

Academic Tutor (Academic Insights)

Summer School Job Description 2026



ABOUT IMMERSE EDUCATION

Immerse Education offers unique academic programmes for students aged 13-18 in prestigious locations like Cambridge, Oxford, London, San Francisco, New York, Boston, Toronto, Sydney, Tokyo, and Singapore, as well as online.

Our two-week residential programmes provide students with a taste of advanced study and university life, allowing them to live and learn at top-ranked universities that include the Universities of Cambridge, Oxford, Sydney, Singapore and Toronto. Participants engage in a rigorous academic curriculum complemented by a vibrant mix of social and cultural activities.

Each year, we bring together students from over 150 countries, fostering a diverse learning environment. Our programmes have received recognition from several esteemed organisations, including The Queen's Award for Enterprise and the British Accreditation Council, as well as new programmes accredited by ATHE, reflecting our commitment to quality education and enriching experiences.

ROLE BACKGROUND

We are seeking Academic Tutors who can teach small groups of students aged 13-15 or 16-18 in their target subject. As an Academic Tutor, you'll not only be an expert in your field but also have a passion for bringing your expertise into the classroom in a interactive and engaging manner.

You will need to be able to plan and deliver lessons that achieve the programme's learning outcomes while providing a memorable experience for your students. Academic Tutors will teach for 30 hours across two weeks, Monday to Friday. This will comprise of a 1.5-hour, more knowledge-focused session in the morning and a further 1.5-hour, more practical-focused session in the afternoon.

The average class size is 7 with a maximum class size of 12.

Please see overleaf for the list of subjects we offer.

RESPONSIBILITIES

- Using the Immerse Experiential Learning Framework and our online training, you will design and deliver a two-week course in your subject, including engaging, challenging and interactive lessons for 3 hours each day, Monday to Friday.
- Provide a syllabus in advance of the programme, including any resource requirements and provide full lesson plans if requested by the academic team.
- Provide any preparatory tasks or materials to your participants that you deem necessary and beneficial in advance of the programme.
- Maintain accurate records of student attendance throughout the programme. Every Tutor will be required to undergo a 45-minute observation from our Academic Team during their period of employment to maintain standards and offer professional development.
- Provide detailed, productive written feedback and suggestions for further development for each student after the programme, including constructive support on the Immerse 5Cs skills as outlined in the Immerse Experiential Learning Framework.
- Create a personal project outline for each student to complete during lesson time and provide 1:1 support to enable successful completion of this project.

ESSENTIAL REQUIREMENTS

- Formal experience tutoring and/or supervising undergraduate students.
- Experience of small group learning and discussion-style instruction.
- Ability to teach a broad range of topics within the subject area.
- Current PhD candidate or above at the host University, or equivalent.

DESIRABLE

- Relevant experience of residential summer schools or summer camps.
- Relevant experience of teaching 13-18 year old students.
- Experience teaching non-native students.

PERSONAL QUALITIES

- A passion for teaching and conveying your own enthusiasm for a subject.
- Ability to create a positive, safe environment in which students of all backgrounds and abilities can thrive.
- Organised, efficient and flexible, and able to work in a busy and fast-paced summer school environment.
- Adaptability, integrity, enthusiasm, sense of humour and patience.
- Be pleasant mannered and personable with a professional demeanour.
- Be flexible in the content delivered during lessons, reacting to the ability and interests of individuals in the class.
- Be aware of the well-being of students and the challenge that a summer school may create.
- Be self-motivated to achieve the highest standards.

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APPLICATION PROCESS

- Please complete [the online application form](#) which will require you to attach your CV.
- Short-listed applicants will then be invited to an interview via webcam, in which they must deliver a short demonstration lesson.
- Successful candidates will undergo an enhanced local criminal check and must provide two references as well as their right-to-work documents for our records.
- Any personal data you submit as part of your application will be kept securely in compliance with GDPR regulations and their local equivalents.

PROGRAMME AVAILABILITY

Our 2026 summer schools take place as two-week sessions between 29th of June 2026 and 14th August 2026. Please note that not all subjects are available throughout the summer, and tutor vacancies may be available as two, four or six-week contracts. You will be asked about your availability during the application process.

Session	Cambridge	Oxford	Singapore	Boston	Toronto	Sydney	Tokyo
Session 1: 29th of June - 10th of July	✓		✓				
Session 2: 6th of July - 17th of July	✓	✓			✓	✓	✓
Session 3: 13th of July - 24th of July	✓		✓	✓			
Session 4 : 20th of July - 31st of July	✓	✓			✓		✓
Session 5: 27th of July - 7th of August	✓						
Session 6: 5th of August - 14th of August	✓	✓					