PulseGuard Pilot Checklist v2 — ED & Urgent Care

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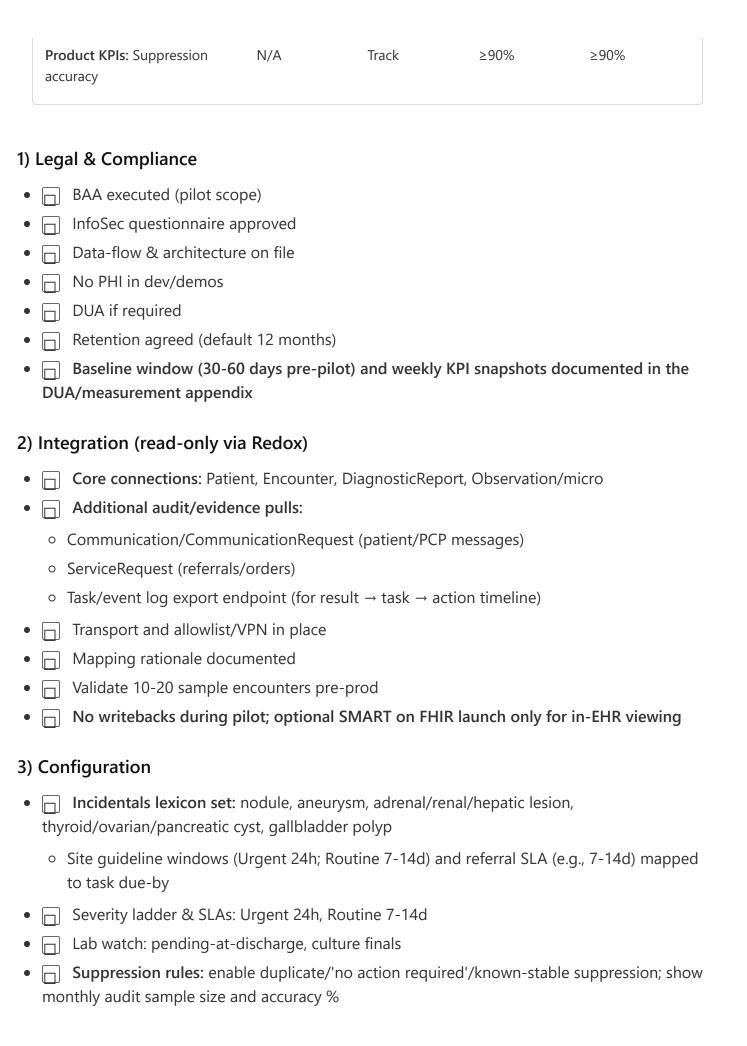
▲ No PHI in development or demos. Read-only first.

Site:		EMR:	Facilities in scope:	
Pilot length:	60-90 days	Go-live target:	Review points:	Day 30 / Day 60 / Day 90
champions:	Clinical IT Quality/Risk Security			

Success Criteria (KPI Ladder):

Note: Targets are improvement-based from baseline, not absolute pass/fail. Final targets subject to site agreement based on baseline measurement.

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KPI	Baseline	Day 30	Day 60	Day 90
Closed-loop rate	%	+5-10 pts	+10-15 pts	≥95%
Culture closure ≤ SLA	%	≥90%	≥93%	≥95%
Disclosure rate	%	≥93%	≥96%	≥98%
Unreviewed in-visit	%	≤2%	≤1.5%	≤1%
Time to antibiotic change (median)	h	≤18h	≤15h	≤12h
Incidental closure within guideline	%	Urgent (24h): D30: 90% → D60: 93% → D90: 95% Routine (7-14d): D30: 75% → D60: 85% → D90: 90%		
Product KPIs: Imaging pipeline	N/A	Track	Track	≥85%



Ownership & handoff:
ED follow-up queue owner defined
 Auto-handoff rule to specialty/referral owner when referral is accepted/scheduled
• 🗇 Templates: disclosure, safety-net, MyChart, call scripts
RBAC roles and facilities list
4) Training & Change Management
Quickstart 1-pager delivered
• 🔲 30-min sessions for clinicians and nurse leads
Kickoff email from clinical champion
Support channel and office hours set
Daily owner for queue hygiene in Week 1:
Queue hygiene owner beyond Week 1 (name/role):
• 🔲 Cause-code catalog for misses/variance (capture gap, staffing, referral backlog, payer/PA
delay) so D30/D90 reviews have actionable attribution
5) Go-Live (Day 0)
• 🗇 Feeds live, dashboard populated
• Create and close 3 test tasks (disclosure, message, order) and verify audit trail
 Generate and review one CSV audit export (result → task → message/order timeline) and
one PDF case timeline
one PDF case timeline
 one PDF case timeline MFA enforced, permissions confirmed, audit logs recording
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 one PDF case timeline MFA enforced, permissions confirmed, audit logs recording Confirm rolling 7-day medians and traffic-light bands render on KPI page 6) Checkpoints & Exit Day 7: Tune lexicon thresholds, suppression gates, referral routing; confirm 'cause codes' in use Day 30: KPI review - compare vs baseline; deliver KPI deltas + audit export; separate product KPIs (coverage/suppression) from ops KPIs in summary
 one PDF case timeline MFA enforced, permissions confirmed, audit logs recording Confirm rolling 7-day medians and traffic-light bands render on KPI page 6) Checkpoints & Exit Day 7: Tune lexicon thresholds, suppression gates, referral routing; confirm 'cause codes' in use Day 30: KPI review - compare vs baseline; deliver KPI deltas + audit export; separate product KPIs (coverage/suppression) from ops KPIs in summary Day 60: Mid-pilot KPI review with same comparison structure

 Data return/destruction per BAA; archive final audit pack (CSV + PDF timelines) to site's secure location 	
PulseGuard AI PulseGuard_Pilot_Checklist_v2.html Version 2.0	