COM / COL ORDER FORM

Shohaus, 909 N. Pacific Coast Highway
El Segundo, CA 90245
888-808-2050 · hello@shohaus.com

Use this form when you supply your own fabric or leather for an upholstered Shohaus piece. Fill in one form for each material, save it and email it to hello@shohaus.com. Call 888-808-2050 with questions.

SHIP YOUR MATERIAL TO

Shohaus, 909 N. Pacific Coast Highway
El Segundo, CA 90245

SIDEMARK

Client name / Quote or order no.

Material shipped from outside the U.S. must arrive DDP (duties paid).

Your Material

DESIGN FIRM OR COMPANY

CONTACT NAME

EMAIL

PHONE

QUOTE OR ORDER NO.

PIECE

MATERIAL

☐ Fabric ☐ Leather[4] ☐ Faux leather[6]

PATTERNED?[2]

◯ Yes ◯ No

BRAND OR MAKER

MATERIAL NAME OR SKU

COLORWAY

LINK TO THE MATERIAL

YARDS OR SQUARE FEET BOUGHT

TRACKING NO., IF YOU HAVE IT

FABRIC DIRECTION

◯ Railroaded ◯ Up the bolt[3] ◯ Let the workroom decide

NOTES, PATTERN PLACEMENT OR SPECIAL REQUESTS

DATE

☐ I've read the COM/COL policies below and I agree to them.

COM/COL Policies

1 **REVIEW FIRST**	We recommend letting Shohaus review your material before you buy it. If material we haven't reviewed arrives and isn't suitable for the piece, replacing it is up to you.
2 **PATTERNS**	Patterned fabric may need extra yardage. Note any placement requests on this form and we'll confirm them with you before you buy.
3 **UP THE BOLT**	Running fabric up the bolt on a piece wider than the fabric adds seams.
4 **LEATHER AND OVERSIZED PIECES**	On leather hides, and on oversized pieces wider than the material, we follow the workroom's recommended seam placement unless you tell us otherwise in advance.
5 **BACKING**	We don't offer a fabric backing service. If your fabric isn't made for upholstery, have a third party back it before it ships to us, or send us a cutting so we can assess it.
6 **FAUX LEATHER**	Faux leather needs a cutting for approval (CFA) before you buy it.
7 **SHIPPING FROM ABROAD**	Material shipped from outside the U.S. must arrive DDP (duties paid).
8 **TIMING**	If you supply your own fabric (COM/COL), production cannot start until it arrives.

FOR SHOHAUS USE REF. DATE