



RECEIPT FOR DEPOSIT

Museum Accession Number (FOR STAFF):

This agreement is between the Black American West Museum (or the "Museum"), a private 501(c)3 organization, and the Donor(s) whose name appears below, and who is the sole and rightful owner of the object(s) listed, and provides for the deposition at the Museum of the object(s) described below, for the purpose of examination in compliance with the Museum's internal procedures, subject to the conditions set forth on the reverse of this Receipt for Deposit.

Name:

Address:

City, State, Zip:

Email:

Phone:

Description of Property:

Value:

☐ This item was recently purchased, and receipt is attached (check if yes)

Donor Credit Line:

☐ The donor prefers to remain anonymous if the donation is exhibited (check if yes)

By signing this agreement, the Donor understands that the Museum may return the object(s) for any reason at their discretion, or accept the object(s) at its sole discretion for any purposes, including inclusion in its permanent collection, education programs, exhibitions, or for transfer to another institution, disposal, or sale.

Failure to reclaim loaned property within 120 days of written notice shall result in the loss of all rights to property deposited with the Museum.

ACCEPTANCE

 Donor(s) Signature Date

 Donor(s) Printed Name

 Receiving Staff Member's Name and Signature Date

RETURN RECEIPT

The above object(s) have been returned by the Museum and are accepted, thereby releasing the Museum of any liability arising from the examination.

 Donor(s) Signature Date

 Donor(s) Printed Name

 Staff Member's Name and Signature Date

Terms and Conditions

1. The Donor/Depositor hereby releases the Black American West Museum from all liability with respect to any loss or damage to the object(s) referred to on Page 1 or other attached referenced pages of the Receipt for Deposit while in the Museum's possession or in transit and agrees that the Museum shall not cover such object(s) with insurance.
2. Unless the Museum is notified in writing to the contrary, the object(s) may be photographed and reproduced for the Museum's own purposes. The Black American West Museum assumes the right, unless specifically denied by the Donor/Depositor, to examine the object(s) by all modern photographic means available.
3. In receiving or surrendering deposits of imported object(s), the Museum requires that the Donor/Depositor has knowledge of special conditions governing the object(s), such as copyrights, lien, etc., and they are required to inform the Museum thereof.
4. The Museum may request that object(s) deposited be collected by the Donor/Depositor by written or verbal notice. The Museum shall have the absolute right to secure its rights under Section 38-14-103 of the Colorado Revised Statutes, which states that no action may be brought for damages of the recovery of any loaned (deposited) property when 120 days have passed since a museum has given written notice of termination of a loan (deposit) and the lender/depositor has not reclaimed the loaned property.
Failure to reclaim loaned property within 120 days of written notice shall result in the loss of all rights to property deposited with the Museum.
5. The object(s) deposited will be returned only to the Donor at the address stated on Page 1 of this Receipt unless the Museum is notified in writing to the contrary. Any object(s) accepted by the Museum as a deposit shall be returned only upon presentation of this Receipt, by the Donor or his duly authorized agent, or upon written order of the Donor or his duly authorized agent, or in case of an estate, the Depositor, who shall submit proof of his or her authority, and any other such documents and instruments as the Black American West Museum may require.
6. If legal ownership of the object(s) shall change during the deposit, whether by reason of death, sale, insolvency, gift or otherwise, the new owner may, prior to its return, be required to establish his legal right to receive the object(s) by proof satisfactory to the Museum.
7. Acceptance of objects by the Black American West Museum into the collection in no way implies the objects will be used in a specific location or for a specific purpose; this includes exhibition.
8. The Museum requires that the Donor/Depositor provide Museum with an amount that he/she considers to be the value of the donation.