

Risk Assessment Policy

A Bright Solution Ltd. recognise that risk assessments are the most important part of effective health and safety management. Risk assessments help us to prevent accidents and ill health by considering the hazards that exist and how we best manage the risks associated with them. From these assessments, we can develop safe systems and methods of work and ways to prevent problems occurring.

'Specific' risk assessments are required by certain regulations. These regulations may contain a specific reference to the requirement for risk assessment or may refer to the Management of Health and Safety at Work Regulations for this requirement.

Where the possibility of serious or imminent danger e.g. major fire, explosion, ingress of hazardous gases, flooding and bomb alerts exists we will carry out risk assessments to cover the threat. The assessments will take into account the procedures necessary to react quickly and efficiently to the threat and the numbers and competency of persons required to implement the procedures.

The procedures developed from the assessments will include:

1. Evacuation
2. Restricted areas
3. Information and instruction for staff and others as relevant
4. Protection of other personnel on site and the public at large
5. Liaison with the emergency services.

It is our policy to:

1. Appoint a competent person or persons to carry out risk assessments, recording their details on our Health and Safety Law poster.
2. Carry out suitable and sufficient risk assessments of our activities in order to eliminate or reduce risks which may result in injury or ill health to our staff, sub-contractors, the self employed, the general public and any others who may be affected by undertakings.
3. Identify and carry out those specific risk assessments we are legally required to carry out.
4. Carry out detailed risk assessments on hazardous activities.
5. Implement the control measures and further actions required to reduce risk identified in the assessments.
6. Bring the significant findings of the risk assessments to the attention of those affected.
7. Prepare, implement and monitor safe systems of work based on the findings of our risk assessments
8. Amend our risk assessments when changes occur, and review them regularly to ensure they are kept up to date.
9. Train staff on the principles of risk assessment, in particular the identification of hazards, and the implementation of control measures to remove or reduce the risk.

Definitions

Hazard: Something with the potential to cause harm (e.g. a substance, part of a machine, a method of work, a form of energy or a situation).

Harm: Includes death, injury, physical or mental ill health, damage to property or the environment, loss of production or any combination of these.

Accident: An unplanned and undesired event that results in harm.

Incident: An unplanned and undesired event that *could* have resulted in harm (also referred to a *near miss* or *near-hit*).

Risk: A measure of the likelihood that the harm from a particular hazard will occur. Taking into account the possible severity of the harm.

Risk is expressed as: Hazard Severity X Likelihood of Occurrence = Risk.

Danger: A state in which there is exposure to a hazard: the opposite of safety (often used in terms such as dangerous condition, danger area, danger zone etc.).

Safe: A state in which exposure to hazards has been adequately controlled; the opposite of dangerous (safe plant, safe system of work).

Risk Management: The process of identifying hazards, assessing risks, taking action to eliminate or reduce risk, monitoring and reviewing.

Risk Assessment: The process of analysing the level of risk, considering those in danger and evaluating whether hazards are adequately controlled, taking into account any measures in place.

Risk Ratings

Insignificant: Relates to an activity, which presents no greater risk than those associated with life in general.

Low: Relates to the occurrence of a minor injury or reversible minor health effect.

Medium: Relates to the possibility of a serious injury or serious health effect.

High: Relates to the highly probable occurrence of fatal or major injury or irreversible health effect to one or more persons.

Priorities for Action

Immediate Priority: A dangerous condition liable to cause an imminent risk of a fatal or major injury. These matters will require immediate action to remove extreme levels of risk to health and safety or personal injury.

High Priority: Contravention of statutory requirements which could lead to fatal or serious injury, irreversible health effects, issuing of a Prohibition Notice or legal proceedings being instituted by the enforcing. These matters require urgent action.

Medium Priority: Contravention of statutory requirements which could lead to injury or ill health effect the issuing of an Enforcement Notice, legal proceedings being instituted or a letter being received from the enforcing authority indicating an area of non-compliance. These matters require a planned programme of action to eliminate the risk identified.

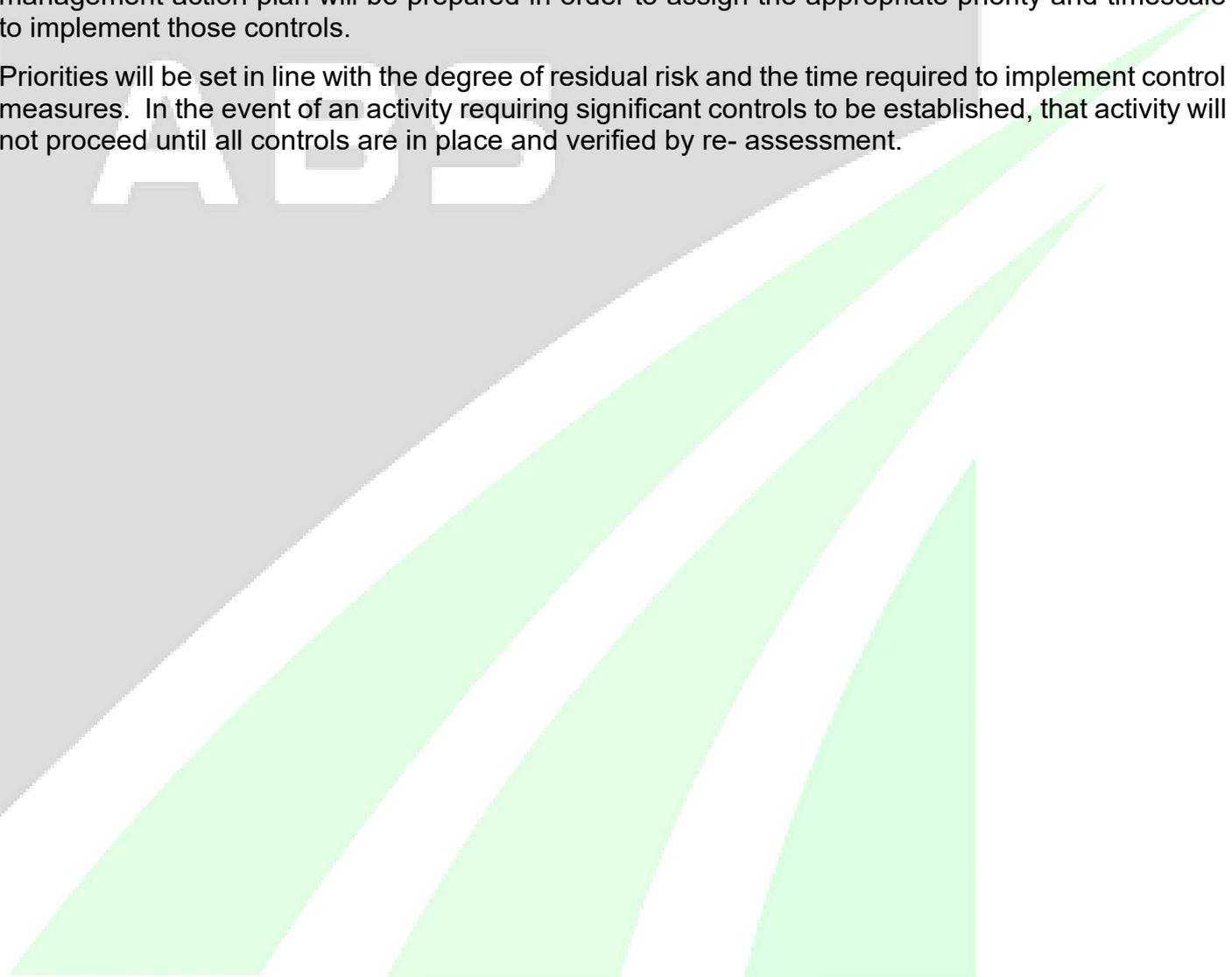
Low Priority: Matters not in line with best practice and or established procedures. Enforcement action not likely, although accident or property damage possible. The recommendations made are desired improvements, precautions or techniques consistent with good health and safety control and practice.

Action Plan and Timescale for Implementation

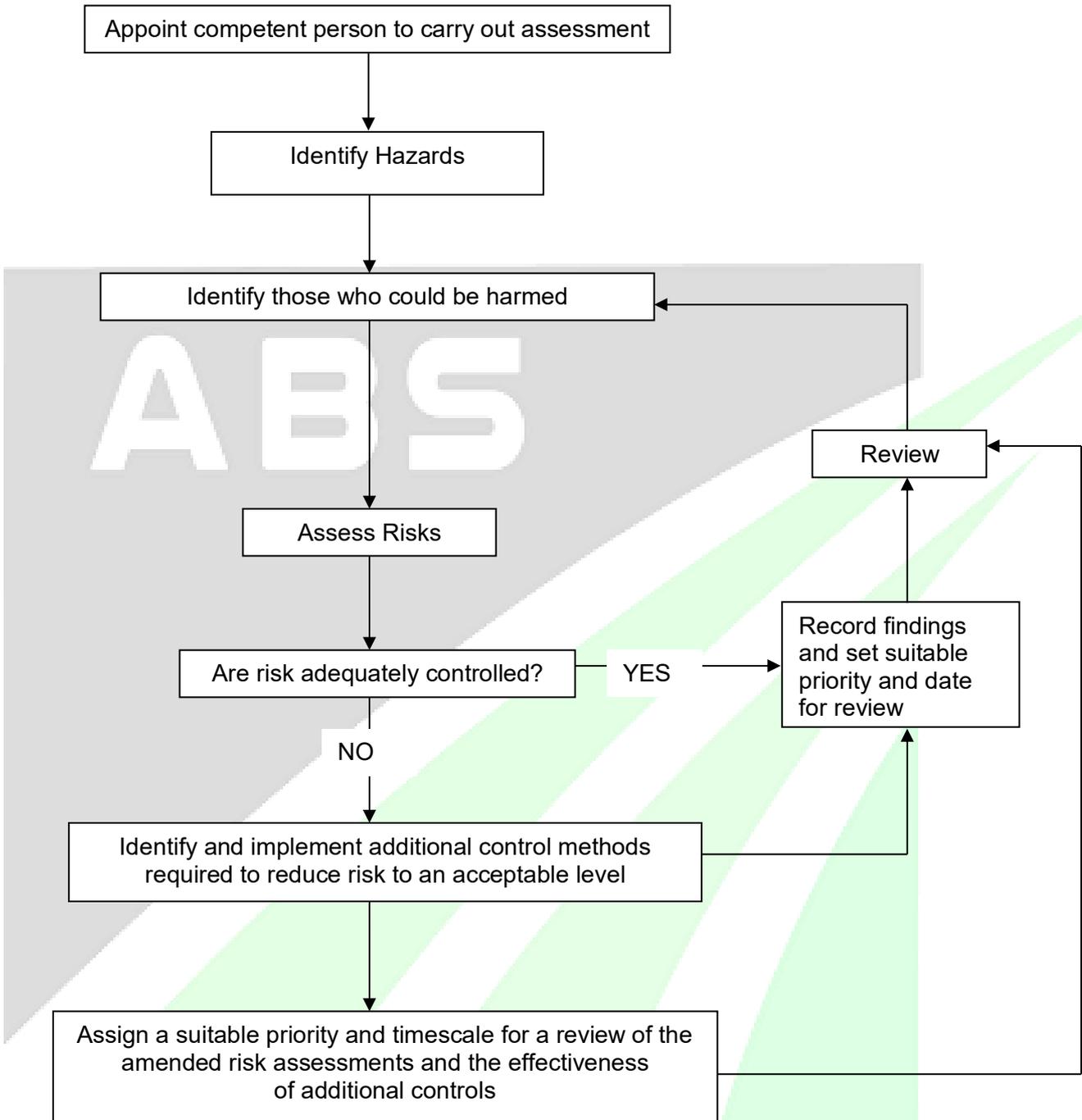
In the case of assessments identifying a need for controls to remove or reduce the risk, a management action plan will be prepared in order to assign the appropriate priority and timescale to implement those controls.

Priorities will be set in line with the degree of residual risk and the time required to implement control measures. In the event of an activity requiring significant controls to be established, that activity will not proceed until all controls are in place and verified by re- assessment.

ADS



RISK ASSESSMENT PROCEDURE



Signed.....
Mick Barrett
Director
8th August 2025

Signed.....
Sam Pailor
Director
8th August 2025