

## **Privacy Policy**

This privacy policy applies between you, the User of this Website and FC-Films Ltd., the owner and provider of this Website. FC-Films Ltd. takes the privacy of your information very seriously. This privacy policy applies to our use of any and all Data collected by us or provided by you in relation to your use of the Website.

Please read this privacy policy carefully.

## Definitions and interpretation

1. In this privacy policy, the following definitions are used:

Data: collectively all information that you submit to FC-Films Ltd. via the Website. This definition incorporates, where applicable, the definitions provided in the Data Protection Act 1998;

FC-Films Ltd., or us: FC-Films Ltd., a company incorporated in England and Wales with registered number 13887797 whose registered office is at 32 Castle Street, Cambridge, CB3 0AJ, United Kingdom;

User or you: any third party that accesses the Website and is not either (i) employed by FC-Films Ltd. and acting in the course of their employment or (ii) engaged as a consultant or otherwise providing services to FC-Films Ltd. and accessing the Website in connection with the provision of such services; and

Website: the website that you are currently using, fourthculturefilms.com, and any sub-domains of this site unless expressly excluded by their own terms and conditions.

- 2. In this Privacy policy, unless the context requires a different interpretation:
- 2.1 the singular includes the plural and vice versa;
- 2.2 references to sub-clauses, clauses, schedules or appendices are to sub-clauses, clauses, schedules or appendices of this privacy policy;
- 2.3 a reference to a person includes firms, companies, government entities, trusts and partnerships;
- 2.4 "including" is understood to mean "including without limitation";
- 2.5 reference to any statutory provision includes any modification or amendment of it;
- 2.6 the headings and sub-headings do not form part of this privacy policy.

Scope of this privacy policy

3. This privacy policy applies only to the actions of FC-Films Ltd. and Users with respect to this Website. It does not extend to any websites that can be accessed from this Website including, but not limited to, any links we may provide to social media websites.

## Data collected

- 4. We may collect the following Data, which includes personal Data, from you:
- 4.1 Name
- 4.2 Contact Information such as email addresses and telephone numbers;
- 4.3 Information that you provide through the "Contact form", "Massage" on the Website;
- 4.4 in each case, in accordance with this privacy policy.
- 5. For the purposes of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, FC-Films Ltd. is the data controller of your personal data.



- 6. Unless we are obliged or permitted by law to do so, and subject to any third party disclosures specifically set out in this policy, your Data will not be disclosed to third parties. This includes our affiliates and / or other companies within our group.
- 7. All personal data is stored securely in accordance with the principles of the UK GDPR and the Data Protection Act 2018.
- 8. Any personal data you provide may be used by us from time to time in order to provide you with the best possible service and experience when using our website. Specifically, your data may be used for the following purposes:
- 8.1 internal record keeping;
- 8.2 responding to your enquiries or requests submitted through the contact form;
- 8.3 improving and updating the website to better meet users' needs;

in each case, in accordance with this Privacy policy.

- 9. FC-Films Ltd. may, from time to time, employ the services of other parties for dealing with certain processes necessary for the operation of the Website. The providers of such services do not have access to certain personal Data provided by Users of this Website. Links to other websites
- 10. This Website may, from time to time, provide links to other websites. We have no control over such websites and are not responsible for the content of these websites. This privacy policy does not extend to your use of such websites. You are advised to read the privacy policy or statement of other websites prior to using them.

Changes of business ownership and control

- 11. FC-Films Ltd. may, from time to time, expand or reduce our business and this may involve the sale and/or the transfer of control of all or part of FC-Films Ltd. Data provided by Users will, where it is relevant to any part of our business so transferred, be transferred along with that part and the new owner or newly controlling party will, under the terms of this privacy policy, be permitted to use the Data for the purposes for which it was originally supplied to us.
- 12. We may also disclose Data to a prospective purchaser of our business or any part of it.
- 13. In the above instances, we will take steps with the aim of ensuring your privacy is protected.

Controlling use of your Data

- 14. Where you provide personal data through the contact form, you will be informed how that data may be used. This may include sharing your data with trusted third parties where necessary for the purposes of responding to your enquiry, providing services, or complying with legal obligations.
- 15. We do not use cookies or similar technologies to track or identify visitors
- 16. You have the right to request a copy of the personal data we hold about you. We will provide this information free of charge, unless the request is manifestly unfounded or excessive, in which case we may charge a reasonable fee or refuse to comply.
- 17. Data security is of great importance to FC-Films Ltd. and to protect your Data we have put in place suitable physical, electronic and managerial procedures to safeguard and secure Data collected via this Website.
- 18. We take appropriate measures to protect your personal data. However, please note that the transmission of information over the internet is not completely secure, and any transmission is at your own risk. We cannot guarantee the security of data transmitted to our website.



- 19. You may not transfer any of your rights under this Privacy policy to any other person. We may transfer our rights under this Privacy policy where we reasonably believe your rights will not be affected.
- 20. If any court or competent authority finds that any provision of this Privacy policy (or part of any provision) is invalid, illegal or unenforceable, that provision or part-provision will, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of this Privacy policy will not be affected.
- 21. Unless otherwise agreed, no delay, act or omission by a party in exercising any right or remedy will be deemed a waiver of that, or any other, right or remedy.
- 22. This Privacy Policy is governed by the laws of England and Wales. By using this website, you agree that any disputes arising in connection with it shall be subject to the jurisdiction of the courts of England and Wales.
- 23. FC-Films Ltd. reserves the right to change this privacy policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the Website and you are deemed to have accepted the terms of the privacy policy on your first use of the Website following the alterations.

You may contact FC-Films Ltd. by email at info@fourthculturefilms.com

Under the UK GDPR and the Data Protection Act 2018, you have the right to access, correct, or request deletion of your personal data. You may also object to or restrict certain types of processing. To exercise these rights, please contact us using the details provided on this website. If you are not satisfied with how we handle your data, you have the right to lodge a complaint with the Information Commissioner's Office (ICO).

This website is provided for general information and communication purposes only. While we aim to keep the information accurate and up to date, we make no representations or warranties of any kind about its completeness or reliability. We are not responsible for any reliance placed on information from this website.