			
A2: Date of Establishment		A3: Proper Law	
A4: Name of Trustee		A5: Forum of Administration	
A6: Type of Trust		☐ Discretionary ☐ with Protector ☐ with Enforcer ☐ Settlor Reserved Power ☐ Accumulation and Maintenance ☐ Life Interest ☐ Charitable ☐ Purpose ☐ Other:	
A7: Type of Trust Deed		☐ Settlement Deed (Settlor(s) is a party) ☐ Declaration of Trust (executed by the Trustee)	
A8: Revocable or Irrevocable		☐ Revocable ☐ Irrevocable	
A9: Perpetuity Period of Trust			
A10: Powers to be retained by Settlor / Consents required from Protector / Enforcer, if any e.g. Change of Proper Law, capital/income distributions, appointment/removal of Trustees/ Beneficiaries.			

A: Trust Details (continued)**A11: Rationale**

Please detail the purpose and rationale of the Trust in light of the wider tax or structuring planning.

Please provide a copy of the written tax / legal advice in respect of the rationale for the Jersey structure.

A12: Business Activities

Please provide details of the Trust's assets and activities.

A13: Countries where Activities will be conducted

Please list the countries where the activities will be conducted and/or the settlor or beneficiaries of the Trust are resident. If the Trust is to act as a holding vehicle or to hold unquoted investments, please include details of any subsidiary companies including their activities and jurisdictions of operation.

A **Corporate Information Form ("CIF")** will be required for each company which is being established or transferred in and that is in receipt of any administration services from Forward Group.

Required for new establishments only*B: Settlor****Settlor Names**

Each individual, who is a Settlor, must also complete a **Personal Information Form ("PIF")** and supply due diligence documentation in accordance with Forward Group's client take on procedures.

B1: Settlor 1**B2: Settlor 2**

Forward Trustees Limited will be appointed as Trustee of the Trust. If a Private Trust Company ("PTC") is to be appointed as Trustee of the Trust, please advise us accordingly. Due diligence documentation will be required in accordance with Forward Group's client take on procedures.

C: Enforcer / Protector**Enforcer / Protector Names**

Each individual, who is an Enforcer / Protector, must also complete a **Personal Information Form ("PIF")** and supply due diligence documentation in accordance with Forward Group's client take on procedures.

C1: Enforcer / Protector 1**C2: Enforcer / Protector 2**

D: Beneficiaries

Beneficiary Names

Each individual, who is a Beneficiary with a vested interest, must also complete a **Personal Information Form ("PIF")** and supply due diligence documentation in accordance with Forward Group's client take on procedures.

D1a: **Beneficiary 1**

D1b: **Beneficiary 2**

D1c: **Beneficiary 3**

D1d: **Beneficiary 4**

D1e: **Beneficiary 5**

If charities are to be appointed to the Beneficial Class of the Trust, please provide details.

D2a: **Charity 1**

D2b: **Charity 2**

D2c: **Charity 3**

D3: **Please provide details of any intended changes to the Beneficial Class in the next 12 months**

E: Tax

Please provide details of all tax reporting obligations and the associated Tax Identification Numbers in the table below.

Country of Tax Reporting

Tax Identification Number ("TIN")

E1:

E1a:

E2:

E2a:

E3:

E3a:

Please provide details of the Inheritance Tax ("IHT") anniversary date(s), if applicable below. If you have any questions about the IHT anniversary dates, please advise your Client Director.

E4:

F: Politically Exposed Persons

F1: Politically Exposed Person ("PEP") connections

Do any of the Settlor(s), Beneficiaries, Protector(s) or Enforcer(s) hold or have previously held, any public function including, but not limited to, the positions listed opposite?

Guidance Note on PEPs is available here:

<https://forwardjersey.com/download/guidance-note-peps/>

- ☐ Head of State or of Government
- ☐ Political, Governmental, Judicial or Military Position
- ☐ Executive of a State-Owned Corporation
- ☐ Executive of an International Institution (IMF/EU/UN etc.)
- ☐ Other Government or Civil Service Appointment

If you have ticked any of the above, please provide full details of the position or appointment.

F2: Politically Exposed Person ("PEP") associated connections

Do any immediate family member or close associate of the Settlor(s), Beneficiaries, Protector(s) or Enforcer(s), hold or have previously held, any public function including, but not limited to, the positions listed opposite?

Guidance Note on PEPs is available here:

<https://forwardjersey.com/download/guidance-note-peps/>

- ☐ Head of State or of Government
- ☐ Political, Governmental, Judicial or Military Position
- ☐ Executive of a State-Owned Corporation
- ☐ Executive of an International Institution (IMF/EU/UN etc.)
- ☐ Other Government or Civil Service Appointment

If you have ticked any of the above, please provide full details of the position or appointment.

G: Source of Funds Confirmations

G1: Initial Source of Funds

Please provide details of the activities that generated the initial funds and any additional settled assets of the Trust.

G2: Ongoing Source of Funds

Please provide details of the industry and/or activities which will generate the ongoing funds in the Trust.

H: Transaction Profile

H1: Value and volume of transactions

Please detail the value and the volume of expected transactions in and out of the Trust and list all jurisdictions with which those Trust funds are connected.

H2: One off or notable transactions

Please provide details if any one off or notable transactions are expected in the Trust.

H3: Assets Under Management

Please advise as to the intended asset level to be held in the Trust.

H4: Please list any countries where the Trust has business interests or other significant assets, not previously mentioned above.

This is to ensure that Forward Group can meet its' procedural and regulatory obligations to identify any direct or indirect exposure to high risk or sanctioned jurisdictions that may otherwise not be apparent.

H5: Please provide details of any major transactions or intended changes to the Trust structure in the next 12 months

I: Trust Accounting Information

I1: Book currency

- ☐ GBP
☐ USD
☐ EUR
☐ Other:

I2: Accounting year end

__/__/__

I3: Audited required

- ☐ Yes
☐ No

If yes, provide details of preferred auditor:

J: Services

Services to be provided to the Trust:

Trustee Services

☐ J1: Administrative Office

☐ J2: Corporate Trustee

☐ J3: Administration

Accountancy Services

☐ J4: Bookkeeping

☐ J5: Financial statements

☐ J6: VAT / other tax returns

Note: If Forward Group are not providing Accountancy Services as detailed above, please provide details of who will provide these services.



Declaration and Sign Off

I hereby confirm that:

- The above particulars are true and correct to the best of my knowledge, information, and belief;
- I have read and understood the Forward Group Terms of Business and I agree to be bound by the Terms which, for my ease of reference are located here: <https://forwardjersey.com/download/terms>;
- I undertake to notify you within 30 days of any changes to the information provided in this Form;
- I have never been declared bankrupt in any part of the world or been a director or otherwise concerned in the management of a company which has been subject to an insolvent liquidation or judicial enquiry in any part of the world; and
- I consent to you disclosing the information contained herein to third parties, as appropriate, including relevant tax authorities.
- I consent that the information provided within this Form may be collected and / or processed by Forward Group and its' Affiliates or by third parties who provide services to Forward Group and / or the Company. Such processing may involve the transfer of data out of the European Economic Area and I hereby acknowledge and agreed to such transfer, as required.

Using your Personal Data

Forward Group use the personal information you provide in this Form to make a decision about whether to perform the services on your behalf, to provide you with our professional services and to enable us to meet our legal obligations. For more information please see our full Privacy Policy at <https://forwardjersey.com/privacy-statement> or alternatively you can request a copy by writing to us at gdpr@fw.je.

K1: Name	
K2: Signature	
K3: Capacity	
K4: Date	