

WHOLESALE SPIRITS, WINE & BEER DISTRIBUTION · OMAHA, NE

Customer Master Record

Account File CPW-00418 · Generated from Encompass Distribution Suite

SOURCE	Silverline Beverage ERP (Encompass Distribution Suite)	EXPORTED	2026-03-11 08:22:14 CST	BY	ar.team@silverlinebeverage.com
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Corner Park Wine & Liquor, LLC

DBA: Corner Park Wine & Liquor

ACCOUNT #	CUSTOMER ID	STATUS	RISK TIER
CPW-00418	418	ACTIVE	LOW
ACCOUNT CLASS	CUSTOMER SINCE	CREDIT LIMIT	AVAILABLE CREDIT
Off-Premise Retail · Independent	August 14, 2019	\$8,500.00	\$5,281.60

§ 01 IDENTIFICATION

Customer ID	418	Account Number	CPW-00418
Legal Name	Corner Park Wine & Liquor, LLC	DBA	Corner Park Wine & Liquor
Tax ID (EIN)	47-3820194	Account Status	Active
Account Class	Off-Premise Retail — Independent	Customer Since	2019-08-14
Account Manager	SLV_20384 (Dana Whitmore)	Delivery Route	Omaha Central — Route 12
Delivery Rep	Miguel Alvarez		

§ 02 REGULATORY & LICENSING

State License #	445902	License Class	Class C — Retail Liquor (Off-Sale)
Issuing Authority	Nebraska Liquor Control Commission	License Expiration	2026-10-31
License Status	Current — Verified 2026-01-15	Federal Basic Permit	NE-R-8847
DOB Signatory	On file (Jamie Chen)		

§ 03 ADDRESSES

BILL-TO ADDRESS	SHIP-TO ADDRESS
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Attn: Accounts Payable
847 W Jackson Blvd
Omaha, NE 68102
United States

Address verified 2025-12-01

Same as billing
Delivery Window: Tue/Thu, 9:00 AM – 2:00 PM
Receiving Contact: Store Manager on duty

§ 04 BILLING CONTACTS

PRIMARY CONTACT			
Name	Jamie Chen	Title	Beverage Director / Owner
Email	jamie@cornerparkwine.com	Phone	(402) 555-0147
Role	Invoice receipt, payment authorization, disputes		

SECONDARY CONTACT			
Name	Rachel Mbeki	Title	Bookkeeper (part-time)
Email	ap@cornerparkwine.com	Phone	(402) 555-0148
Role	Day-to-day AP processing		

§ 05 PAYMENT TERMS — CONTRACTED

Terms	Net 30
Payment Method	ACH (preferred) — check accepted
Bank Account	ACH on file, verified 2024-11-02
Early Pay Discount	1.0% if paid within 10 days (1/10 Net 30)
Late Fee	1.5% per month on outstanding balance
Currency	USD
Nebraska Rule	LCC § 53-168.06 — wholesale credit max 30 days; balances aged >30 days subject to cash-on-delivery restriction until cleared.

§ 06 PURCHASE ORDER REQUIREMENTS

PO Required	Yes — standing blanket PO	Standing PO #	40117325
PO Term	Calendar year 2026 (expires 2026-12-31)	PO Ceiling	\$45,000 annual
PO YTD Usage	\$12,840 (through 2026-03-10)		

► **Enforcement:** Invoices without an active PO reference will be held by customer AP pending confirmation.

§ 07 CONTRACTED PRICING — TIER 2 OFF-PREMISE RETAIL

Price schedule per Silverline Beverage FY2026 Wholesale Price Book, effective 2026-01-01. All prices reflect Tier 2 independent retailer discount (3% off list).

SKU	PRODUCT	PKG	UNIT PRICE
DBR-175	DBR 1.75L (Daybreak Reserve) Vodka	6/1750	\$18.00
DBR-375	DBR 375mL (Daybreak Reserve) Vodka	12/375	\$5.50
DBR-750	DBR 750mL (Daybreak Reserve) Vodka	12/750	\$8.00
DBR-1L	DBR 1L (Daybreak Reserve) Vodka	12/1000	\$9.50
DBR-200	DBR 200mL (Daybreak Reserve) Vodka	24/200	\$4.00
CP-750	Casa Pinon 750mL Tequila Reposado	12/750	\$38.75
SR-750	Stoneridge Basil Vodka 750	12/750	\$7.90
WC-PN	Wildcrest Pinot Noir 750	12/750	\$13.00

Casa Pinon (CP-750) — Limited Allocation. Tier 2 contract rate is \$38.75/unit and is not negotiable per the supplier allocation agreement. List price of \$40.00/unit applies only to Tier 1 (chain) accounts. Do not invoice this SKU at list price under any circumstance.

Stoneridge Basil Vodka (SR-750) — Craft / Limited Line. Tier 2 rate of \$7.90/unit is fixed through the FY2026 price book. Any deviation requires Beverage Director approval before invoicing.

§ 08 TAX PROFILE

Sales Tax Applied	No — wholesale to licensed retailer	Nebraska Excise	Pre-paid by distributor (Silverline); not itemized on invoice
Resale Certificate	On file — NE Form 13, expires 2027-05-31	Tax Exempt Status	Wholesale / resale only

§ 09 CREDIT PROFILE

Credit Limit	\$8,500.00	Current AR Balance	\$3,218.40 (as of 2026-03-10)
Available Credit	\$5,281.60	Payment Behavior	Pays on time. Avg days to pay: 24 days.
Credit Last Reviewed	2026-01-15	Risk Tier	Low
NSF History	None in past 24 months		

§ 10 REMITTANCE INSTRUCTIONS

MAIL REMITTANCE

Silverline Beverage Co.
P.O. Box 82041
Omaha, NE 68108-2041

ACH WIRE DETAILS

First National Bank of Omaha
Routing: 104000016
Account: **** 7732
Beneficiary: Silverline Beverage Co.

- ▶ **Invoice Reference:** Include invoice number in memo / addenda field on every payment.

§ 11 SPECIAL BILLING INSTRUCTIONS

- ▶ Invoices emailed to **ap@cornerparkwine.com** AND **jamie@cornerparkwine.com**.
- ▶ PO number must appear on all invoices (standing PO **40117325**).
- ▶ Payment terms must be printed explicitly as **"Net 30"** — customer AP system rejects invoices that do not show a credit term.
- ▶ Delivery signature required on all BOLs.

§ 12 OPERATIONAL NOTES & ALERTS

- ! **Owner-direct escalation.** Jamie Chen is the owner-operator; all pricing disputes route to her directly. Do not escalate pricing questions to Dana (account manager) — customer prefers direct line to owner.
- ! **Casa Pinon allocation.** Customer is on a limited allocation for Casa Pinon tequila. Do not invoice this SKU at list price under any circumstance — contract requires Tier 2 rate of \$38.75.
- ! **Net 30 print check.** Customer has been flagged twice in the past 12 months for invoices that did not print "Net 30" explicitly (showed only "ACH" as term). These invoices were kicked back by customer AP and delayed payment by 7–10 days. Billing ops should double-check term field on every invoice to this account.

DOCUMENT AUTHORITY

This record is the system of truth for all billing, credit, and contractual matters relating to account CPW-00418. Any deviation from the contracted pricing, payment terms, or PO requirements above must be approved in writing by the Beverage Director and reflected in this record before invoicing.

Encompass Distribution Suite v18.4
Record hash: 7af3·9b21·c804
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