

# Bomb Threat Policy

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## **BOMB THREATS**

A Bright Solution Ltd. realises that bomb attacks by terrorists have become a fact of life and the terrorist's indiscriminate choice of targets makes it necessary for all employees to be aware of the problem and prepared to meet it. Possible methods of bomb attack are:

- Placing bombs in parked vehicles.
- By gaining access to buildings and then concealing bombs.
- By placing bombs against the outside of buildings, on window ledges, in doorways, dustbins etc.
- By throwing bombs through windows.

It is neither practical nor desirable to turn Company locations into fortresses but the following measures will afford a reasonable degree of protection and peace of mind.

Where possible, access to office premises should be controlled and staff should be encouraged to be vigilant and challenge strangers and the introduction of pass systems should be implemented where possible.

## **BOMB EVACUATION**

- If a bomb, or suspected bomb, is discovered the building must be evacuated immediately and a 999 call made to the police.
- On no account must the bomb or suspect bomb be touched or moved.
- No attempt should be made to check that it is a bomb, to move it a 'safer' place, or to render it harmless by placing it in sand or water or any other container.
- Upon evacuating the premises, ensure that all doors and windows are left open. This will allow the air pressure built up by the "shock waves" to escape from the premises should the bomb explode.
- Assemble at a location at a safe distance away from the premises, bearing in mind that glass shattered by the blast may travel a great distance.
- DO NOT re-enter the premises until informed to do so by a Police Officer.
- If there has been an explosion and the building cannot be re-inhabited, contact the Business Director or General Manager and the EH&S Department, so that alternative accommodation can be found, and a salvage plan put in place.

Signed.....  
Mick Barrett  
Director  
8th August 2025

Signed.....  
Sam Pailor  
Director  
8th August 2025