



**GREATER NEW YORK HEALTH CARE FACILITIES ASSOCIATION**

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## **Memo 26-22**

**To: Administrator, DNS, Medical Director, Infection Preventionist, MDS Coordinators and QA Committee**

**From: Mary Gracey-White BSN, RN, QCP, Director of Regulatory Compliance and Arlette A Drigpaul, MSN RN Infection Preventionist/Education Coordinator**

**Date: May 1, 2026**

**Re: MEMBER REMINDER: Important Dates to Remember**

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The Association would like to remind you of the following upcoming deadlines for reporting:

1. **May 15, 2026**
  - Payroll Based Journal (PBJ) submission for Q1 2026 (1/1/2026 – 3/31/2026)
2. **May 18, 2026**
  - NHSN Annual Influenza Vaccination Data Among HCP
  - SNF QRP MDS Data
3. **Delayed Opening of NYSDOH Health Care Personnel Influenza Reporting**
  - NYSDOH has indicated that additional information will be sent out when the report opens.
  - The report has moved from HERDS to the **SMART (Survey Management and Response Tool) platform**. You can access training [here](#). In addition, the weekly Covid Reporting will be on the SMART platform effective Tuesday May 5, 2026.
4. **Health Commerce System (HCS) Roles**
  - Please ensure that your Facility's HCS roles are accurate and updated as needed. We realize there is turnover of leadership staff assigned, but it is of highest importance for you to have roles current and accessible.
  - Also ensure your facility has NHSN access prior to the submission dates as there are no issues with submission(s)

**The Association would also like to wish ALL a Happy Nurses Week (May 6 – May 12) and a Happy Skilled Nursing Care Week (May 10 – May 16). We want to thank you for all you do each day for residents, staff, and families.**

**GNYHCFA Team**