



GREATER NEW YORK HEALTH CARE FACILITIES ASSOCIATION

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Memo 26-16

To: Administrator, DNS, Medical Director, Infection Preventionist and QA Committee

**From: Mary Gracey-White RN, Director of Regulatory Compliance and
Arlette A Drigpaul, MSN RN Infection Preventionist/Education Coordinator**

Date: March 13, 2025

Re: LTC Infection Control Audit and Attestation

As you are aware, the NYS Department of Health (DOH) continues to require completion of an annual Infection Control Audit (access [here](#)) for long-term care facilities. The Department will email the facility's primary contact listed in the Health Commerce System (HCS) to request completion and submission of the survey audit along with the attestation with a due date. **In the audit tool, each area asks if the facility has made any changes to the previous submission. If you answer YES, you will have to upload the corresponding updated document(s) with changes highlighted. If you answer NO, no further action is necessary.** The final question of the audit survey will prompt you to attach a signed and dated attestation form. The attestation form will be used for certification of compliance with Section 2803-aa of the Public Health Law (found [here](#)). **The facility will not be deemed compliant if the attestation form is not signed, dated, and attached.**

We encourage you to ensure that the contact information for key personnel is updated and accurate in the Health Commerce System. We have sample policies on our website [Home - GNYHCFA](#) under the Infection Control tab that can assist you in completing this audit.

If you have any questions regarding the survey, please write to nhinfo@health.ny.gov. Identify the name of the facility, followed by Nursing Home Infection Control Competency Audit Survey in the subject line.

Please contact the Association for assistance you may need in ensuring compliance with this process.

Thank You,
GNYHCFA Team