



Department Of the Treasury
Internal Revenue Service
Philadelphia, PA 19255-0023
Important Information - Please Read

IRS Notice CP575B

EXAMPLE FAMILY TRUST DATED
JANUARY 1 20XX
JANE EXAMPLE TTEE
310 S MAIN ST STE 1125
SALT LAKE CITY, UT 84101

January 1, 20XX

We assigned you an employer identification number (EIN)

Your EIN is **12-3456789**. The name control associated with this EIN is **EXAM**.

What you need to do

- If you did **not** apply for this EIN, visit [IRS.gov/EINNotRequested](https://www.irs.gov/EINNotRequested).
- Use this EIN and your name exactly as they appear above when you fill out your tax returns. Otherwise, it may cause delays. Keep a copy of this notice for your records because we'll only send it to you once. You can share a copy with future officers of your organization or anyone asking for proof of your EIN. If your name or address is incorrect as shown, send the correct information to the address at the top of this notice.
- You must file the following forms by the dates shown.

Form	Due Date
1041	01/01/20XX

What you need to know

If you need to pay certain types of taxes, like employment or corporate income taxes, we'll send you a package with instructions. The package will tell you how to pay your taxes online using the Electronic Federal Tax Payment System (EFTPS). We'll also send you a personal identification number (PIN) separately. Be sure to activate your PIN when you receive it, so you can start using the EFTPS. To learn more about EFTPS, refer to Publication 966, Electronic Choices to Pay All Your Federal Taxes.

We assigned Employer Identification Number (EIN) 12-3456789 to your estate or trust. If you are not the applicant, contact the individual who is handling the estate or trust for you. The due date listed above is associated with a calendar year filing requirement. However, an estate may adopt any tax year it chooses on its first filed return, so long as the year does not begin earlier than the date of death. Refer to Publication 559, Survivors, Executors, and Administrators, for more information about estates.

Additional Information

- Refer to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business, for tips on keeping your EIN safe.
- Find tax forms or publications by visiting [IRS.gov/Forms](https://www.irs.gov/Forms) or by calling 800-TAX-FORM (800-829-3676).
- Call us at 800-829-4933 if you can't find what you need online. If you prefer, you can write to the address at the top of this notice.