

# BelPres Church

Job Title	Compensation	Reports to	Status	Start Date
Communication and Creative Director	\$95,000-120,000 Full Benefits	Experience Director	Exempt, Full time	ASAP

## Our Mission

BelPres is committed to partner with Jesus to further his kingdom on the Eastside and in the places around the world to which he calls us. To do this, we are focusing on four areas: community, discipleship, racial justice and healing, and equipping and empowering every generation to reach and engage young families. We strongly desire to reflect the kingdom of God and therefore encourage a diverse pool of applicants. We act because we believe. We love because we are loved by God.

## The Impact You'll Be Making

In this role, you will be a critical ideator, strategist, and communicator, leading the creative team and collaborating across staff to tell the story of how BelPres is following Jesus to further his kingdom. You will oversee all internal and external communications, collaborate with other BelPres leaders to plan church-wide and departmental projects, and execute those plans with the help of your team of content creators. In this capacity, you will:

- Develop and execute a unified communications strategy that supports BelPres' vision and ministry goals.
- Build a storytelling process that identifies, develops, and shares stories of life change and ministry impact to further the kingdom of God.
- Lead and guide execution of graphics, video, photo, and written content, to be effective across the generations and cultures that are a part of BelPres.
- Collaborate with other directors to create project plans and manage the project pipeline in alignment with BelPres' vision and culture.
- Create and maintain a communications calendar and production workflow that keeps teams aligned and on schedule.
- Oversee clear and consistent communication of church events and ministry updates.
- Own and steward BelPres' brand across all media and review key deliverables for quality and theological alignment.
- Lead and develop the creative team, clarifying roles, setting priorities, and serving as a liaison with other department directors.
- Oversee projects from kickoff through delivery using clear scopes, timelines, and stakeholder communication.
- Recruit and equip volunteers and contractors as needed to scale creative impact.

## Who We Are Looking For

### Skills & Knowledge:

- Personal and growing commitment to Jesus Christ
- Willingness to actively participate in the church life of BelPres
- Demonstrated alignment with BelPres' mission and vision, direct experience as a BelPres congregant strongly preferred
- Successful coordination and management of staff in a large organization to accomplish organizational objectives
- Demonstrated ability to think strategically, with strong execution and follow-through
- Demonstrated experience leading and innovating on creative projects
- Demonstrated experience with Adobe Creative Suite
- Minimum five years of communications or content creation experience
- Minimum five years of project management experience
- Minimum three years of people management experience
- Exceptional writing and editing skills
- Demonstrated experience with cross-cultural communication and collaboration
- Working knowledge of digital communication best practices and basic analytics
- Familiarity with church ministry rhythms and culture strongly preferred
- Excellent communicator across generations

### Education / Training:

- College graduate with degree in Communications, Marketing, Public Relations, or a related field, or equivalent experience

### Physical Demands / Work Environment:

- Office Environment, mostly on campus, some Sundays required

### Culture:

- We Are One Team, Fully Present: Our communication is built on trust, and we are quick to give grace
- We Are Intentionally Innovative: We aren't afraid to challenge the status quo
- We Care Big: We assume good intent and have a bias for action and timeliness
- We Do Hard Things: We believe in a God who calls us to work together and makes the impossible possible

## How To Apply

Please fill out an application (found at [belpres.org/jobs](http://belpres.org/jobs)) and submit it along with your resume and cover letter to:  
Daniel Daily, Experience Director - [ddaily@belpres.org](mailto:ddaily@belpres.org)  
1717 Bellevue Way NE / Bellevue, WA 98004