



2025 COMPANY EVENT CALENDAR

Details the full schedule of company-wide events for 2025,
including goals, agendas, and participation guidelines.



Introduction

SummitWorks Solutions places a strong emphasis on fostering a sense of community, collaboration, and shared purpose among all employees. Our annual calendar is carefully designed to balance formal business gatherings, professional development opportunities, and celebratory occasions. While attendance at many events is optional, we encourage participation to strengthen connections across departments and reinforce our collective mission.

Event Participation Guidelines

Employees attending in person are expected to RSVP at least two weeks in advance. For virtual events, links will be provided via the company calendar and emailed to all staff. Dress codes will vary depending on the event and will be specified in the invitation. While attendance is optional for most events, Town Halls and the Annual Strategy Summit are considered high-value gatherings for strategic alignment.



Q1 Town Hall

January
25, 2025

The Q1 Town Hall marks the official start of our corporate year. It will be held in-person at the Fort Lauderdale headquarters and streamed live for remote employees. The two-hour program will include:

- *A welcome address from the CEO, Taylor Morgan.*
- *Presentation of company-wide goals and revenue targets for 2025.*
- *Departmental updates from each VP, highlighting major projects and milestones.*
- *Employee recognition awards for outstanding contributions in Q4 of the previous year.*

Following the formal presentations, there will be an open Q&A session where employees can submit questions in advance or ask them live.



Annual Strategy Summit

March
14–15, 2025

Our Annual Strategy Summit is a two-day retreat hosted at the Palm Grove Conference Center in Miami. Attendees will include senior leadership, project managers, and selected team leads. The summit's objectives are:

- *Review performance metrics from the previous year.*
- *Analyze current market conditions and competitor activity.*
- *Develop strategic initiatives for new product launches and service enhancements.*
- *Strengthen leadership skills through targeted workshops.*

In addition to work sessions, there will be networking dinners and team-building activities to foster stronger cross-departmental relationships.



Company Dinner

June
10, 2025

The Company Dinner is our signature appreciation event, honoring the dedication and achievements of all employees. It will take place at The Skyline Ballroom in Miami, with a panoramic view of the city. The evening will feature:

- *A catered three-course meal from a renowned local chef.*
- *Live entertainment, including a jazz quartet during dinner and a DJ afterward.*
- *Presentation of the SummitWorks Service Awards to employees celebrating 5, 10, and 15 years with the company.*
- *Raffle prizes sourced from local businesses, with proceeds benefiting a selected charity.*



Q3 Innovation Showcase

September
20, 2025

The Q3 Innovation Showcase is designed to highlight the creativity and problem-solving abilities of our teams. Employees will have the opportunity to present:

- *New product prototypes.*
- *Process improvements that have delivered measurable benefits.*
- *Case studies demonstrating exceptional client outcomes.*

Presentations will be evaluated by a panel of executives and guest judges from the tech industry. Winning teams will receive funding to further develop their ideas.



Holiday Party

December
12, 2025

Our annual Holiday Party is the final celebration of the year and will be hosted at the Grandview Hotel. The event will include:

- *A formal dinner buffet with holiday-themed cuisine.*
- *Live entertainment, including a local cover band and interactive photo booths.*
- *Recognition of the year's top-performing teams.*
- *A charity drive where employees can donate toys, clothing, or funds to a local nonprofit.*

Presentations will be evaluated by a panel of executives and guest judges from the tech industry. Winning teams will receive funding to further develop their ideas.



Thank You
