



Special Edition Masterclass

Automate Excel with Office Scripts & Power Automate

Date:

20-21 May 2025

Instructor:

Mark Proctor

Format:

Online-only



Hosted by **Global Excel**
=Sum(it)

Crafted by **DATEL**

Brand Partner  **Sheetcast**

```

29
30 //Format the worksheet
31 wsToc.setShowGridlines(false);
32 wsToc.getRange("A1").getFormat().setColumnWidth(20);
33 wsToc.getRange("B2").setValue(wsTocName);
34
35 let wsTocTitleFont = wsToc.getRange("B2").getFormat().getFont();
36 wsTocTitleFont.setSize(18);
37 wsTocTitleFont.setColor("#16522E");
38 wsTocTitleFont.setBold(true);

```

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Financial Position: April 2023

1 2 3 4 5 6 7 8 9 10 11 12

	Actual	Budget	Variance
Tangible Assets	41,269	30,400	10,869
Intangible Assets	-	-	-
Fixed Assets	41,269	30,400	10,869

CASH

\$700k
\$600k
\$500k
\$400k

Trade Debtors	109,276	114,300	(5,024)
Cash at Bank	536,527	518,202	18,325
Current Assets	645,802	632,502	13,300
Trade Creditors	(28,781)	(28,300)	(481)
Liabilities	(28,781)	(28,300)	(481)

Course outline

Course overview

Learn how to free up your time by automating your processes, as Microsoft MVP Mark Proctor hosts this special in-depth online Masterclass.

Office Scripts is the new simple and intuitive language designed specifically for non-programmers who wish to automate Excel. When combined with Power Automate, you can build cross-application automated processes that run in the background (you don't even need to click a button — it runs when you sleep!).

This Masterclass starts with the fundamentals and, through practical examples, demonstrates how all the pieces fit together to build robust solutions. By the end of the Masterclass, you will be confident enough to write your own scripts from scratch and build simple end-to-end automation processes.

Learning outcomes

By the end of the course each learner will learn:

- Fundamentals of Office Scripts (Excel Document Object Model and TypeScript)
- How to use the script recorder
- How to write your own scripts from scratch
- Write reusable scripts to work with any workbook
- Fundamentals of Power Automate
- Using Office Scripts with Power Automate to build self-running automation processes that operate in the background



Who is this course for?

This Masterclass is for anyone using Excel for Microsoft 365 who wants to automate their boring and repetitive processes. Typical job titles that could particularly benefit include:



FINANCE PROFESSIONALS



DATA ANALYSTS



**BUSINESS PROFESSIONALS
LOOKING TO AUTOMATE
REPETITIVE TASKS**



**IT PROFESSIONALS AIMING TO
ENHANCE PRODUCTIVITY**

Course contents

Lesson 1 Introduction to Office Scripts

- > Creating/editing/deleting scripts
- > Using the Scripts Recorder and Document Object
- > Programming fundamentals (arrays, logic, loops)
- > Working with arrays
- > Applying these skills to hands-on project

Lesson 2 Introduction to Power Automate

- > Overview of Power Automate
- > Running Office Scripts from Power Automate
- > Passing values into Power Automate
- > Automating multi-step workflows
- > Connecting to external applications and services

Lesson 3 Building an automated process

- > End-to-end automation processes
- > Self-running automations that run in the background
- > Monitor automation workflows for errors and performance
- > Create triggers to initiate automation based on events or conditions
- > Scheduling automated tasks to run at specific intervals

Every course ends with a live Q&A opportunity with the instructor.

Training requirements

Attendees will need an **Office Scripts** compatible licence in **Office 365**. Check the current compatible licences. If you have the **Automate tab in Excel**, then you have a compatible licence.

No previous coding experience is required to attend this Masterclass.



Why choose our “Automate Excel with Office Scripts and Power Automate” course?

What you get?

- 6 hours Masterclass with Mark Proctor, Microsoft MVP
- 6 hours of CPD (Continuing Professional Development) hours / points
- Downloadable presentation and working files
- Masterclass recording
- Certificate of completion
- Join from anywhere in the world

What people say?



I owe my success to this course!

I am very happy to have found Excel off the Grid. I recently implemented an Office Scripts project and I owe my success to it.

John L



Mark explains everything really well with lots of great examples to start automating tasks, and even includes a whole section on Power Automate.

Shirley M



About your trainer



The owner
of Excel Off the Grid,
Microsoft MVP

Mark Proctor



Mark Proctor is a qualified accountant, consultant and blogger who has been applying spreadsheet-based solutions to solve real-world problems **for over 20 years**.



Whilst working in the media, food, retail, and manufacturing sectors, he has built extensive dashboard, reporting, and process automation tools, to achieve greater business insight and efficiency.



Mark Proctor is also the owner of **Excel Off the Grid**, which started in October 2016. The site focuses on teaching intermediate and advanced Excel techniques so workplace warriors can become more efficient in Excel.

Course pricing

Early bird price (ends 30 April 2025)

£196
Save 30%

£280

Regular price (1 May - 19 May 2025)

£98
Save 65%

Student discounts

£714
Save additional
15%

Team of 3 discounts

up to
-40%

Bigger teams? Contact us today.

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Phone

+ 44(0) 744 744 6470
(Tea Kuseva)

Mailing Address

95 Wilton Road, London SW1V 1BZ, UK

E-mail

info@globalexcelsummit.com

Website

www.globalexcelsummit.com