



13+ PROJECT WORKER

ANNUAL SALARY: £33119 - £40509

Full time (35.75 hours)

Until 31st March 2028 – with potential extension dependent on continuing funding

Responsible To:- Manager, The Citadel

OVERVIEW

The postholder will have a key role in the Citadel's 13+ Team, working across our services for young people aged 13 to 19. These include evening youth clubs, detached youth work and employability services for young people aged 16 to 19 who are not in education, training or employment. The postholder will also be based in a local high school one day per week, providing mental health and wellbeing support for targeted pupils.

The post is funded until 31st March 2028 with potential extension depending on continuation funding.

JOB DESCRIPTION

- Work with Citadel colleagues and volunteers to provide out of school youth work opportunities at the Citadel for young people of high school age, including evening youth clubs and detached youth work
- Build positive relationships with young people accessing our employability services and support their progression to positive destinations in education, training and employment
- Provide 1:1 support and small group work to develop young people's employability skills and address barriers to progression
- Provide non-clinical 1:1 and small group support for young people experiencing mental health difficulties, such as low mood and anxiety
- Liaise with local schools, Skills Development Scotland, the Education Wellbeing Service and other potential referrers
- Build partnerships with other agencies to co-ordinate support for young people, including Social Work, Police and other youth agencies
- Attend and report to Young Person's Planning Meetings, Children's Hearings and other case reviews for young people, as required
- Maintain up to date and accurate records, including the use of City of Edinburgh Council's integrated employability database ('helix')
- Provide regular reports to funders as required
- Undertake regular evening work (1 or 2 evenings per week)
- Any other duties, as required (including occasional weekend work)



PERSON SPECIFICATION

Qualifications	Essential	Desirable
Professional qualification in Community Learning & Development, Youth and Community Work, Counselling, Social Work or equivalent	✓	
Additional training in supporting mental health and wellbeing, such as Mental Health First Aid or Low Intensity Anxiety Management		✓
Knowledge/Experience		
Experience of work with young people in an informal education setting	✓	
Understanding of community based youth work	✓	
Understanding of the social issues impacting on young people, especially those who are 'not in education, employment and training'	✓	
Understanding of the issues impacting on the mental health and wellbeing of young people	✓	
Knowledge of counselling skills and approaches		✓
Experience of 1:1 support with young people		✓
Experience of designing, implementing and evaluating group work programs		✓
Experience of working with young people at risk		✓
Experience of recording and reporting on outcomes		✓
Aptitudes/Skills/Qualities		
An enjoyment of work with young people	✓	
An ability to build relationships with young people	✓	
Commitment to principles of anti-discriminatory practice	✓	
An ability to work on own initiative and to be a 'self starter'	✓	
Ability to work in a team setting	✓	
Excellent verbal and written communication skills	✓	
Appropriate IT skills	✓	
Digital media skills		✓
Willing and able to work flexible and unsocial hours	✓	

The Closing Date for Applications is Tuesday 20th October at 12 noon

Interviews are scheduled to take place on Thursday 29th October